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# For More Information

The University of Arkansas at Monticello has three campuses: one in Monticello, Arkansas; the UAM College of Technology in Crossett, Arkansas, and the UAM College of Technology in McGehee, Arkansas. Visitors are welcome at any time. Office hours are from 8:00 a.m. to 4:30 p.m. Monday through Friday. For more information or to arrange a campus tour, contact one of the numbers below.

Academic policies and programs, academic ad	
Monticello (Office of Academic Affairs, Administration Building 108)	
Crossett (Office of Student Services)	
McGehee (Office of Student Services)	(870) 222-5360
Financial assistance, loans, work-study:	
Monticello (Office of Financial Aid, Harris Hall)	(800) 226-2643 or (870) 460-1050
Crossett (Office of Student Services)	
McGehee (Office of Student Services)	· · · · · · · · · · · · · · · · · · ·
General information, student admission, publi	cations for prospective students,
freshman student registration and orientation	•
campus tours:	
Monticello (Office of Admissions, Harris Hall)	(800) 844-1826 or (870) 460-1026
UAM College of Technology at McGehee	· · · · · · · · · · · · · · · · · · ·
UAM College of Technology at Crossett	
Graduate Programs:	
Monticello (Office of Academic Affairs, Administration Building 108)	(870) 460-1033
Registration, transcripts, class schedules:	
Monticello (Office of the Registrar, Harris Hall)	(870) 460-1034
Crossett (Office of Student Services)	
McGehee (Office of Student Services)	
Residence halls and on-campus housing:	
Monticello (Office of Residence Life, Harris Hall)	(870) 460-1045
Scholarships:	
Monticello (Office of Admissions, Harris Hall)	(800) 844-1826 or (870) 460-1026
Tuition, fees, expenses, and payment plans:	
Monticello (Cashier's Office, Harris Hall)	(870) 460-1043
McGehee (Cashier's Office)	• • •
Crossett (Cashier's Office)	· · ·
The University of Arkansas at Monticello is committed to providing educa	ational opportunities to all qualified students and employment

The University of Arkansas at Monticello is committed to providing educational opportunities to all qualified students and employment opportunities to all persons, regardless of their economic or social status, and will not discriminate on the basis of race, color, religion, creed, gender, ethnic or national origin, disability, age or any legally protected class. The Office of Special Student Services has been designated to coordinate efforts to comply with all laws and regulations applicable to qualified disabled individuals as required by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Inquiries concerning the application of all federal laws and regulations regarding discrimination should be directed to the Human Relations Officer, Office of Finance and Administration, Babin Business Center, Monticello campus, (870) 460-1021.

The University releases information on the quality of its teacher preparation program according to the requirements of Section 207 of Title II of the Higher Education Act as amended in 1998. Official Title II data is published in appropriate University publications. Inquiries concerning Title II data should be directed to the Dean, School of Education, (870) 460-1062.

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Agriculture (with options), Art (with concentrations), Biology, Organismal Biology, Business Administration (with concentrations), Chemistry, Communication (with concentrations) English (with concentrations), Computer Information Systems, Criminal Justice, Health and Physical Education, Science, General Studies, History, Mathematics, Modern Languages, Music, Natural Science (with options), Political Science, Psychology, Spatial Information Systems, and Social Work.
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# University Calendar / 2013-15

(Note: UAM's distance education classes, regardless of their location, follow the UAM calendar below.)

#### Summer II 2013

June 24 (Mon) - Application deadline for regular registration.

June 26-27 (Wed-Thurs) - Self registration for Summer II.

July 1 (Mon) - Registration for undergraduate and graduate classes. First day of classes.

July 2 (Tues) - Last day to register or add classes.

July 4 (Thurs) - Independence Day Holiday. Offices and classes closed.

July 16 (Tues) - Last day to drop a 3-week graduate class. Grade will be W.

July 22 (Mon) - Last day of 3-week graduate classes. Final exams for those classes.

July 26 (Fri) - Last day to drop other Summer II classes. Grade(s) will be W.

July 31 (Wed) - Last day of classes. Final exams.

August 5 (Mon) - Summer conferral of degrees.

#### Fall 2013

August 12 (Mon) - Application deadline for regular registration. Tuition and fees due for preregistered students. Schedule changes for preregistered students.

August 13-16 (Tues-Fri) - Professional Development for faculty and staff

August 19 (Mon) - Schedule changes. New student orientation. Night registration.

August 20 (Tues) - Open registration.

August 21 (Wed) - First day of classes (regular and first 8-week fast-track\* classes).

August 23 (Fri) - Last day to register or add classes.

September 2 (Mon) - Labor Day Holiday. Offices and classes closed.

September 14 (Sat) - Parent/Family Appreciation Day.

September 25 (Wed) – Last day to drop a first 8-week fast-track\* class. Grade will be W.

October 4 (Fri) - Deadline to apply for May graduation.

October 14 (Mon) – Last day of first 8-week fast-track\* classes.

October 15 (Tues) – First day of second 8-week fast-track\* classes.

October 26 (Sat) – Homecoming.

October 30 (Wed) – Last day to drop a Fall 2013 class or withdraw from the term (not applicable to second 8-week fast-track\* classes). Grade(s) will be W.

November 4 (Mon) - Preregistration for Spring 2014 begins.

November 15 (Fri) - Preregistration for Spring 2014 ends.

November 18 (Mon) – Last day to drop a second 8-week fast-track\* class. Grade will be W.

November 27 (Wed) - Classes closed.

November 28-29 (Thurs-Fri) - Thanksgiving Holiday. Offices and classes closed.

December 6 (Fri) - Last day of classes.

December 9-13 (Mon-Fri) - Final exam period.

December 18 (Wed) - Fall conferral of degrees.

#### Spring 2014

January 2 (Thurs) - Tuition and fees due for preregistered students.

January 6 (Mon) - Schedule changes. New student orientation.

Night registration.

January 7 (Tues) - Open registration.

January 8 (Wed) - First day of classes (regular and first 8-week fast-track\* classes). Admission application deadline.

January 10 (Fri) - Last day to register or add classes.

January 20 (Mon) - Martin Luther King Holiday. Offices and classes closed.

February 12 (Wed) – Last day to drop a first 8-week fast-track\* class. Grade will be W.

February 21 (Fri) - Deadline to apply for August and December graduation.

March 3 (Mon) – Last day of first 8-week fast-track\* classes.

March 4 (Tues) – First day of second 8-week fast-track\* classes.

March19 (Wed) - Last day to drop a Spring 2014 class or withdraw from the term (not applicable to second 8-week fast-track\* classes). Grade(s) will be W.

March 24-28 (Mon-Fri) - Spring Break.

April 7 (Mon) - Preregistration for Summer and Fall 2014 begins.

April 18 (Fri) - Preregistration for Summer and Fall 2014 ends.

April 14 (Mon) – Last day to drop a second 8-week fast-track\* class. Grade will be W.

April 29 (Tues) - Last day of classes.

April 30 - May 6 (Wed-Tues) - Final exam period.

May 9 (Fri) - Commencement.

#### **Summer I 2014 Intersession**

Classes meet MTWHF

May 12 (Mon) – Registration and first day of two-week intersession classes. Last day to register for intersession classes.

May 20 (Tues) – Last day to drop an intersession class. Grade will be W. May 23 (Fri) – Last day of intersession classes. Final exams in those classes.

# Summer I 2014 Regular Session

Classes meet MTWH

May 23 (Fri) - Self registration for Summer I.

May 26 (Mon) – Memorial Day Holiday. Offices and classes closed.

May 27 (Tues) – Admission application deadline

May 27 (Tues) – Registration for undergraduate classes and graduate forestry classes. First day of classes

May 28 (Wed) – Last day to register or add undergraduate classes and graduate forestry classes.

June 2 (Mon) – Registration and first day of 3-week graduate education classes.

June 16 (Mon) – Last day to drop a 3-week graduate education class. Grade will be W.

June 19 (Thurs) – Last day of 3-week graduate education classes. Final exams for those classes.

June 20 (Fri) - Last day to drop other Summer I classes. Grade(s) will be W.

# University Calendar / 2013-15

June 25 (Wed) - Last day of classes. Final exams.

June 25-26 (Wed-Thurs) – Self registration for Summer II.

June 26 (Thurs) – Commencement for College of Technology-Crossett.

June 27 (Fri) – Commencement for College of Technology-McGehee

#### Summer II 2014

Classes meet MTWH

June 25-26 (Wed-Thurs) – Self registration for Summer II.

July 1 (Tues) - Registration for undergraduate and graduate classes. First day of classes. Admission application deadline.

July 2 (Wed) - Last day to register or add classes.

July 4 (Fri) - Independence Day Holiday. Offices and classes closed.

July 15 (Tues) - Last day to drop a 3-week graduate class. Grade will be W.

July 21 (Mon) - Last day of 3-week graduate classes. Final exams for those classes.

July 25 (Wed) - Last day to drop other Summer II classes. Grade(s) will be W.

July 30 (Tues) - Last day of classes. Final exams.

August 4 (Mon) - Summer conferral of degrees.

#### Fall 2014

August 11 (Mon) - Application deadline for regular registration. Tuition and fees due for preregistered students. Schedule changes for preregistered students.

August 12-15 (Tues-Fri) - Professional Development for faculty and

August 18 (Mon) - Schedule changes. New student orientation. Night registration.

August 19 (Tues) - Open registration.

August 20 (Wed) - First day of classes (regular and first 8-week fast-track\* classes).

August 22 (Fri) - Last day to register or add classes.

September 1 (Mon) - Labor Day Holiday. Offices and classes closed.

September 6 (Sat) – Parent/Family Appreciation Day.

September 24 (Wed) - Last day to drop a first 8-week fast-track\* class. Grade will be W.

October 3 (Fri) - Deadline to apply for May graduation.

October 11 (Sat) - Homecoming.

October 13 (Mon) – Last day of first 8-week fast-track\* classes.

October 14 (Tues) – First day of second 8-week fast-track\* classes.

October 29 (Wed) – Last day to drop a Fall 2014 class or withdraw from the term (not applicable to second 8-week fast-track\* classes). Grade(s) will be W.

November 3 (Mon) - Preregistration for Spring 2015 begins.

November 14 (Fri) - Preregistration for Spring 2015 ends.

November 17 (Mon) – Last day to drop a second 8-week fast-track\* class. Grade will be W.

November 26 (Wed) - Classes closed.

November 27-28 (Thurs-Fri) - Thanksgiving Holiday. Offices and classes closed.

December 5 (Fri) - Last day of classes.

December 8-12 (Mon-Fri) - Final exam period.

December 17 (Wed) - Fall conferral of degrees.

### Spring 2015

January 2 (Fri) - Tuition and fees due for preregistered students. January 5 (Mon) - Schedule changes. New student orientation. Night registration.

January 6 (Tues) - Open registration.

January 7 (Wed) - First day of classes (regular and first 8-week fast-track\* classes). Admission application deadline.

January 9 (Fri) - Last day to register or add classes.

January 19 (Mon) - Martin Luther King Holiday. Offices and classes closed.

February 11 (Wed) – Last day to drop a first 8-week fast-track\* class. Grade will be W.

February 27 (Fri) - Deadline to apply for August and December graduation.

March 2 (Mon) – Last day of first 8-week fast-track\* classes.

March 3 (Tues) – First day of second 8-week fast-track\* classes.

March 18 (Wed) - Last day to drop a Spring 2015 class or withdraw from the term (not applicable to second 8-week fast-track\* classes). Grade(s) will be W.

March 23-27 (Mon-Fri) - Spring Break.

April 6 (Mon) - Preregistration for Summer and Fall 2015 begins.

April 17 (Fri) - Preregistration for Summer and Fall 2015 ends.

April 13 (Mon) – Last day to drop a second 8-week fast-track\* class. Grade will be W.

April 28 (Tues) - Last day of classes.

April 29 - May 5 (Wed-Tues) - Final exam period.

May 8 (Fri) - Commencement.

#### Summer I 2015 Intersession

Classes meet MTWHF

May 11 (Mon) – Registration and first day of two-week intersession classes. Last day to register for intersession classes.

May 19 (Tues) – Last day to drop an intersession class. Grade will be W. May 22 (Fri) – Last day of intersession classes. Final exams in those

lay 22 (Fri) – Last day of intersession classes. Final exams in those classes.

# Summer I 2015 Regular Session

Classes meet MTWH

May May 22 (Fri) - Self registration for Summer I.

May 25 (Mon) - Memorial Day Holiday. Offices and classes closed.

May 26 (Tues) – Admission application deadline. Registration for undergraduate classes and graduate forestry classes. First day of classes.

May 27 (Wed) - Last day to register or add undergraduate classes and graduate forestry classes.

June 1 (Mon) – Registration and first day of 3-week graduate education classes.

# University Calendar / 2013-15

June 15 (Mon) – Last day to drop a 3-week graduate education class. Grade will be W.

June 18 (Thurs) – Last day of 3-week graduate education classes. Final exams for those classes.

June 19 (Fri) - Last day to drop other Summer I classes. Grade(s) will be W.

June 24 (Wed) – Last day of classes. Final exams.

June 25 (Thurs) – Commencement for College of Technology-Crossett

June 26 (Fri) – Commencement for College of Technology-McGehee.

#### Summer II 2015

Classes meet MTWH

June 29 (Mon) - Self registration for Summer II.

July 1 (Wed) - Registration for undergraduate and graduate classes. First day of classes. Admission application deadline.

July 2 (Tues) - Last day to register or add classes.

July 3 (Fri) – Observance of July 4 Independence Day Holiday. Offices closed.

July 15 (Wed) - Last day to drop a 3-week graduate class. Grade will be W.

July 21 (Tue) - Last day of 3-week graduate classes. Final exams for those classes.

July 27 (Mon) - Last day to drop other Summer II classes. Grade(s) will be W.

July 30 (Thurs) - Last day of classes. Final exams.

August 4 (Tues) - Summer conferral of degrees.

#### Fall 2015

August 10 (Mon) - Application deadline for regular registration. Tuition and fees due for preregistered students. Schedule changes for preregistered students.

August 11-14 (Tues-Fri) - Professional Development for faculty and staff.

August 17 (Mon) - Schedule changes. New student orientation. Night registration.

August 18 (Tues) - Open registration.

August 19 (Wed) - First day of classes (regular and first 8-week fast-track\* classes).

August 21 (Fri) - Last day to register or add classes.

September 7 (Mon) - Labor Day Holiday. Offices and classes closed.

September (Sat) - Parent/Family Appreciation Day.

September 23 (Wed) – Last day to drop a first 8-week fast-track\* class. Grade will be W.

October 2 (Fri) - Deadline to apply for May graduation.

October 12 (Mon) – Last day of first 8-week fast-track\* classes.

October 13 (Tues) – First day of second 8-week fast-track\* classes.

October 28 (Wed) - Last day to drop a Fall 2015 class or withdraw from the term (not applicable to second 8-week fast-track\* classes). Grade(s) will be W.

November 2 (Mon) - Preregistration for Spring 2016 begins.

November 13 (Fri) - Preregistration for Spring 2016 ends.

November 16 (Mon) – Last day to drop a second 8-week fast-track\* class. Grade will be W.

November 25 (Wed) - Classes closed.

November 26-27 (Thurs-Fri) - Thanksgiving Holiday. Offices and classes closed.

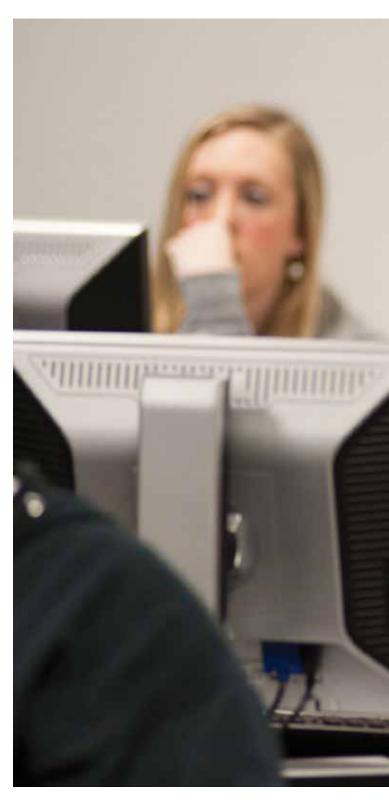
December 4 (Fri) - Last day of classes.

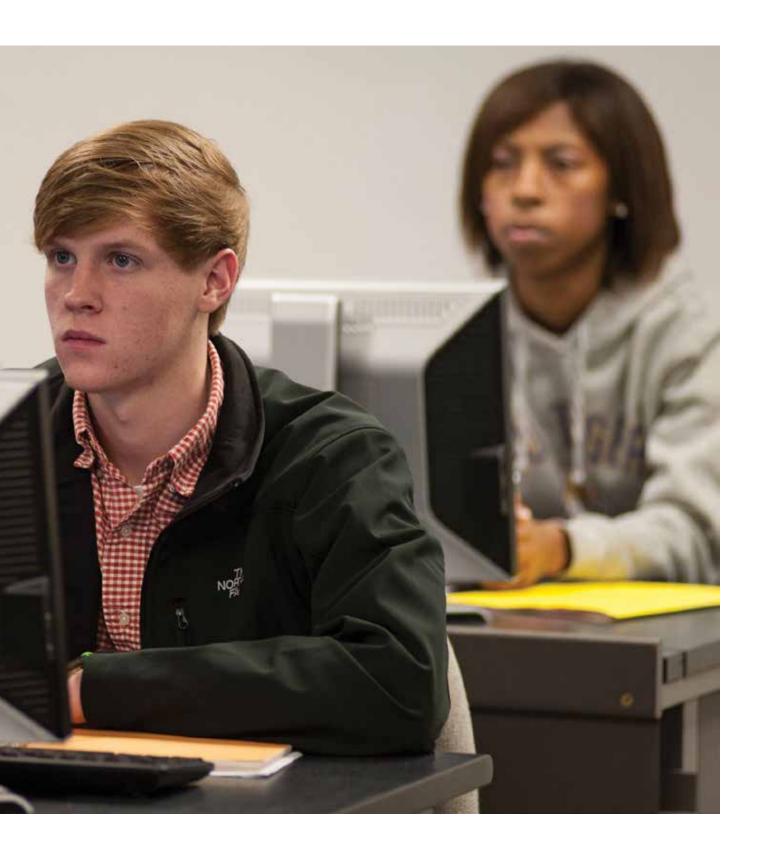
December 7-11 (Mon-Fri) - Final exam period.

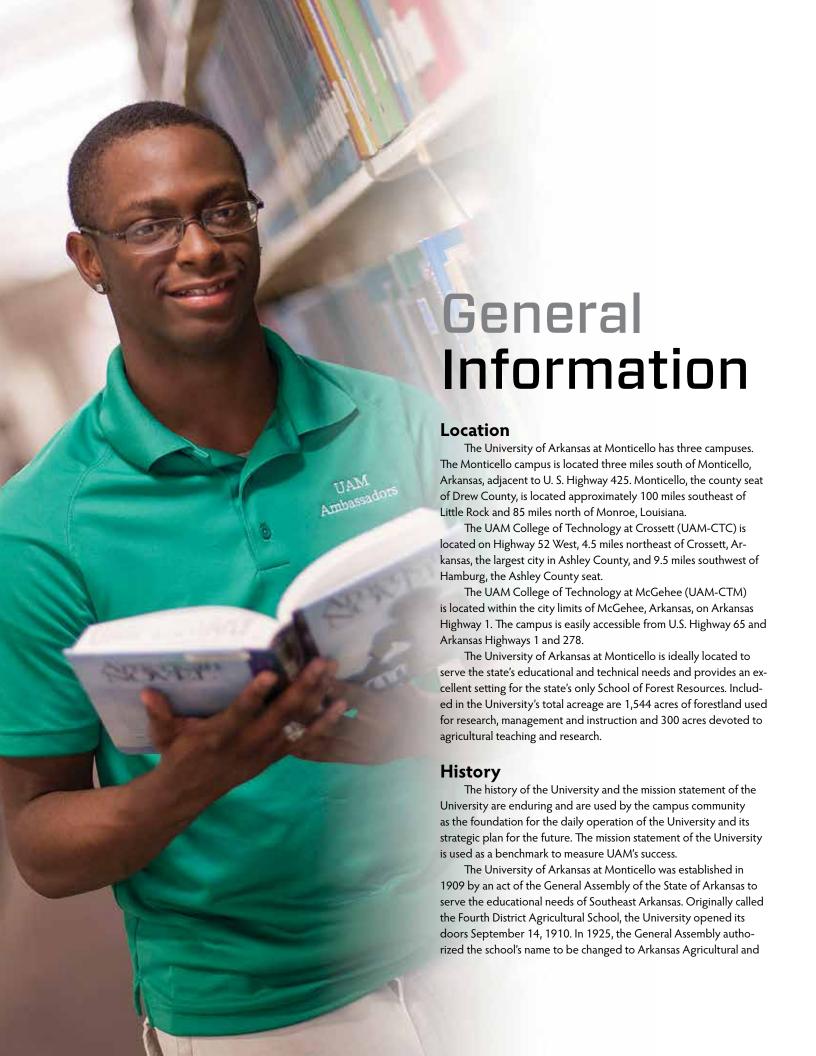
December 16 (Wed) - Fall conferral of degrees.

The University calendar is subject to change.

\*"Fast-track" classes meet daily (M-F) and run for approximately 8 weeks.







Mechanical College. A & M received accreditation as a junior college in 1928 and as a four-year institution in 1940.

Arkansas A & M became part of the University of Arkansas system July 1, 1971 and its mission expanded to serve the needs of the state, region, and nation. On July 1, 2003 the University of Arkansas at Monticello again expanded its mission to include technical education with the merger of the Forest Echoes Technical Institute and the Great Rivers Technical Institute becoming, respectively, the UAM College of Technology at Crossett and the UAM College of Technology at McGehee.

The University of Arkansas System Board of Trustees governs the University of Arkansas at Monticello. The University of Arkansas at Monticello Board of Visitors aids in the continuing development of the University and furnishes counsel, guidance, and recommendations for the University. Its diverse membership, appointed by the Governor of the State of Arkansas, is representative of the Southeast Arkansas region.

#### Accreditation

The University of Arkansas at Monticello is accredited by the Higher Learning Commission (a commission of the North Central Association of Colleges and Schools), the National Council for Accreditation of Teacher Education, the National Association of Schools of Music, the National League for Nursing Accrediting Commission, the Society of American Foresters and the Council on Social Work Education.

Technical programs have been approved by the Arkansas State Board of Nursing and the Commission on Accreditation of Allied Health Education.

The University offers certificates of proficiency, technical certificates, associate, baccalaureate, and master's degree programs. Documents concerning accreditation are available for review upon request to the Provost and Vice Chancellor for Academic Affairs on the Monticello campus; the Vice Chancellor for the UAM College of Technology at Crossett; or the Vice Chancellor for the UAM College of Technology at McGehee.

#### Mission

The mission the University of Arkansas at Monticello shares with all universities is the commitment to search for truth and understanding through scholastic endeavor. The University seeks to enhance and share knowledge, to preserve and promote the intellectual content of society, and to educate people for critical thought. The University provides learning experiences that enable students to synthesize knowledge, communicate effectively, use knowledge and technology with intelligence and responsibility, and act creatively within their own and other cultures.

The University strives for excellence in all its endeavors. Educational opportunities encompass the liberal arts, basic and applied sciences, selected professions, and vocational/technical preparation. These opportunities are founded in a strong program of general education and are fulfilled through contemporary disciplinary curricula, certification programs, and vocational/technical education or workforce training. The University assures opportunities in higher

education for both traditional and non-traditional students and strives to provide an environment that fosters individual achievement and personal development.

The University of Arkansas at Monticello seeks to fulfill its mission by:

- 1. Offering quality educational opportunities in the form of master's, baccalaureate, and associate degree preparation, as well as certification in a variety of vocational/technical programs, or workforce training;
- 2. Offering a well-rounded program of general education designed to broaden and enrich students' awareness of the world around them;
- 3. Providing contemporary curricula which prepare students for careers in selected fields, for personal development, and for meeting societal needs;
- 4. Strengthening students' capabilities as thoughtful contributors to society by encouraging them to take personal responsibility and seeking the benefits of life-long learning;
- 5. Providing support programs which increase the probability of success for those students needing additional academic preparation to meet college standards;
- Assisting students in developing interpersonal skills needed by responsible and productive members of society;
- 7. Providing viable programs of public service, continuing education in selected areas, and cooperative programs with other educational institutions;
- 8. Promoting research programs which strengthen the institution and contribute new information to the existing body of knowledge and the extension of knowledge to serve the public;
- 9. Providing cultural and aesthetic experiences that will serve to enhance appreciation of the arts;
- 10. Maintaining regional and national recognition of the institution and its academic and technical programs by continuing to meet the standards of accrediting bodies, available but yet to be achieved; and;
- 11. Preparing students to live and work in a technological and global society.

#### Assessment

Assessment for the University of Arkansas at Monticello is a process leading to improvement in the institution and in the quality educational programs it offers. Assessment occurs at the individual, class, program, academic unit, and university levels. Evaluations of these assessments are used to enhance student learning outcomes and University outcomes. Students can expect assessments throughout their educational experience.

Because UAM students are expected to become productive citizens, assessment of student learning outcomes is significant. Faculty assess the extent to which students have learned to synthesize knowledge, communicate effectively, use knowledge and technology with intelligence and responsibility, and act creatively within their own and other cultures. Students assess coursework, teaching, and other services of the University, lending a voice to improving not only their own educational experience but also the experiences of other students.

All students, faculty, and staff who participate in assessment

# **General Information**

and evaluation are expected to be open and honest in an effort to improve the institution and its educational programs.

# Academic Degrees, Majors, Technical Certificates, and Certificates of Proficiency Programs

Degrees, majors, and technical certificates are listed below. Consult the Academic Units section of this catalog for course requirements of individual programs of study.

#### **Associate of Applied Science**

Crime Scene Investigation General Technology Industrial Technology Law Enforcement Administration Nursing (LPN to RN)

#### Associate of Arts

#### **Associate of Science**

Land Surveying Technology

#### **Bachelor of Arts**

Art

Communication

English

Health and Physical Education, non-licensure

History

Middle Childhood Education

Modern Languages

Music

P-4 Early Childhood Education

Political Science

#### **Bachelor of Applied Science**

#### **Bachelor of Business Administration**

Accounting

**Business Administration** 

#### **Bachelor of General Studies**

#### **Bachelor of Music Education**

#### **Bachelor of Science**

Agriculture

Biology

Chemistry

Computer Information Systems

Criminal Justice

Forest Resources

Health and Physical Education

P-12

Non-licensure

**Exercise Science** 

Mathematics

Natural Science

Psychology

Spatial Information Systems

Teaching and Learning

#### **Bachelor of Science in Nursing**

#### **Bachelor of Social Work**

### Master of Arts in Teaching - Online

#### Master of Education - Online

Education

Educational Leadership

#### Master of Fine Arts in Creative Writing - Online

# Masters of Physical Education and Coaching – Online

#### Master of Science

Forest Resources

#### **Pre-Professional Studies**

The University's faculty provides courses to prepare students in numerous professional programs. These programs include:

Pre-Veterinary

Pre-Engineering

Allied Health, Pre-Dentistry, Pre-Medicine, Pre-Pharmacy

Pre-Law

#### **Advanced Technical Certificate**

 ${\bf Electromechanical\ Technology-Instrumentation}$ 

#### **Technical Certifications**

Administrative Office Technology

Automotive Service Technology

Computer Maintenance/Networking

Correctional Law Enforcement

Crime Scene Investigation

Early Childhood Education

Electromechanical Technology

Emergency Medical Technology (EMT)

Health Information Technology

Health Professions

Heavy Equipment Operator

Construction

**Timber Production** 

Hospitality Services

 $Law\ Enforcement\ Administration$ 

Practical Nursing

Welding Technology

### **Certificates of Proficiency**

Child Development Associate

Cisco Network Associate

Computer Repair and Networking

Correctional Law Enforcement

Crime Scene Investigation

Emergency Medical Technology/Technician Basic

Emergency Medical Technology Intermediate

Healthcare Office Skills

Hospitality Skills

Industrial Equipment Repair

Law Enforcement Administration

Nursing Assistant

Office Support

Welding

For students who have not decided upon an academic major during their first two years of enrollment, the University provides a program of general studies. Students may complete the Associate of Arts degree without deciding upon a major. Alternatively, students may earn the Associate of Arts degree while completing freshman and sophomore course requirements for a chosen major.

#### **Academic Structure**

The University's academic structure consists of separate academic units that are more fully described in the Academic Units section of this catalog. The following listing provides further information about particular academic programs.

#### **Associate of Applied Science**

Crime Scene Investigation-See School of Social and Behavioral Sciences

General Technology-See the Division of General Studies Industrial Technology-See UAM College of Technology at

Law Enforcement Administration- See School of Social and Behavioral Sciences

Nursing-See School of Nursing

#### **Associate of Arts**

See the Division of General Studies

#### **Associate of Science**

See the School of Forest Resources

### **Accounting and Business Administration**

See the School of Business

#### Agriculture

See the School of Agriculture

# Art, Communication, English, Modern Languages, Music, and Music Education

See the School of Arts and Humanities

#### **Bachelor of Applied Science**

See the Division of General Studies

#### **Bachelor of General Studies**

See the Division of General Studies

# Biology, Chemistry, Mathematics, Natural Science

See the School of Mathematical and Natural Sciences

#### **Computer Information Systems**

See the School of Computer Information Systems

# Criminal Justice, History, Political Science, Psychology, Social Work

See the School of Social and Behavioral Sciences

Early Childhood Education, Middle Childhood Education, Health and Physical Education, Exercise Science, Teaching and Learning and all teacher education programs

See the School of Education

# Forestry, Land Surveying Technology, Spatial Information Systems, Wildlife Management

See the School of Forest Resources

#### **Graduate Education**

See the Graduate section

#### Nursing

See the School of Nursing

# Academic Support Units Continuing Education

The University seeks to meet the educational needs of the working adult, and life enrichment and skill development needs of children and adults of all ages. Programs offered through Continuing Education range from full semester courses to one- or two-month mini-courses or workshops lasting from one day to a week or more. Some programs are offered in partnership with professional, business, and public service organizations.

Continuing education courses may be offered throughout the Southeast Arkansas area, based on demand. Some continuing education courses are designed and taught specifically for business and industry to assist with the training of their employees; as a result, some classes have prerequisites. Courses leading to licensure generally require that an individual be at least 18 years of age to take the credentialing examination(s).

Fees for any continuing education course vary according to the specific curriculum as well as the cost of books and supplies. Classes in continuing education are offered through each campus. Please contact the offices below for specific information regarding continuing education.

#### Office of Advancement

Administration Building, Monticello Telephone: (870) 460-1028 / Fax: (870) 460-1324 Mailing Address: P. O. Box 3520, Monticello, AR 71656

#### **UAM College of Technology – Crossett**

Telephone: (870) 364-6414 / Fax: (870) 364-5707 Mailing Address: 1326 Highway 52 West, Crossett, AR 71635

#### **UAM College of Technology - McGehee**

Telephone: (870) 222-5360 / Fax: (870) 222-4702 Mailing Address: P. O. Box 747, McGehee, AR 71654

#### **Distance Education**

Location: Taylor Library and Technology Center, 2nd floor, Monticello Telephone: (870) 460-1663 / Fax: (870) 460-1920 Home Page: http://www.uamont.edu/academiccomputing Mailing Address: P. O. Box 3626, Monticello, AR 71656

# UAM College of Technology – Crossett CIV lab facilities

Telephone: (870) 364-6414 / Fax: (870) 364-5707 Mailing Address: 1326 Highway 52 West, Crossett, AR 71635

# UAM College of Technology – McGehee CIV lab facilities

Telephone: (870) 222-5360 / Fax: (870) 222-4702 Mailing Address: P. O. Box 747, McGehee, AR 71654

The University seeks to address the needs of the population it serves through distance education. The University provides several interactive video classrooms for on- and off-campus instruction and for interactive conferencing for business and industry. All conferencing and classroom facilities are professionally staffed and maintained. The University also provides satellite downlink and viewing facilities with the capability to seat large audiences.

Distance education services also include web-based instruction and computer labs for individuals who need public access to equipment and the Internet.

# Information Technology

Location: Wells Hall, Monticello

Telephone: (870) 460-1036 / Fax: (870) 460-1920

Home Page: http://www.uamont.edu/InformationTechnology/

E-Mail: itdept@uamont.edu

Mailing Address: P. O. Box 3626, Monticello, AR 71656

The University provides an opportunity for students and other members of the UAM community to enhance their educational experiences and expand their academic knowledge by making available access to computer facilities and resources including the Internet. Computing and networking resources have been allocated for academic activities that are consistent with the mission and goals of the University; i.e., to support teaching, research, administrative

processes, UAM-sponsored community service, and other legitimate pursuits. Each faculty and staff member is eligible for an e-mail account and Internet access, as is any student who is enrolled in three or more hours (credit or audit).

The Department of Information Technology is responsible for administering and/or overseeing the campus computer network including all network connections in campus offices, labs, and residence halls, as well as the campus public computer labs and facilities. Information Technology also provides support for distance education services that include interactive video conferencing, satellite downlink, and web-based instruction. Workshops about UAM computer network options are offered to faculty/staff and students periodically during each semester.

### The Library

Taylor Library and Technology Center, Campus Quadrangle Telephone: (870) 460-1080 / Fax: (870) 460-1980 Home Page: http://www.uamont.edu/library Mailing Address: P. O. Box 3599, Monticello, AR 71656

#### Library/Media Center, Crossett

Telephone: (870) 364-6414 / Fax: (870) 364-5707 Mailing Address: 1326 Highway 52 West, Crossett, AR 71635

#### Library/Resource Center, McGehee

Telephone: (870) 222-5360 / Fax: (870) 222-4709 Mailing Address: P. O. Box 747, McGehee, AR 71654

The Taylor Library and Technology Center occupies a modern facility centrally located on the Monticello campus. The Monticello campus collections comprise over 600,000 items including books, bound periodicals, microforms, government documents, and archival materials, as well as print journal and electronic journal subscriptions. The UAM College of Technology at Crossett Library/Media Center holds over 8,000 items. The UAM College of Technology at McGehee Library/Resource Center has over 2,500 holdings. These branch collections include reference books, periodicals, technical and industrial books, and other learning resources.

The Library home page, from the UAM website, furnishes access electronic research subject databases, most of which are full-text, as well as links to web sites of interest to graduate and undergraduate students. The Library participates in ARKLink, a statewide reciprocal borrowing agreement program. Memberships in regional and national computer networks provide extensive opportunities for research and promote resource sharing.

# Registrar's Office

Location: Harris Hall, Room 102, Monticello Telephone: (870) 460-1034 / Fax: (870) 460-1935

E-Mail: registrar@uamont.edu

Mailing Address: P. O. Box 3598, Monticello, AR 71656

The Registrar's Office supervises registration for classes, maintains academic records, verifies the awarding of certificates and degrees, issues diplomas and issues transcripts.

### The Writing Center

Location: Memorial Classroom Building, Room 113, Monticello Telephone: (870) 460-1378

Home Page:

http://www.uamont.edu/Arts\_and\_Humanities/writingcenter.htm Mailing Address: P. O. Box 3460, Monticello, AR 71656

The Writing Center services are free to university students. English majors assist students during all stages of the writing process. Writing is recognized as a recursive, overlapping activity that involves pre-writing, drafting, revising, proofreading, and publishing. Whatever the academic discipline or class assignment, peer tutors provide feedback and suggestions that help students understand the essential elements of academic writing.

The Writing Center tutors help students generate ideas, develop a thesis, organize material, and revise early drafts. Students are also assisted in learning about grammar, style, and clarity; about their own writing process; and how to improve proofreading skills. The Center's staff and tutors work one-on-one with students on a variety of writing projects: compositions, reports, outlines, business letters, research, and fiction.

Additionally, the Writing Center has 18 computers. Tutors also assist students with Internet research and word processing.

# Other Support Units Adult Education

Location: UAM College of Technology at Crossett Telephone: 870-364-6414 / Fax: (870) 364-7649

Mailing Address: 1326 Highway 52 West, Crossett, AR 71635

Location: Crossett Adult Education

Telephone: 870-364-7667 / Fax: (870) 364-7649 Mailing Address: 308-A Pine Street, Crossett, AR 71635

Location: Hamburg Adult Education

Telephone: 870-853-8278 / Fax: (870) 853-9840

Mailing Address: 311 North Mulberry, Hamburg, AR 71646

Location: UAM College of Technology at McGehee Telephone: 870-222-5360 / Fax (870) 222-4709 Mailing Address: P. O. Box 747, McGehee, AR 71654

Location: Dumas Adult Education

Telephone: 870-382-2175 / Fax: (870) 382-6786 Mailing Address: 124 N. Main Street, Dumas, AR 71639

Both Colleges of Technology offer an Adult Education Program designed to strengthen an individual's academic skills in reading, language, math, and other subjects.

The Adult Education Program is open to individuals 18 years of age or older who are not enrolled in a high school program. An applicant for enrollment may be asked to provide proof of age. Individuals under the age of 8 can be enrolled only in accordance with Arkansas Act 1659 of 2001 as amended by Act 604 of 2003.

The Adult Education Program also serves high school graduates who desire to take refresher courses to prepare for employment or other school or college entrance tests, etc. The program also serves non-high school graduates who want to earn a high school equivalency diploma (General Educational Development-GED). In addition to academic classes, life skills and employability skills training are available through the Adult Education Program.

The Adult Education Program is of no cost to students and is operated on an open-entry/open-exit basis. Effective January 1, 2014, there will be a testing fee for the official GED test. Call your local Adult Education Center for more details. Orientation and assessment sessions are scheduled regularly. Some centers have scheduled classes for day, night and Saturdays (upon request). Satellite classes can be established wherever there is sufficient demand as determined and approved by the Arkansas Department of Career Education/Adult Education Division. Class schedules are not the same on the campuses; please contact the Adult Education Program on each campus for exact dates and times of Adult Education Programs.

#### **STEM Center**

Location: School of Education, Willard Hall Room 125

Telephone: (870) 460-1062

Website: http://www.uamont.edu/education/math%20and%20science/
The UAM Math and Science STEM Center encompasses 14 area school districts. The center promotes the enrichment of knowledge, teaching and learning in math, science, and education technology for K-16 by creating services and resources for teachers, administrators, students and parents while linking public schools with higher education, businesses and cooperatives.

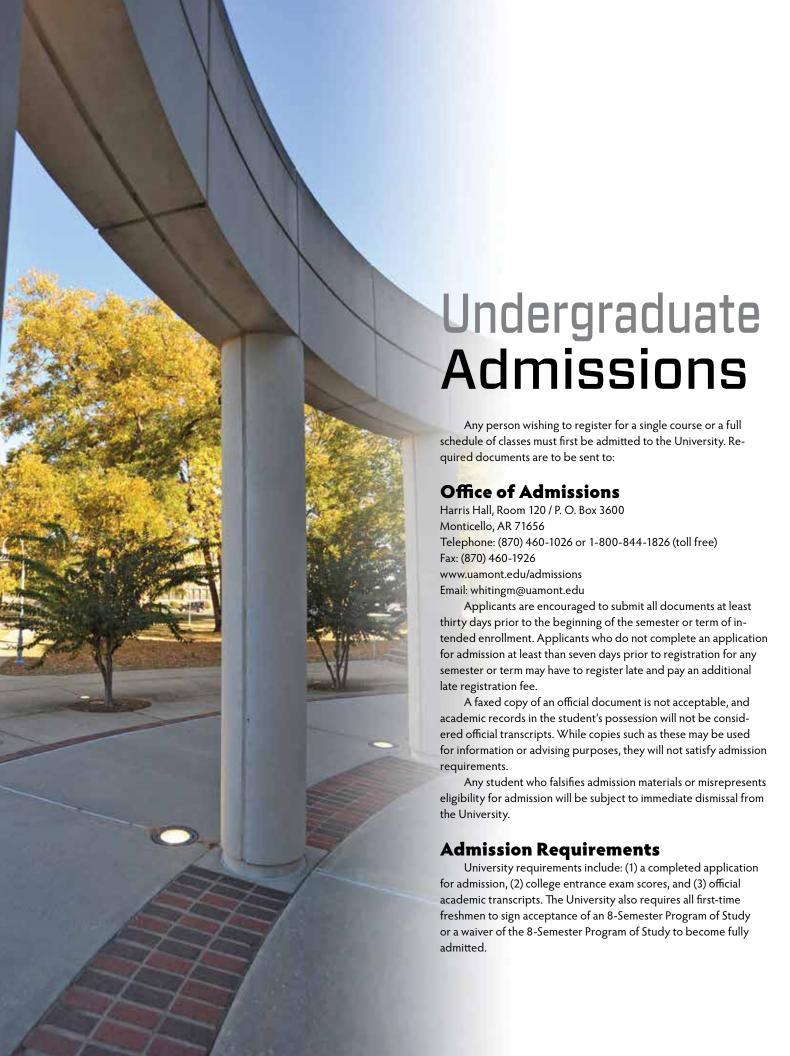
The UAM Math and Science STEM Center is an Arkansas Department of Education approved Professional Development Provider as well as a Professional Development Approver for professional development on the UAM campus.

Math and Science Educational Specialists provide inquiry-based model lessons, content area knowledge, workshops, classroom technology and inquiry-based training. They provide materials and resources for local area school district use and provide instructional strategies, facilitation, coaching, and educational leadership. In addition, the STEM Center also provides curriculum alignment, mapping and assessment data analysis and grant writing and Science Fair coordination.

#### **Concurrent Enrollment**

Location: Division of General Studies Telephone: (870) 460-1032 / Fax: (870) 460-1933 Monticello (870) 222-5360, McGehee / (870) 364-6414, Crossett

High school students who meet the University guidelines may enroll in concurrent enrollment courses that are offered for academic credit at both the University and the high school level. A student should contact his/her high school counselor or principal for current course offerings. To receive concurrent credit, a student must be admitted to the University of Arkansas at Monticello as a pre-freshman student. See the Admissions section of this catalog for details regarding admission requirements.



Other requirements include: (1) Proof of immunization against measles, mumps, and rubella. Two MMR injections or proof of serological immunity is required. Any exemption must be obtained through the Arkansas Dept. of Health, 4815 W. Markham, Little Rock, Arkansas 72205. Proof that the student was born prior to January 1, 1957, will be accepted in lieu of receiving a vaccine. (2) A selective service statement. Students who are required to register with selective service must sign a statement attesting that they have registered or are exempt from doing so. This statement appears on the application for admission and must be completed by all male applicants. (3) For international students, proof of tuberculin skin testing or a chest xray within the last six months is required.

Arkansas Law states that all students who are foreign born are subject to the requirements of the Arkansas Department of Health Tuberculosis Screening Program for Foreign Born University and College Students. These students must contact UAM Student Health Services (870-460-1051) for required forms and further details.

All first-time freshmen graduating from high school after May 1, 1999 will be admitted unconditionally if they have successfully completed, with a minimum cumulative grade point average of 2.00 (on a 4.00 scale), the Arkansas high school core curriculum for unconditional admission to public colleges and universities. Out-of-state high school graduate transcripts will be evaluated individually to determine if the core curriculum and the grade point requirement are met. Students who receive a GED or who are graduates of home schooling or private high schools must make a composite of 19 on the ACT or the equivalent score on the ASSET, COMPASS, or SAT in order to be unconditionally admitted.

Students not meeting the standards as stated above will be admitted with conditions, as directed by the Office of Academic Affairs.

# **College Entrance Exam Scores**

The ACT is the preferred college entrance exam; however, SAT, ASSET, or COMPASS scores will be accepted. Scores should be provided from an exam within the previous five years. Test scores must be sent by the testing agency or be recorded on an official transcript. The Office of Admissions will provide testing information to students who have not taken a college entrance examination within the previous five years. The institutional codes are: 0110 for ACT and 6008 for SAT.

High school students are advised to take college entrance exams no later than the first half of their senior year. Students should request the testing agency send their scores to the University of Arkansas at Monticello.

Transfer students who have not completed general education mathematics and/or English requirements with a grade of "C" or higher may be required to provide college entrance exam scores. Or, a continuing student may be placed in the appropriate level of mathematics and/or English to continue studies until general education requirements are met.

### **Transcripts**

Each freshman student who has graduated from an accredited high school must submit an official copy of his/her transcript from the high school showing a diploma has been earned. Freshmen who have passed the GED must submit the GED certificate and scores in lieu of the high school transcript. Transfer students must request that official transcripts be mailed directly to the Office of Admissions from each institution attended.

#### **Readmission of Former Students**

A student who has attended UAM in previous years but has not attended for one semester or more is required to complete an application for admission and submit official transcripts of college work from all institutions attended since the last enrollment at the University. Because admission requirements are subject to change, additional documents may be required.

Former University students who have attempted fewer than 30 hours of credit and who have not attended a college or university during the last two years (24 months) will be placed under the catalog in effect when they re-enroll at UAM. The catalog chosen and the student's graduation may not span a period of more than six (6) years.

### Freshman Early Admission

Students who submit an application for admission, ACT, SAT, ASSET or COMPASS scores, proof of required immunizations, and a six- or seven-semester transcript may be admitted during their senior year in high school. Following graduation, the student must request that a final transcript reflecting all credits, grades, and graduation date be sent to the University.

#### **Transfer Admission**

In addition to an application for admission and proof of immunizations, any student who has attended other colleges/universities must assure that transcripts of all work attempted from all schools attended be sent from those institutions directly to the UAM Office of Admissions.

Transfer students must be eligible to return to the institution previously attended. If either the cumulative or previous semester's grade point is less than a 2.00 (on a 4.00 scale), the student will be admitted on Conditional Academic Standing as described in the Academic Regulations section in this catalog. Transfer students are also subject to the Transfer Policy in the Academic Regulations section.

#### **Pre-Freshman Admission**

Academically capable students may register for college courses at the University prior to high school graduation. As a pre-freshman, a student must provide an application for admission, proof of immunization, placement test scores, and a letter from the principal indicating that the student may enroll in college-level work. Students who take college courses at UAM while they are still in

# **Undergraduate Admissions**

high school will be required to meet all admission requirements for beginning freshmen upon graduation from high school. Courses taken while the student is a pre-freshman will then be applied toward a degree program at UAM or they may be transferred to other colleges or universities. The Office of the Registrar will report credits and grades earned to high school officials when the student provides a written request.

Whether courses taken at the University satisfy high school graduation requirements is a determination made exclusively by high school administrators where the student is in attendance.

### **Special Student Admission**

An individual who does not wish to pursue an academic degree but would like to enroll for a limited number of courses may enroll as a special student. A student may be admitted to this category with an application for admission and proof of required immunizations. To enroll in an English or mathematics course, the student must provide college entrance test scores.

A special student may not normally attempt more than six hours in any single term and may not declare a major. Credits earned from other institutions may not be transferred until the student meets all admission requirements to the University. After completing 18 hours, the special student may be required to complete all admission requirements and undertake a program leading to a degree.

A student on suspension from any college or university will not be allowed to receive special student status.

# **Admission of Visiting Students**

Students who are enrolled in another institution of higher education (to which they intend to return) and who wish to take courses at the University of Arkansas at Monticello must file an application for admission, proof of required immunizations, and a letter of good standing from the institution they are currently attending. To enroll in an English or mathematics course, the student must provide college entrance test scores.

Visiting student status is limited in duration and in the number of hours that can be accumulated. The visiting student who subsequently decides to pursue a degree at UAM must submit all documentation required of transfer students and request a change of status in the Office of the Registrar.

#### **Post-Baccalaureate Admission**

Those who have already attained at least a baccalaureate degree and who wish to take additional undergraduate courses toward an additional degree are required to complete an application for admission, provide proof of required immunizations, and official transcripts from all institutions granting college credit. Students who wish to take only limited additional courses may enter as a special student (See Special Student Admission).

#### **Graduate Admission**

All interested students must file an application for admission, supply proof of required immunizations, provide an official transcript verifying the baccalaureate degree, and submit any additional transcripts for hours earned beyond the baccalaureate degree. GRE scores may also be required.

Students must contact the School of Arts and Humanities, the School of Education or the School of Forest Resources for additional information regarding graduate program admission. (See Graduate Programs).

#### **Provisional Admission**

Provisional admission may be extended to the student who has not completed the admission process at the time of registration.

Proof of at least one MMR injection or serological testing and a completed selective service statement must be provided before provisional admission may be granted. Completed immunization records, and all required documentation must be submitted by the 25th class day of a spring or fall semester and no later than the last day of class for a summer term.

During fall and spring semesters, first-time freshmen must submit a signed acceptance of an 8-Semester Program of Study or a waiver of the 8-Semester Program of Study by the 5th class day.

Students who do not meet the deadline(s) stated above may be administratively withdrawn from classes by the Registrar with no refund of tuition and fees, and the student will be ineligible to register provisionally for a future semester. Financial aid may also be affected. Questions about provisional admission should be directed to the Office of Admissions or the Office of the Registrar.

#### Admission of International Students

UAM is a SEVIS approved institution and is authorized under federal law to enroll non-immigrant students with "F1" or "M1" student visas. Citizens of foreign countries who wish to attend UAM should request admission information from the Office of Admissions. The application for admission should be completed and submitted at least three months prior to the beginning of the semester of registration. To be fully admitted to the University, all supporting documentation must be on file before an I-20 is produced for the semester of registration. There is a \$35 non-refundable application fee for international students.

International applicants must meet the following requirements:

- 1. Submit a completed application for admission.
- 2. Submit official college entrance exam scores (ACT or SAT).
- 3. Submit certified copies of all academic records. All documents submitted must be the original, or a certified copy of the original document, and must be translated into the English language.
- 4. If the applicant's native language is other than English, an official transcript of the score for the Test of English as a Foreign Language (TOEFL) must be submitted directly from the Educational

# **Undergraduate Admissions**

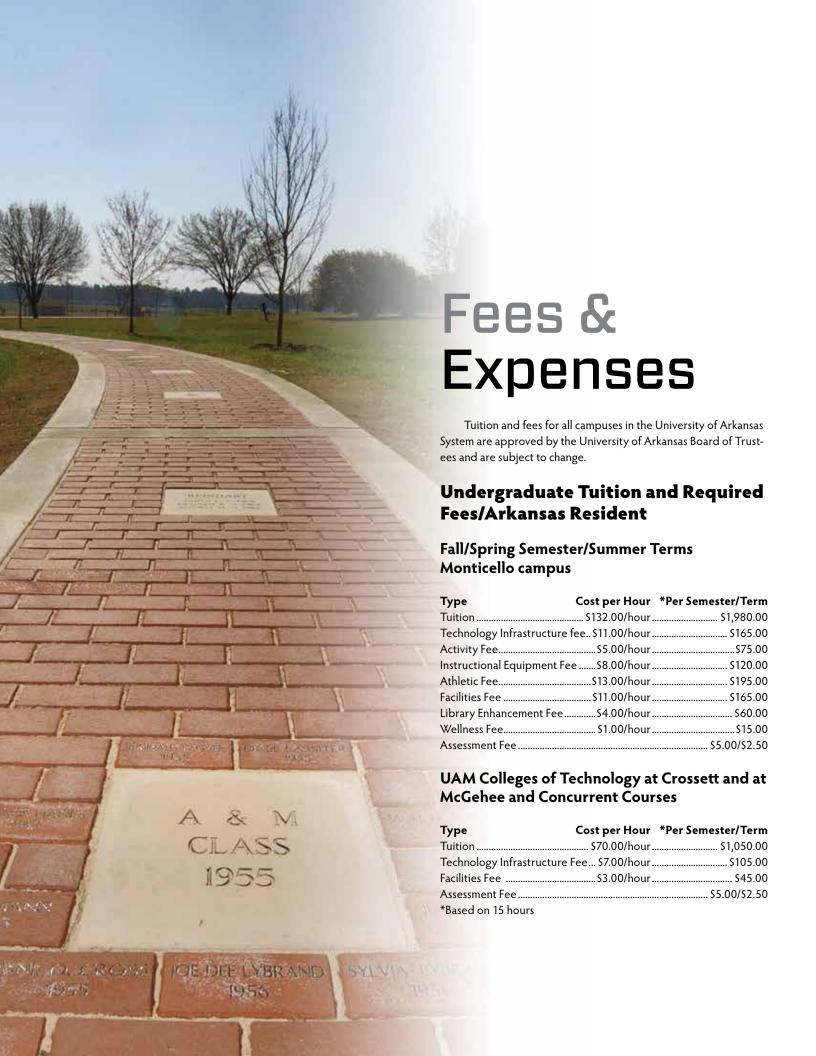
Testing Service. For undergraduate applicants the required score for the paper-based test is 500, the required score for the computer-based test is 173, and the required score for the internet-based test is 80. For graduate applicants the required score for the paper-based test is 550, the required score for the computer-based test is 213, and the required score for the internet-based test is 80. Acceptance of any other English competency examination must be approved by the International Officer.

- 5. The applicant must submit a certified statement from a financial institution verifying that the applicant has on deposit a minimum amount that will cover the cost of attendance for at least one academic year. An additional financial statement is required on a yearly basis.
- 6. The applicant must be in good physical health as certified by a licensed physician. An international applicant must purchase health insurance and present evidence before enrollment. Proof of immunization that is required includes two doses of MMR vaccine.

A current tuberculin skin test or chest x-ray dated in the last six months is required. Other immunization requirements may also be requested. Arkansas Law states that all students who are "foreign born" are subject to the requirements of the Arkansas Department of Health Tuberculosis Screening Program for Foreign Born University and College Students. These students must contact UAM Student Health Services (870-460-1051) for required forms and further details.

- 7. Transfer students must be in good standing at the institution from which they are transferring and must have a minimum grade point average of 2.00 (based on a 4.00 scale). In addition, transfer students must provide copies of Immigration Credentials (I-20s, passport visa, I-94).
- 8. All graduate applicants may be required to submit official scores for the GRE (Graduate Record Exam). Graduate students should consult the Graduate Programs of this catalog for details.





# Undergraduate Tuition and Required Fees/Out-of-State Resident

#### Fall/Spring Semester/Summer Terms

An out-of-state resident is one who is not a bonafide resident of the State of Arkansas. The out-of-state tuition may be waived for students from the contiguous states of Texas, Oklahoma, Missouri, Tennessee, Mississippi, and Louisiana.

Туре	Cost per Hour	*Per Semester/Term
Tuition/Arkansas resident.	\$132.00/hour.	\$1,980.00
Out-of-State Tuition	\$190.00/hour.	\$2,850.00
Total Out-of-State Tuition	\$322.00/hour.	\$4,830.00
Technology Infrastructure	fee\$11.00/hour.	\$165.00
Activity Fee	\$5.00/hour.	\$75.00
Instructional Equipment Fe	e\$8.00/hour.	\$120.00
Athletic Fee	\$13.00/hour.	\$195.00
Facilities Fee	\$11.00/hour.	\$165.00
Library Enhancement Fee	\$4.00/hour.	\$60.00
Wellness Fee	\$1.00/hour.	\$15.00
Assessment Fee		\$5.00/\$2.50

# Colleges of Technology-Crossett and McGehee/Concurrent Classes

Type	Cost per Hour	*Per Semester/Term
Tuition	\$70.00/hour.	\$1,050.00
Out-of-State Tuition	\$20.00/hour.	\$300.00
Total Out-of-State Tuition .	\$95.00/hour.	\$1,425.00
Technology Infrastructure	fee \$7.00/hour.	\$105.00
Facilities Fee	\$3.00/hour.	\$45.00
Assessment Fee		\$5.00/\$2.50
*Based on 15 hours		

#### **Graduate Tuition and Fees**

#### Fall Semester/Spring Semester/Summer Terms

Type	Per Semester
Tuition/Arkansas resident	
Out-of-State Tuition*	\$235.00/hour
Total Out-of-State Tuition	\$450.00/hour
Technology Infrastructure Fee	\$11.00/hour
Activity Fee	\$5.00/hour
Instructional Equipment Fee	\$8.00/hour
Athletic Fee	\$13.00/hour
Facilities Fee	\$11.00/hour
Library Enhancement Fee	\$4.00/hour
Wellness Fee	\$1.00/hour

\*The out-of-state tuition charge may be waived for students from the contiguous states of Texas, Oklahoma, Missouri, Tennessee, Mississippi, and Louisiana.

#### Senior Citizen Fee Waiver

Tuition and fees for adults age 60 or older are waived. Individuals under this policy must pay all miscellaneous fees that may be required. Enrollment in a class for this group is contingent upon available space.

#### Residence Hall Fees

Residence halls are open to any student who is enrolled on any campus of the University of Arkansas at Monticello.

#### **Board:**

7-day/19-Meal Plan	\$1,460.00/semester
7-day/Any 15 meals	\$1,410.00/semester
7-day/Any 10 meals	\$1,360.00/semester
Student Apartment Meal Plan	\$575.00/semester

#### Room fee based on double occupancy:

Bankston Hall	\$950.00/semester
Royer Hall	\$980.00/semester
Maxwell Hall Suite	\$1,145.00/semester
Horsfall Hall	\$980.00/semester
Family Housing	\$215.00/month
Student Apartments	\$440.00/month
Residence Hall Damage Deposit	\$75.00
Family Housing Damage Deposit	\$100.00
Student Apartment Damage Deposit	\$100.00

# Additional private room fee contingent upon availability:

Bankston Hall	\$325.00/semester
Royer Hall	\$325.00/semester
Horsfall Hall	\$325.00/semester
Maxwell Hall Suite	\$325.00/semester

#### Miscellaneous Fees:

Auto Registration	\$25.00 (per year)
(See Public Safety section elsewhere in cata	ılog.)
Dropping and/or Adding Classes	\$10.00 per visit
Late Registration	\$25.00
I.D. Replacement Fee	\$5.00
Internship Fee	\$30.00
Internship Fee Out of Service Area	\$450.00
Distance Education Fee	. \$68.00/credit hour
(in lieu of other mandatory fees)	
Vocal and Instrumental Private Instruction	
for one credit hour (per course)	\$55.00
for two or three credit hours (per course)	\$80.00
Band Fee	25.00/Fall semester
Child Development Care Insurance	\$20.00/year
Child Development Assessment Fee-McGehee	\$50.00/semester
Child Care Laboratory Fee	
EMT-Paramedic Student Insurance-McGehee	\$20.00/year
Student Nursing Insurance	\$20.00/year

# Fees & Expenses

LPN to RN Assessment Fee	\$120.00/semester
BSN Assessment Fee	\$120.00/year
RN to BSN Assessment Fee	\$20.00/year
LPN Nursing Assessment Fee-Crossett	\$120.00/semester
LPN Nursing Assessment Fee-McGehee	\$120.00/semester
Nursing Clinical Fee	\$30.00/clinical semester
Automotive Laboratory Fee	\$50.00/semester
AHEOTA Laboratory Fee	
Welding Laboratory Fee	\$25.00/course
Forestry Summer Camp Fee	\$300.00
International Graduate Registration Fee	\$30.00
Graduate Thesis Binding Fee	\$150.00
Transcripts	\$5.00/copy
Culinary Lab Fee	\$50.00/course
Telephone Service Fee	\$10.00/semester
Science Lab Fee	\$20.00/course
Electromechanical Lab Fee	\$30.00/course

### **Estimate of Expenses**

The following figures represent estimated costs that a full-time undergraduate Arkansas resident student taking 15 hours will incur while attending the University of Arkansas at Monticello.

Tuition/Fees	Semester	Year
Tuition	\$1,980.00	\$3,960.00
Technology Infrastructure Fee	\$165.00	\$330.00
Activity Fee	\$75.00	\$150.00
Instructional Equipment Fee	\$120.00	\$240.00
Athletic Fee	\$195.00	\$390.00
Facilities Fee	\$165.00	\$330.00
Library Enhancement Fee	\$60.00	\$120.00
Wellness Fee	\$15.00	\$30.00
Assessment Fee	\$5.00	\$10.00
Books and Supplies	\$600.00	\$1,200.00
Room and Board		
(Double Room, 7-day/19-Meal Plan)	\$2,440.00	\$4,880.00
Transportation	\$880.00	\$1,760.00
Personal Expenses	\$1,125.00	\$2,250.00
Totals	\$7,825.00	\$15,650.00

#### **Summer Term**

Tuition	\$132.00/hour
Technology Infrastructure Fee	\$11.00/hour
Activity Fee	\$5.00/hour
Instructional Equipment Fee	\$8.00/hour
Athletic Fee	\$13.00/hour
Facilities Fee	\$11.00/hour
Library Enhancement Fee	\$4.00/hour
Wellness Fee	\$1.00/hour
Assessment Fee	\$2.50/term
Books and Supplies	\$250.00
Room and Board	\$580.00
Transportation	\$292.50
Personal Expenses	\$375.00

Students who do not live in residence halls should subtract the room and board figure. Transportation, books and supplies, and personal expenses will vary according to individual student needs.

NOTE: All tuition and fees are subject to change upon approval by the University of Arkansas Board Of Trustees.

### **Residency Status for Fee Purposes**

A student's residency status for fee purposes is determined at the time of admission according to the policy established by the University of Arkansas Board of Trustees. Copies of the residency policy and petitions for change of residency status are available upon request from the Office of the Registrar. Petitions are reviewed by the Registrar and must be submitted to the Office of the Registrar at least two weeks prior to the beginning of the semester or term for which the change is desired.

### Payment of Accounts

All charges are due and payable in advance to the Cashier's Office. Cashier's office hours are 8:30 a.m.-4:00 p.m. Monday through Friday. At the time of registration, student accounts must be paid in full or arrangements made for full payment. The University offers the FACTS plan as a convenient method of tuition payment management. The FACTS plan provides a low cost option for budgeting tuition and other educational expenses. Students with unpaid accounts will not be eligible for transcripts or re-admission to any semester or term until all accounts are paid in full. Personal checks will be accepted from students with no record of returned checks. A charge of \$25 will be assessed for returned checks, and the student will be subject to revocation of registration.

NOTE: By enrolling in classes, either at early registration or regular registration, the student creates a financial liability in the amount of the tuition, fees, and any other charges pertinent to the enrollment process. The only way this financial liability can be eliminated is by payment from the student or his/her agent or formal cancellation of the enrollment by the student before the semester or term begins. Failure to attend class(es) does not reduce this liability. Failure to receive financial aid does not reduce this liability. Students must withdraw from the University in person or by written communication. The process for withdrawal can be found elsewhere in the Academic Regulations section of this catalog.

#### **Refunds—Tuition and Fees**

### Withdrawal or Dropping Courses/Fall or Spring Semesters

Any student who officially withdraws from the University of Arkansas at Monticello during a fall or spring semester is entitled to a refund as follows:

#### **Tuition and Fees**

1. Up to and including five class days10	0%
2. From the sixth class day through the tenth class day 5	0%
3. The eleventh class day and afterNO REFUI	۷D

Any student who drops one or more courses and continues to be enrolled at the University during a fall or spring semester shall be entitled to individual course refunds as follows:

#### **Tuition and Fees**

1. Up to and including five class days	100%
2. The sixth day and after	NO REFUND

#### Withdrawal/Summer Term

Any student who officially withdraws from the University of Arkansas at Monticello during a summer term is entitled to a refund as follows:

#### **Tuition and Fees**

1. Two- to four-week term:	
(a) Prior to start of classes	100%
(b) After classes have begun	NO REFUND
2. Five- or six-week term:	
(a) Up to and including two class days	100%
(b) From the third class day through the fifth clas	s day 50%
(c) The sixth class day and after	NO REFUND
3. Seven and one-half- to nine-week term:	
(a) Up to and including two class days	100%
(b) From the third class day through the seventh	class day 50%
(c) The eighth class day and after	NO REFUND
4. Ten- or twelve-week term:	
(a) Up to and including two class days	100%
(b) From the third class day through the tenth cla	ass day 50%
(c) The eleventh class day and after	NO REFUND

#### **Dropping Courses/Summer Term**

Any student who drops one or more courses and continues to be enrolled at the University during a five- or six-week summer term is entitled to individual course refunds as follows:

#### Registration, Tuition, and Fees

1. Up to and including two class	s days100%
2. The third class day and after	NO REFUND

The University will follow the refund policy for "Five- or sixweek term" when the summer term is more than four weeks but less than five weeks.

The University of Arkansas at Monticello refund policy is subject to change if required by federal regulation or the University of Arkansas Board of Trustees. Appeals of the refund policy must be submitted in writing to the UAM Executive Council.

#### Refund - Bookstore

Any student who officially withdraws or drops a class at the University of Arkansas at Monticello during the fall or spring semester is entitled to a refund at the Bookstore as follows:

University of Arkansas at Monticello during a summer term is entitled to a refund at the Bookstore as follows:

- 1. Up to and including the second class day .......100% 2. From the third class day through the fifth class day .......50%
- 3. The sixth class day and after......NO REFUND Students need to furnish a receipt from the purchase of books

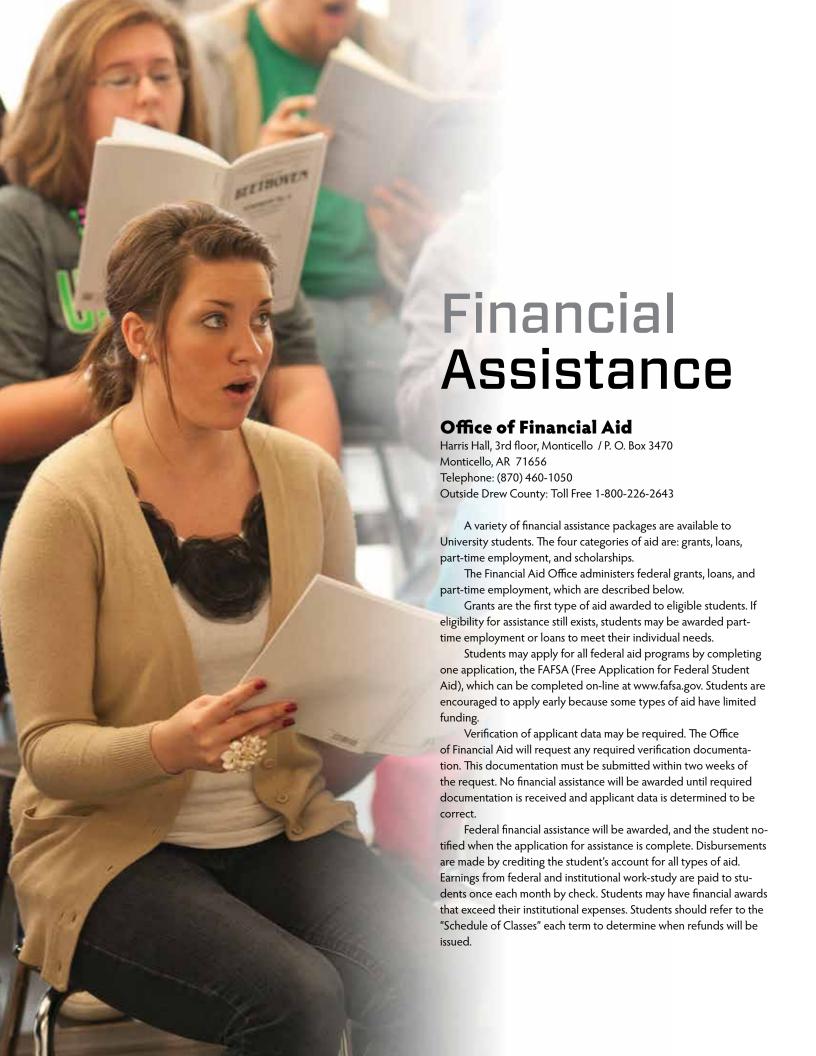
and a student ID when returning a book. The book must be in the same condition as when purchased.

#### **Cash for Books**

If a student misses the refund deadline, the Bookstore has "Book Buy Backs" at the end of each semester or term. This service pays cash directly to the student for textbooks.

#### Refunds—Residence Halls

Cancellations of residence hall applications must be submitted in writing to the Residence Life Office, P. O. Box 3466, Monticello, AR 71656-3466. Notifications submitted to other offices do not comply with this requirement and requested official action cannot be assured. Students canceling after August 15 (for the academic year), December 22 (for spring semester only) and the first day of class for summer terms, will forfeit the \$75 damage deposit. Students who occupy a room (i.e., sign check-in forms and accept room keys) but later choose to move out of the residence hall forfeit the \$75 damage deposit, are responsible for board charges through the date of official checkout with residence hall staff, and also forfeit room charges for the remainder of the semester or term.



#### **Grants**

The **FEDERAL PELL GRANT** is designed to provide financial assistance to students seeking postsecondary education. Federal Pell Grants are intended to be the "ground floor" of the financial aid package and may be combined with other forms of aid in order to meet the needs of the student. Student eligibility is primarily based on a financial need formula developed by the U.S. Department of Education. Since the Federal Pell Grant is a grant award, there is no repayment to be made.

The **FEDERAL SUPPLEMENTAL EDUCATIONAL OPPOR- TUNITY GRANT (FSEOG)** is designed to provide financial assistance to students who have exceptional financial need. These awards do not have to be repaid.

#### Loans

The FEDERAL STAFFORD LOAN PROGRAM can provide either subsidized or unsubsidized low interest loans to students enrolled at least half time. Subsidized loan funds can be awarded to students who have "unmet need" remaining when all other types of aid have been awarded. The Federal government pays the interest on these subsidized loans while the student is enrolled. Unsubsidized loan funds might be awarded to students who have no "unmet need" remaining after all other types of aid have been awarded. The Federal government does not pay the interest on unsubsidized loans while the student is enrolled. The student can choose to pay the interest or the interest can be capitalized. Some students might be awarded a combination of subsidized and unsubsidized loan funds. Repayment of these loans may extend over a 10-year period beginning six months after the borrower ceases to be enrolled at least half time.

The **FEDERAL DIRECT PLUS LOAN PROGRAM** makes loans available to the parents of dependent undergraduate students. Each borrower must use the loan funds to pay for the student's educational costs. Unlike other Federal Family Education Loan Programs, PLUS borrowers are not required to show financial need but must complete the Free Application for Federal Student Aid. The amount borrowed cannot exceed the cost of education.

# **Part-Time Employment**

Funds are also available in the form of part-time employment. Employment opportunity is made available to those students who qualify and who need an income supplement to partially defray college expenses. Student employment generally falls into two categories: Federal College Work-Study, which is determined on the basis of financial need; and Institutional Work-Study, which is determined principally by the degree of work skills possessed and availability of jobs. Types of employment opportunities at the University include secretarial, clerical, custodial, resident assistant, library, maintenance, lab assistant, sports official.

#### **Return of Title IV Funds**

The return of Title IV funds is based on requirements of the Higher Education Amendments of 1998 and assumes that a student earns his/her aid based on the period of time he/she remains

enrolled. If a student withdraws from the University during the first 60% of the enrollment period, the University and/or the student may be required to return some of the Title IV funds awarded to the student. Title IV funds include Federal Direct Stafford Loans, Federal Direct Plus Loans, Federal Pell Grants, and Federal Supplemental Educational Opportunity Grants. During the first 60% of the enrollment period, a student earns Title IV funds in direct proportion to the length of time he/she remains enrolled. A student who remains enrolled beyond the 60% point earns all aid for which he/she is eligible and will not be required to return any funds. Examples of actual Return of Title IV Funds calculations are available in the Office of Financial Aid.

### **Scholarships**

All scholarships awarded by the University of Arkansas at Monticello are competitive, and awards are based upon demonstrated academic ability or performance skills. Renewable scholarships require the student to meet and maintain specific criteria. The University offers a variety of scholarships including institutional, athletic, departmental, and privately funded awards. For additional information, contact Scholarship Committee Chair, P. O. Box 3600, Monticello, AR 71656. E-mail: whitingm@uamont.edu or telephone 870-460-1026 (toll free 18008441826).

# Types of Scholarships

#### I. Institutional Scholarships

Scholarships funded by the University are awarded as funds are available. Eligibility for institutional scholarships requires the student to:

- 1) apply for admission,
- 2) apply for scholarship,
- 3) achieve the designated ACT or SAT score, and
- 4) achieve a minimum 3.00 GPA for all high school courses

Students may receive only one institutional scholarship in any semester. In addition to the renewal criteria for each scholarship, no scholarship will be continued if the student's required semester GPA is not achieved or if the student does not successfully complete at least 12 hours of course work at the 1000-level or above each semester. Students who meet scholarship eligibility requirements by March 1 will receive priority. After March 1 consideration for scholarship awards will be based upon availability of funds. Scholarship candidates are encouraged to begin the process early in their senior year.

An "academic year" for scholarship purposes includes the fall, spring, Summer I, and Summer II terms; however, scholarship funds are not available for summer terms. Institutional awards are available for a maximum of 8 semesters, pending renewal.

#### A. Chancellor's Scholarship

Award: Tuition, fees for up to 18 credit hours, residence assignment and meal-plan stipend for a maximum of eight semesters of continuous enrollment. Out-of-state tuition is waived.

Eligibility Requirements: 30 or above ACT composite or comparable SAT score, with a minimum 19 sub-score in math and English,

and rank in the top 10% of the graduating class with a minimum 3.00 high school GPA or achieve National Merit Finalist or Achievement Finalist. Available to first-time freshmen only.

Renewal Criteria: Minimum completion of 12 hours of college-level work each semester and minimum of 3.25 GPA following 24 hours of college-level work in an academic year.

Application: Awarded when the student applies for admission, scholarship, and provides a current official high school transcript and ACT/SAT scores including class rank and high school GPA. Priority scholarship deadline is March 1.

#### **B.** University Scholarship

Award: Tuition, fees for up to 18 credit hours, and residence stipend for a maximum of eight semesters of continuous enrollment. Out-of-state tuition is waived.

Eligibility Requirements: 27-29 ACT composite or comparable SAT score, with a minimum 19 sub-score in math and English, and minimum 3.00 high school GPA. Available to first-time freshmen only.

Renewal Criteria: Minimum completion of 12 hours of college-level work each semester and minimum of 3.00 GPA following 24 hours of college-level work in an academic year.

Application: Awarded when the student applies for admission, scholarship and provides a current official high school transcript and ACT scores, including high school GPA. Priority scholarship deadline is March 1.

#### C. Academic Scholarship

Award: Tuition and fees for up to 15 credit hours for a maximum of eight semesters of continuous enrollment. Out-of-state tuition is waived.

Eligibility Requirements: 24-26 ACT composite or comparable SAT score, with a minimum 19 sub-score in math and English, and minimum 3.00 high school GPA. Available to first-time freshmen only.

Renewal Criteria: Minimum completion of 12 hours of college-level work each semester and minimum of 3.00 GPA following 24 hours of college-level work in an academic year.

Application: Awarded when the student applies for admission, scholarship, and provides a current official high school transcript and ACT scores, including high school GPA. Priority scholarship deadline is March 1.

#### D. Weevil Excellence Scholarship

Award: \$750 tuition award per semester for a maximum of eight semesters of continuous enrollment.

Eligibility Requirements: 22-23 ACT composite or comparable SAT score with at least a 19 ACT score in English and mathematics, minimum 3.00 GPA, and evidence of school leadership. Available to first-time freshmen only.

Renewal Criteria: Minimum completion of 12 hours of college-level work each semester and minimum of 3.00 GPA following 24 hours of college-level work in an academic year.

Application: Awarded when the student applies for admission, scholarship, and provides a current official high school transcript and ACT scores including high school GPA. Priority scholarship deadline is March 1.

#### E. Leadership Scholarship

Award: \$500 tuition award per semester for a maximum of eight semesters of continuous enrollment.

Eligibility Requirements: 19-21 ACT composite (or comparable SAT score) with at least a 19 ACT score in English and mathematics, minimum 3.00 high school GPA and evidence of school leadership.

Renewal Criteria: Minimum completion of 12 hours of college-level work each semester and minimum of 3.00 GPA following 24 hours of college-level work in an academic year. Available to first-time freshmen only.

Application: Awarded when the student applies for admission, scholarship, and provides a current official high school transcript and ACT scores including high school GPA. Priority scholarship deadline is March 1.

#### F. Valedictorian Scholarship

Award: Tuition for up to 15 credit hours per semester for a maximum of eight semesters of continuous enrollment. Out of state tuition is waived.

Eligibility Requirements: 21 ACT composite (or comparable SAT score) with at least a 19 ACT score in English and mathematics, minimum 3.00 high school GPA and school confirmation of valedictorian status. Available to first-time freshmen only.

Renewal Criteria: Minimum completion of 12 hours of college-level work each semester and minimum of 3.00 GPA following 24 hours of college-level work in an academic year.

Application: Awarded when the student applies for admission, scholarship, and provides a current official high school transcript and ACT scores including high school GPA. Priority scholarship deadline is March 1.

#### G. Community College Transfer Scholarship

Award: Tuition for up to 15 credit hours per semester for a maximum of four semesters of continuous enrollment excluding summer terms. Out of state tuition is waived.

Eligibility Requirements: Students whose college attendance is initially and only at an accredited community college and results in completion of at least 60 transferable academic hours at the 1000-level or above with a minimum 3.00 cumulative GPA.

Renewal Criteria: Renewal for a maximum 3 additional semesters with completion of 12 hours of college-level work each semester and minimum of 3.00 GPA following 24 hours of college-level work in an academic year.

Application: Admission and scholarship application required, and a final transcript for evaluation of credits. Priority scholarship deadline is March 1.

#### H. Regional Scholarship

Award: Award not to exceed the cost of out-of-state fee for a maximum of eight semesters.

Eligibility Requirements: Residents of Mississippi, Louisiana, Texas, Oklahoma, Missouri, or Tennessee.

Application: No application is required. Scholarship is awarded when the student enrolls for classes.

# I. Colleges of Technology at Crossett and McGehee Scholarships

Award: Tuition for designated proficiency or technical certificate programs.

Eligibility Requirements: Proof of academic and technical performance, teacher recommendation, financial need, and/or participation in school activities.

Renewal Criteria: Amounts awarded are individually reviewed. Application: Awarded when the student applies for admission, scholarship, and provides a current official transcript and entrance scores for review. Priority scholarship deadline is March 1.

# J. The University of Arkansas School for Math, Science and Arts Scholarship

Award: Tuition for up to 15 credit hours per semester for a maximum of eight semesters of continuous enrollment.

Eligibility Requirements: A graduating senior from ASMSA, using the award the first term immediately following high school graduation. A minimum ACT score of 19 (or comparable SAT score) is required in English, Reading, and Mathematics.

Renewal Criteria: Minimum completion of 12 hours of college-level work each semester with a minimum 3.00 GPA.

Application: Admission and scholarship application required by March 1 of the senior year, with all required items for admission on file by June 1 of that year.

#### K. UAM and T.H.E.A. Foundation Partnership Scholarship

Award: \$3,500 scholarship divided into two equal payments, one for fall semester and one for spring semester, beginning for the fall semester following high school graduation.

Eligibility Requirements: Any AR graduating senior winning the T.H.E.A. Foundation Performing Art or Visual Art competition. A minimum ACT score of 19 (or comparable SAT score) is required in English, Reading, and Mathematics.

Renewal Criteria: May be renewed for six additional semesters of continuous enrollment following the freshman year. A 3.00 GPA will be required with completion of a minimum of 12 college credit hours each semester.

Application: Admission and scholarship applications required by March 1. Must provide all required items for admission by June 1 of the senior year.

#### L. UAM and T.H.E.A. Finalist Scholarship

Award: One-time \$1,000 scholarship divided into equal payments for fall and spring semesters for one year of continuous enrollment.

Eligibility Requirements: Proof of top ten finalists in the T.H.E.A. Performing Art or Visual Art competition. A minimum ACT score of 19 (or comparable SAT score) is required in English, Reading, and Mathematics.

Renewal Criteria: Proof of 12 college credit hours with a 3.00 GPA required in the fall term for spring term award.

Application: Admission and scholarship applications required by March 1. Must provide finalist proof and have all required items for admission by June 1 of graduating senior year.

#### M. Arkansas Army National Guard Scholarship

Award: 75 percent tuition waiver awarded per semester through the Army National Guard. The additional twenty-five percent tuition waiver is awarded from UAM.

Eligibility Requirements: Determined by the Army National Guard.

Renewal Criteria: Review of transcript made each semester by the Army National Guard with recommendation for continuance required.

Application: Interested Army guardsmen must apply for consideration through www.virtualarmory.com.

#### N. Arkansas Air National Guard Scholarship

Award: 25 percent tuition waiver awarded per semester from UAM.

Eligibility Requirements: Determined through the area Base Education Office of the Air National Guard.

Renewal Criteria: Review of transcript made each semester with recommendation for continuance required.

Application: Interested Air guardsmen must apply through the area Base Education Office of the Air National Guard.

#### O. Arkansas Academic All-Star Transfer Scholarship

Award: Tuition and mandatory fees for up to 15 academic credit hours and approved residential stipend beginning the fall semester immediately following the year of All-Star recognition. If eligibility listed below is met, a spring award may be granted.

Eligibility: Any recognized Arkansas Association of Two-Year Colleges Academic All-Star as long as application for admission and scholarship are on file by March 1 following the fall recognition. Student must provide all required items for admission by June 1. If a recognized student is eligible to begin classes in the spring term following recognition, the application must be submitted by December 1 for consideration and all necessary documents must be on file by January 1.

Renewal Criteria: This award is renewable for a maximum of 3 additional semesters of continuous enrollment (excluding summer term). A 3.00 grade point average is required for continuation with completion of a minimum of 12 college credit hours per semester.

# P. University of Arkansas at Monticello EAST Scholarship

Award: Tuition for up to 15 academic hours of credit, beginning the fall semester immediately following the high school senior year.

Eligibility: Any high school graduating senior is eligible to apply who completes a scholarship application, shows proof of at least two years of active involvement in a recognized high school EAST program, has a minimum 3.00 cumulative grade point average, a minimum ACT score of 19 in English, Reading, and Mathematics, and provides two letters of reference regarding EAST service and performance. Any major in any degree program offered by UAM is accepted. Selected award(s) will be made by the Scholarship Committee.

Additional Criteria: Any student selected for this award will be

required to provide voluntary assistance on campus for a minimum of 10 hours per week each semester the award is made. Arrangements for this service will be coordinated through the Scholarship Office. Priority deadline to apply for this scholarship is March 1.

Renewal Criteria: This award is renewable for a maximum of 7 additional semesters of continuous enrollment (excluding summer terms) as long as program progress is evident. A 3.00 grade point average will be required each term for continuation with completion of a minimum of 12 college credit hours per semester.

#### II. Performance Scholarships/Grants in Aid

To qualify for a grant-in-aid at the University of Arkansas at Monticello, entering freshmen must meet at least two of the following criteria:

- 1. Have a minimum composite ACT of 18.
- 2. Have a minimum high school grade point average of 2.00.
- 3. Rank in the upper 50% of their high school graduating class. An upperclassman or transfer student must be in good academic standing to receive a grant-in-aid.

#### A. Band, Choir, Keyboard Scholarships

Award amount varies according to the student's ability. Maximum award amount is equal to the cost of tuition each semester. Award based upon talent, skill, and performance audition. Contact the Assistant Dean, Division of Music, at (870) 460-1060.

#### B. Debate/Competitive Speaking Scholarship

Award amount varies according to the student's ability. Maximum award amount equal to the cost of tuition each semester. The application process includes letters of recommendation and written application to the program. Contact the Director, UAM Debate Team at (870) 460-1078.

#### C. Cheerleader/Mascot Scholarship

Maximum award amount equal to one-half the cost of tuition each semester. Try-out is required. Contact the Athletic Director at (870) 460-1058.

#### III. Athletic Scholarships

The University awards a limited number of athletic scholarships in accordance with the regulations of the N.C.A.A. and Great American Conference. The amount varies with the sport and the player's ability. These scholarships are based on skill. Contact the Athletic Director, University of Arkansas at Monticello, Monticello, AR 71656, (870) 460-1058 and/or your high school coach.

#### IV. Privately Funded Scholarships

The University and the UAM Foundation Fund award several scholarships made available from private donations. Often donors specify the criteria for selection of scholarship recipients. For example, some scholarships require applicants to meet qualifications such as minimum grade point average, hometown, or major. Others are based upon proven financial need. Scholarship amounts and eligibili-

ty requirements vary. Contact the Office of Admissions for information and application materials.

The following is a list of fully endowed scholarships and awards held by the UAM Foundation Fund:

#### **AGRICULTURE**

Weldon B. Abbott Endowed Scholarship

Est. 1998 by Mrs. Betty S. Abbott and his children

Arkansas Seed Dealers Association Agriculture Endowed Scholarship

Est. 2011 by Arkansas Seed Dealers Board of Directors

Jimmy Lee Buford Memorial Scholarship

Est. 2006 by the Advisory Committee, Agriculture Technology

Dept.-UAM College of Technology-McGehee

Jesse and Ernestine Coker Scholarship-Agriculture

Est. 1992 by Dr. and Mrs. Jesse M. Coker

Vance W. Edmondson Scholarship

Est. 1987 by Vance W. and Cynthia H. Edmondson

Robert L. Hixson Memorial Scholarship

Est. 2000 by family and friends of Robert L. Hixson

Dan & Charlotte Hornaday Agriculture Scholarship

Est. 2005 by Mr. and Mrs. Daniel Hornaday

Robert C. Kirst Agriculture Scholarship

Est. 2007 by UAM Agriculture Alumni Society

B. C. Pickens Endowed Scholarship

Est. 1994 by the B. C. Pickens Trust

Webb/Carter Scholarship

Est. 1994 by Paul R. and June Webb Carter

#### **ARTS & HUMANITIES**

Barbara Murphy Babin Scholarship

Est. 2007 by Dr. Claude H. Babin and Mr. and Mrs. Hunter Babin Birch-Johnson Endowed Scholarship

Est. 2004 by Mr. and Mrs. J. Chester Johnson

Marty & Erma Brutscher Debate/Forensics Scholarship

Est. 2007 by Mr. and Mrs. Martin A. Brutscher

Mary Claire Randolph Buffalo Scholarship

Est. 1997 by Harvey A. Buffalo

G. William and Verna Hobson Cahoon Scholarship

Est. 1999 by the family of G. William and Verna Hobson Cahoon

Thomas C. & Julia Hobson Coleman Scholarship

Est. 1999 by the family of Thomas C. and Julia Hobson Coleman

Benjamin and Jerri Whitten Hobson Scholarship

Est. 1999 by the family of Benjamin and Jerri Whitten Hobson

Charlotte Cruce Hornaday Scholarship

Est. 2002 by Mr. and Mrs. Daniel Hornaday

Dan and Charlotte Hornaday Debate/Forensics Endowed Scholarship

Est. 2008 by Mr. and Mrs. Daniel Hornaday

R. David Ray Debate/Forensics Scholarship

Est. 2004 by Mr. and Mrs. R. David Ray and friends

Fred and Janice Taylor Scholarship

Est. 1998 by the UAM Foundation Board of Directors and

Friends of UAM

George and Betty Townsend Journalism Scholarship

Est. 2004 by Mr. and Mrs. George Townsend

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George E. Townsend Mass Communication Scholarship

Est. 2010 by George E. Townsend

Fred & Doris Bellott Music Endowed Scholarship

Est. 2004 by Dr. & Mrs. Fred K. Bellott

Verna Hobson Cahoon, Elizabeth Coleman Cochran, Cornelia

Coleman Wright Scholarship

Est. 1999 by their family

Marjorie Lamb Chamberlin Music Scholarship

Est. 1987 by family and friends of Marjorie Lamb Chamberlin

Ernestine Coker Endowed Music Scholarship

Est. 2007 by Dr. Jesse M. Coker

Dr. Jesse M. Coker Distinguished Service Scholarship

Est. 1999 by the UAM Foundation Fund Board of Directors

Suzanne Cooke Memorial Scholarship

Est. 1981 by Mr. and Mrs. Paul Cooke

John Dougherty Choral Scholarship

Est. 2008 by family and friends of John Dougherty

Annette K. Hall Scholarship - Music

Est. 2009 by Barry Hall

Arthur A. Harris Vocal Endowed Scholarship

Est. 1988 by Annette Hall, and family and friends of the Arthur

A. Harris Family

Helen Harris Scholarship

Est. 1987 by friends and the son of Helen Harris

Daniel & Charlotte Hornaday Music Excellence Scholarship

Est. 1998 by Mr. and Mrs. Daniel Hornaday

Dr. Walter A. Moffatt, Jr. Scholarship

Est. 2008 by Ms. Pattie P. Moffatt & Ms. Minnie May Moffatt

Lee Wallick Band Scholarship

Est. 1996 by Dr. Paul Wallick, Sr. and former band students and friends of Lee Wallick

Pattie P. Moffatt Vocal Music Scholarship

Est. 2012 by Marsha Daniels, Trustee

#### **ATHLETICS**

Joe Brown Memorial Scholarship

Est. 1993 by family and friends of Joe Brown

Wayne Gilleland Golf Scholarship

Est. 2005 by Dr. Diane Suitt Gilleland and friends of Wayne Gilleland

Bill Groce, Jr. Scholarship

Est. 1987 by family & friends of Bill Groce, Jr.

Hani and Debra Hashem Scholarship

Est. 1996 by Hani and Debra Hashem

Willis "Convoy" Leslie Scholarship

Est. 1992 by friends and family of Willis "Convoy" Leslie

Betty A. Matthews Women's Athletics Scholarship

Est. 2006 by Dr. Betty A. Matthews

Tommy Matthews Athletic Scholarship

Est. 2007 by the Tommy Matthews Family

Calvin V. Rowe Award

Est. 1992 by Calvin V. Rowe

George White Golf Award

Est. 1993 by George White family and friends

#### **BUSINESS**

Fay Brann Accounting Scholarship

Est. 1982 by Mrs. J. F. Brann

Eugenia H. (Moss) Burson / Jack D. Burson Scholarship

Est. by family and friends of Eugenia & Jack Burson

Jeff Busby Memorial Scholarship

Est. 1988 by family and friends of Jeff Busby

Paul R. & June Webb Carter Scholarship-Business

Est. 1991 by Paul R. and June Webb Carter

Paul R. & June Webb Carter Drew Central High School Scholarship

Est. 2007 by Paul R. and June Webb Carter

James P. Cathey Business Scholarship

Est. 2011 by Brooks and Lesa Cathey Handly

David B. Eberdt Scholarship

Est. 2009 by Nancy Kyle Eberdt

E. Shermane Gulledge Non-traditional Scholarship

Est. 2006 by Dr. Dexter E. and Mrs. E. Shermane Gulledge

Izella Ruth Gulledge Scholarship

Est. 2005 by Dr. Dexter E. and Mrs. E. Shermane Gulledge

Veneta E. & Louis Richard James Scholarship

Est. 2005 by Dr. and Mrs. Louis J. James

Curtis W. Kyle Family Scholarship

Est. 1995 by Curtis W. Kyle, Jr.

Robert W. D. Marsh Scholarship

Est. 1986 by Mrs. DeMaris G. Marsh

J. M. and Annie Mae Matthews Scholarship

Est. 1986 by Annie Mae Matthews, James Madison Matthews, Jr.

and Jane Matthews Evans

Virginia Lee Maxwell Memorial Scholarship

Est. 2004 by Mr. and Mrs. Thomas Maxwell and family

Pauline J. and Zach McClendon, Sr. Scholarship

Est. 1989 by Mrs. Pauline McClendon and Union Bank and Trust Company

Minnie May Moffatt Business Scholarship

Est. 2010 by the Minnie May Moffatt Estate

Kermit C. Moss Scholarship

Est. 2007 by the Kermit C. Moss family & friends

Bub and Beulah Pinkus Scholarship

Est. 2005 by the Pinkus Family

Richard Wallace Memorial Scholarship

Est. 2005 by family, friends, and former students of Richard Wallace

West-Walden Family Scholarship

Est. 2006 by Dr. Louis J. and Carol West James

#### **COMPUTER INFORMATION SYSTEMS**

William R. & Katie B. Austin Scholarship

Est. 2001 by William R. and Katie B. Austin

Dan & Charlotte Hornaday Computer Information Systems Scholarship

Est. 2006 by Mr. and Mrs. Daniel Hornaday

James Roiger Computer Information Systems Scholarship

Est. 2009 by Dr. James F. Roiger

Raymond O. & Loretta J. Roiger Chi Iota Sigma Scholarship

Est. 2008 by Dr. James F. Roiger

#### **EDUCATION**

James Edward and Joy Dell Burton Akin Award

Est. 2008 by Joy Dell Burton Akin

Leslie and Faye Beard Scholarship

Est. 2000 by Paul and June Webb Carter

C. Alton Boyd, Jr. Memorial Scholarship

Est. 2001 by Barbara Y. Boyd

Ruth G. Boyd Scholarship

Est. 1984 by Dr. Scott Boyd

Dr. Scott Boyd Memorial Scholarship

Est. 1986 by friends and former students of Dr. Scott Boyd

Alvin and Raye Carter Education Scholarship

Est. 1997 by Dale W. Carter and Robert Ira Carter

Paul R. & June Webb Carter Scholarship-Education

Est. 1991 by Paul R. and June Webb Carter

Paul R. & June Webb Drew Central High School Scholarship

Est. 2007 by Paul R. and June Webb Carter

Jesse & Ernestine Coker Scholarship-Education

Est. 1992 by Dr. and Mrs. Jesse M. Coker

Suzanne Cooke Memorial Scholarship

Est. 1981 by Mr. and Mrs. Paul Cooke

Boyce Davis Award

Est. 2007 by Randy Risher

Harry Y. Denson Scholarship

Est. 1997 by Dr. David Denson, family & friends

Dr. Gene R. Dillard Education Award

Est. 2007 by family and friends of Dr. Gene Dillard

Peggy Doss Endowed Education Scholarship

Est. 2008 by the UAM School of Education faculty, staff, family and friends of Dr. Peggy Doss

Drs Glen and Mary Jane Gilbert Scholarship

Est. 1999 by Drs. Glen and Mary Jane Gilbert and Friends

Willie Katherine Coody Groce Scholarship

Est. 2004 by the Willie Katherine Coody Groce Estate

Annette K. Hall Graduate Studies in Education Scholarship

Est. 2010 by Barry Hall

Barry Hall Endowed Scholarship

Est. 2006 by Annette Hall, Mr. and Mrs. Cleatous J. Hall and Audrey Blasingame

Dr. Ann Haywood Scholarship

Est. 2002 by Dr. Cecil Haywood, colleagues, friends, former students, and family of Dr. Ann Haywood

Cecil C. Haywood Scholarship

Est. 2000 by Dr. Ann Haywood, friends and former students of

Dr. Cecil C. Haywood

Loran L. Johnson Endowed Scholarship

Est. 2005 by Mississippi Marine Corporation and "Loran's Boys"

Leslie Larance Elementary Education Award

Est. 2006 by family and friends of Leslie Larance

Martin-Wiscaver Endowed Scholarship

Est. 2010 by Dr. Jesse M. Coker

Elizabeth Culbertson McDaniel Scholarship

Est. 1998 by Noel Waymon McDaniel and Noel A. McDaniel

Noel Waymon & LaFran H. McDaniel Scholarship

Est. 2002 by Noel Waymon McDaniel

Miller Sisters Scholarship-Education

Est. 1986 by Miss Jessie W. Miller

P. E. and Melba Munnerlyn Scholarship

Est. 1995 by P. E. and Melba Munnerlyn

Velma Ashcraft Norman Scholarship

Est. 1997 by Sam C. and Martha Norman Sowell

Emeline Killiam Pope, Sallie Pope Wood, and Velma Wood Powell Scholarship

Est. 1997 by the estate of Velma Wood Powell

Randy Risher Fitness Scholarship

Est. 2006 by Randy Risher

Horace E. Thompson Scholarship

Est. 1983 by members of the United Commercial Travelers,

family and friends of Horace E. Thompson

Peggy Wallick Scholarship

Est. 1994 by Paul A. Wallick, Sr.

Maurice and Minnie Chambers Webb Scholarship

Est. 2001 by family and friends of Maurice and Minnie

Chambers Webb

Sara Horn Wigley Memorial Scholarship

Est. 2007 by the Sam Wigley family and the Charles & Donna Bell family

Madge Youree Scholarship

Est. 1986 by the family and friends of Madge Youree

#### **FOREST RESOURCES**

Marvin and Edna Moseley Bankston Scholarship

Est. 1992 by Bob and Louine Selman Leech

Henry (Mike) Berg Scholarship

Est. by Mrs. Helen D. Berg

Richard "Dick" Broach Wildlife Management Scholarship

Est. 2008 by Southern Pulpwood Co., Mrs. Nancy Clippert

Broach, Mrs. Maxine Clippert and Mr. David Clippert

Chamberlin Wildlife Scholarship

Est. 1996 by Mr. Henry H. Chamberlin

Hank Chamberlin Memorial Scholarship

Est. 1998 by Family, Friends & Colleagues

George H. Clippert Scholarship

Est. 1986 by George and Maxine Clippert

Stephen T. Crowley Forestry Scholarship

Est. 2001 by Mr. J. H. Hamlen

O.H. "Doogie" and Patsy Darling Scholarship

Est. 1993 by Mr. and Mrs. O. H. Darling, Jr.

Dean's Scholarship - Forest Resources

Est. 2007 by Dr. and Mrs. Richard A. Kluender

Henry G. Hearnsberger, Sr. Forest Resources Scholarship

Est. 2007 by Mrs. George H. Clippert

Robert L. Hixson Memorial Scholarship

Est. 2000 by family and friends of Robert L. Hixson

James A. Hudson Scholarship

Est. 1997 by James A. Hudson Memorial, Inc.

Henry B. Humphry Memorial Scholarship

Est. 1998 by family and friends of Henry B. Humphry

Kingwood Forestry Scholarship

Est. 2000 by Kingwood Forestry Services, Inc.

Timothy Ku Scholarship

Est. 1996 by Lawrence A. Ku and Albert Ku

Curtis W. Kyle, Sr. Forestry Scholarship

Est. 2007 by Mr. Curtis W. Kyle, Jr.

Fred H. Lang Forestry Scholarship

Est. 1987 by Mrs. Elizabeth Lang

Randall Leister Scholarship

Est. 1999 by friends of Randall Leister

Thomas McGill Forestry Scholarship

Est. 1999 by Thomas McGill

Ruth and Wells Moffatt Forestry Scholarship

Est. 1997 by Mr. and Mrs. Wells Moffatt

Charles H. Murphy, Jr. Memorial Scholarship

Est. 2002 by Deltic Timber Corporation

Jim Neeley Scholarship

Est. 1986 by Jim and Rachel Neeley

Loyal V. Norman Scholarship

Est. 1997 by Sam and Martha Norman Sowell

Dale Oliver Forestry Scholarship

Est. 2001 by Mr. J. H. Hamlen

John Porter and Mary Sue Price Scholarship

Est. 1998 by John Porter and Mary Sue Price

Russell R. Reynolds Scholarship

Est. 1986 by his family and friends

Ross Foundation Endowed Scholarship-Forestry

Est. 1985 by The Ross Foundation

Thomas Robie Scott, Jr. Scholarship

Est. 2004 by Opal Scott, Thomas R. Scott III, Michael R. Scott and Phillip R. Scott

Elwood Shade Forest Resources Scholarship

Est. 2006 by Elwood Shade

UAM Forestry Alumni Scholarship

Est. 1996 by UAM School of Forest Resources Alumni

Bill and Marilyn Webb Forest Resources Endowed Scholarship

Est. 2008 by Mr. and Mrs. Kent Webb and Monticello Church of Christ

Robert Weih Family Eagle Scout/Gold Award Endowed Scholarship Est. 2011 by Robert and Marilyn Weih

Samuel A. Williams Scholarship

Est. 1990 by Sam W. Denison

James M. White Memorial Scholarship

Est. 1984 by Deltic Timber, its employees and friends

John W. White Forestry Scholarship

Est.1986 by the estate of Trannye O. White

Dr. George F. Wynne, Sr. Scholarship

Est. 1997 by Mrs. George F. Wynne, Sr.

R. Larry Willett Scholarship

Est. by friends, colleagues and alumni

#### **GENERAL**

Alumni Achievement and Merit Scholarship

Est. 1992 by the Alumni Achievement & Merit Award recipients

Alumni Association Scholarship

Est. 1988 by the UAM Alumni Association

Hoyt and Susan Andres Endowed Scholarship

Est. 2006 by Mr. and Mrs. Hoyt Andres

Robert Orum and Fernande' Vicknair Barrett Scholarship

Est. 1993 by the family of Robert Orum and Fernande' Vicknair

Earl and Kathleen Baxter Memorial Scholarship

Est. 1991 by Earl and Kathleen Baxter

Major Thomas E. Bell, Jr. Scholarship

Est. 1996 by Dr. and Mrs. Jesse M. Coker

John Falls Bowen Scholarship

Est. 1996 by Mr. Bill Bowen

B. R."Bobby" Brown Scholarship

Est. 1997 by B. R. Brown

Coker Alumni Scholarship

Est. 1995 by Dr. and Mrs. Jesse M. Coker

Van and Eula Mae Cruce Scholarship

Est. 1996 by Mr. and Mrs. Daniel Hornaday

Troy and Betty Davis Scholarship

Est. 1999 by Andy & April Davis, Mr. Kent Davis and Friends

C. W. Day Scholarship

Est. 1996 by Day Farms, Inc. and the family of C. W. Day

Drew County Extension Homemakers Council Endowed Scholarship

Est. 2012 by Drew County EHC

Drew County Extension Homemakers Council Endowed Award

Est. 2012 by Drew County EHC

Susan Phillips Echols Memorial Endowed Scholarship

Est. 1999 by Ronald K. Echols, Family and Friends

Hampton and Minnie Etheridge Scholarship

Est. 1993 by the family of Hampton and Minnie Etheridge

Shay Gillespie Phi Beta Sigma Leadership Scholarship

Est. 2008 by family and friends of R. Shay Gillespie

Classie Jones-Green African American Alumni Scholarship

Est. 2006 by friends and family of Classie Jones-Green

Harold J. Green Scholarship

Est. 1993 by Harold J. Green

Paul G. & Leone Hendrickson Endowed Scholarship

Est. 1988 by Mr. and Mrs. Paul G. Hendrickson, Sr.

Frank D. Hickingbotham Scholarship

Est. 1997 by Frank D. Hickingbotham

Dan and Charlotte Hornaday Scholarship

Est. 1990 by Mr. and Mrs. Daniel Hornaday

Dan & Charlotte Hornaday Residence Life Scholarship

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Est. 2004 by Mr. and Mrs. Daniel Hornaday

Lamar Hunter Scholarship

Est. 1994 by Richard A. Reinhart

Lamar Hunter Veterans and National Guard Scholarship

Est. 1994 by Dr. and Mrs. Jesse M. Coker

Dean & Mrs. James H. Hutchinson Scholarship

Est. 1993 by Mr. and Mrs. Charles Jackson

James H. and Elva B. Hutchinson Scholarship

Est. 1996 by the Dr. James H. Hutchinson Estate

Brigadier General Wesley Jacobs Scholarship

Est. 1995 by the Coker Book Account and Dr. and Mrs. Jesse M. Coker

Grady and Myrtle Burks Knowles Scholarship

Est. 1996 by Mrs. Myrtle Burks Knowles

A.D. and Nellie Leonard Scholarship

Est. 2008 by Mr. and Mrs. Fred Leonard

Gerald and Sue Majors Endowed Scholarship

Est. 2004 by the Trinity Foundation

Thomas W. McGill Scholarship

Est. 2006 by Thomas W. McGill

James and Nellie McDonald Scholarship (in memory of Michael Stapp)

Est. 1993 by James and Nellie McDonald

Paul C. McDonald Memorial Scholarship

Est. 1998 by the family of Paul C. McDonald

Cecil McNiece Family Scholarship Fund

Est. 2006 by the Cecil McNiece family

Willard G. Mears Estate Scholarship

Est. 2003 by the Willard G. Mears family

Walter A. and Myrtle Wells Moffatt Scholarship

Est. 1994 by Wells and Ruth Moffatt, Walter A. Moffatt, Jr., Minnie May Moffatt and Pattie Moffatt

Monticello Association of Life Underwriters Scholarship

Est. 1999 by Monticello Association of Life Underwriters

Monticello High School Class of 1965 Endowed Scholarship

Est. 2005 by The MHS Class of 1965

Juanita Louise Moss Scholarship

Est. 2008 by family and friends of Juanita Louise Moss

D. John Nichols Scholarship

Est. 1997 by Mississippi Marine Corporation

Al Peer Kappa Alpha Psi Alumni Scholarship

Est. 2005 by Mr. Jerry Bingham and Kappa Alpha Psi Alumni

Merle and Deloris Peterson Scholarship

Est. 1986 by Merle and Deloris Peterson

Phi Sigma Chi Memorial Award

Est. 2008 by Phi Sigma Chi alumnae & friends

Ross Foundation Endowed Scholarship-General

Est. 1985 by The Ross Foundation

Bennie F. Ryburn, Sr. Scholarship

Est. 1989 by family and friends of Bennie F. Ryburn, Sr.

Cecil R. Scaife Scholarship

Est. 1986 by Sherytha Scaife, LaQuela Scaife, LaRawn Scaife,

Joe Scaife, and LaQuita Scaife Smiley

Joseph Martin Guenter/Sigma Tau Gamma Scholarship

Est. 1998 by Sigma Tau Gamma Alumni

Simmons First Bank of South Arkansas Scholarship

Est. 2002 by Simmons First Bank of South Arkansas

**UAM Campus Scholarship** 

Est. 1992 by the UAM Faculty & Staff

UAM Alumni & Friends Endowed Scholarship

Est. 2004 by UAM Alumni and Friends

Earl Willis Scholarship

Est. 2003 by Drew Central Alumni

Dr. David M. Yocum Family Endowed Scholarship

Est. 2002 by the family of Dr. David M. Yocum

Kenneth Mann Endowed Scholarship

Est. 2011 by Kenneth Mann

#### MATHEMATICAL AND NATURAL SCIENCES

Dr. Van C. Binns Scholarship - Pre-medicine

Est. 1999 by the estate of Mrs. Evelyn Binns

Anthony T. & Faye Chandler Scholarship

Est. 2007 by Dr. & Mrs. Anthony T. Chandler

James Gordon Culpepper Scholarship

Est. 1989 by the School of Mathematical and Natural Sciences, former students and friends of Dr. James Gordon Culpepper

Gregory Alan Devine Memorial Scholarship

Est. 1985 by Mr. and Mrs. Marion M. Devine

Dr. Albert L. Etheridge Scholarship

Est. 1992 by the School of Mathematical and Natural Sciences former students, and friends of Dr. Albert L. Etheridge

William and Anna Hill Scholarship

Est. 1993 by Dr. and Mrs. William Hill

Wilburn C. Hobgood Scholarship

Est. 1995 by the School of Mathematical and Natural Sciences, former students and colleagues of Wilburn C. Hobgood

Jim Huey Scholarship

Est. 2004 by family, friends and colleagues of Jim Huey

Dr. C. Lewis & Wanda W. Hyatt Endowed Scholarship

Est. 2009 by Charlotte Hyatt McGarr and C. Lewis Hyatt, Jr.

Victoria Ku Scholarship

Est. 1995 by the School of Mathematical and Natural Sciences, former students, friends, and family of Dr. Victoria Ku

Mathematics Scholarship

Est. 2006 by anonymous donors

Mathematics & Physics Scholarship

Est. 1995 by the alumni, former students, and faculty of the School of Mathematical and Natural Sciences

Miller Sisters Scholarship - Science

Est. 1986 by Miss Jessie W. Miller

Robert H. Moss Endowed Scholarship

Est. 2011 by Dr. Steven C. Moss

Earl K. Phillips Math & Science Endowed Scholarship

Est. 2012 by Patricia Phillips

Herman C. Steelman Scholarship

Est. 1995 by the School of Mathematical and Natural Sciences, former students and colleagues of Herman C. Steelman

Jack H. Tharp Scholarship

Est. 1997 by Mr. and Mrs. Jack H. Tharp

Carolyn Hibbs Thompson Chemistry Scholarship

Est. 2007 by the Don Thompson family and Thompson Electric Company

Dr. Paul Allen Wallick, Sr. Scholarship

Est. 2005 by Sherri Wallick Witcher, K. Brian Wallick, Paul Allen Wallick, Jr. and friends

#### **NURSING**

Beard Nursing Scholarship

Est. 1993 by Arthur R. and Bettie Beard Pate

Dr. Van C. Binns Scholarship - Nursing

Est. 1999 by the estate of Mrs. Evelyn Binns

Montre Bulloch "Angel" Scholarship

Est. 2007 by William C. Bulloch Family

Verna Hobson Cahoon, Elizabeth Coleman Cochran, Cornelia

Coleman Wright Scholarship

Est. 1999 by their family

Chair of the Division Scholarship - Nursing

Est. 2008 by Dr. and Mrs. Richard A. Kluender

Anthony T. and Faye Chandler Scholarship

Est. 2007 by Dr. and Mrs. Anthony T. Chandler

James S. Hancock Memorial Nursing Endowed Scholarship

Est. 2011 by Mrs. Carolyn Grubbs Hancock, Mrs. Hilda

Hancock Malpica and Mrs. Becky Hancock Crossett

Susie Hargis Nursing Scholarship

Est. 2011 by Charles Hargis

Mrs. Henry G. Hearnsberger, Sr. Nursing Scholarship

Est. 2008 by Mrs. George H. Clippert

Iris Sullivan Hipp Nursing Scholarship

Est. 1999 by Sally Hipp Austin, Sheila Nichole Austin and Hank E. Williams

Virginia M. Ryan Jones Memorial Nursing Scholarship

Est. 2006 by family and friends of Virginia M. Ryan Jones

Harry H. Stevens Nursing Scholarship

Est. 2006 by the Bradley Co. Medical Center

Anne Wilson Scholarship

Est. 1985 by friends & family of Anne Wilson

#### **SOCIAL & BEHAVIORAL SCIENCES**

Dr. Claude H. Babin Scholarship

Est. 1993 by Mr. and Mrs. Hunter Babin, and former students, faculty and friends of Dr. Claude H. Babin

K. Michael Baker Memorial Scholarship

Est. 1993 by the School of Social & Behavioral Sciences, family and friends of K. Michael Baker

G. William and Verna Hobson Cahoon Scholarship

Est. 1999 by the family of G. William and Verna Hobson Cahoon Benjamin and Jerri Whitten Hobson Scholarship

Est. 1999 by the family of Benjamin and Jerri Whitten Hobson James A. & Mabel (Molly) H. Ross Endowed Scholarship

 $\label{eq:continuous} \mbox{Est. 2007 by Mr. and Mrs. Don H. Ross and } \mbox{ Mr. and Mrs.} \\ \mbox{James A. Ross, Jr.}$ 

### V. Annual Awards/Scholarships

Awards are made from funds received annually from the donor. The award continues only as long as the donor funds the scholarship.

Business - Commercial Bank Business Award

Business - BKD Accounting Education Award

Business - Ball, Barton & Hoffman Business Award

Business - Judge Bill Daniels Scholarship

Business - Ralph McQueen Business Award

Business – UAM Institute of Management Accountants Scholarship

Education - Linda Pinkus Scholarship

General - Farmer's Grain Terminal Award

General - Jewel Minnis Scholarship

General - A. O. Tucker Memorial Scholarship

General - James & Venie Ann Powell Fund

General - Wallace Trust

UAM College of Technology-Crossett - Georgia-Pacific Crossett Paper Operations Award

UAM College of Technology-Crossett - Lucille Moseley Memorial Scholarship

UAM College of Technology-Crossett – Hunter Bell Memorial Scholarship

UAM College of Technology-Crossett - John A. Little Memorial Scholarship

UAM College of Technology-McGehee Scholarship

U of A Division of Agriculture Scholarship

Provided by University of Arkansas Division of Agriculture

U of A Division of Agriculture Scholarship – Forest Resources
Provided by the University of Arkansas Division of Agriculture

### VI. Department Of Veterans Affairs Benefits

Veterans of recent military service and the dependents of certain other servicemen and servicewomen may be entitled to educational assistance payments from the Department of Veterans Affairs. The University is an approved institution in veteran and veteran's beneficiary training.

Veterans of recent military service, widows, or children of those who lost their lives in service or who are now totally disabled as a result of service should contact the nearest Department of Veterans Affairs Regional Office for assistance in securing benefits. Veterans attending the University as an undergraduate under the G.I. Bill must maintain full-time status (12 semester hours or more) to be eligible for full benefits. Veterans should be aware that dropping a class during the term might affect benefits. Veterans may not repeat a course in which a passing grade was made and receive benefits for that course.

Veterans should contact the Financial Aid Office at (8760) 460-1050 for assistance in filing for benefits.



administer the student judicial system, and make referrals to campus services. The office serves as a liaison with faculty and other administrative offices on behalf of students.

Office of Admissions

### **Monticello Campus**

Location: Harris Hall, Room 120

Telephone: (870) 460-1026; outside Monticello, toll free (800) 844-

1826 / Fax: (870) 460-1926 TDD: (870) 460-1826

Mailing Address: P.O. Box 3600, Monticello, AR 71656

Email: whitingm@uamont.edu

Website: http://www.uamont.edu/Admissions

#### **Crossett Campus**

Location: Office of Student Services

Telephone: (870) 364-6414 / Fax: (870) 364-5707

Mailing Address: 1326 Highway 52 West, Crossett, AR 71635

Email: tuckerl@uamont.edu

Home Page: http://www.uamont.edu

#### **McGehee Campus**

Location: Office of Student Services

Telephone: (870) 222-5360 / Fax: (870) 222-1105 Mailing Address: P.O. Box 747, McGehee, AR 71654

Email: rocconi@uamont.edu

Home Page: http://www.uamont.edu

Any student seeking information regarding admission to the University of Arkansas at Monticello should contact the Office of Admissions. Required admission documentation should be submitted well before each semester or term begins.

The Office of Admissions also provides services to guide new students in their transition to higher education. The process begins with pre-registration when students receive academic advising, register for classes, and are introduced to campus services. Parents are invited to attend pre-registration sessions and participate in special programs designed for them.

Orientation promotes the development of positive relationships with faculty, staff, and peers while simultaneously providing information about academic policies, procedures, financial aid, student services, and student life.

Prospective students are encouraged to visit campus when the University is in session. Campus tours and meetings with academic units, financial aid, residence life, or other areas are easily arranged for any University of Arkansas at Monticello campus through the Office of Admissions.

# **Career Services Office** Monticello Campus

Location: Harris Hall, Room 201

Telephone: (870) 460-1454 / Fax: (870) 460-1354 Mailing Address: P.O. Box 3458, Monticello, AR 71656

Email: hughesl@uamont.edu

Website: http://www.uamont.edu/StudentAffairs/CareerServices/home.htm

The central purpose of Career Services is to help students prepare for academic and career success. Freshmen and sophomores are assisted with career assessment, values clarification, and occupational data to help them make informed choices of academic majors or vocational discernment. Career Services helps prepare graduating seniors to be successful candidates by assisting in the translation of academic and co-curricular experiences into successful job campaigns or graduate school applications.

Specific services include:

- College Central Network-an online career program that allows students to upload resumes, create portfolios, perform job searches and have access to vital online resources
  - FOCUS a computerized career exploration program
  - The Self Directed Search an interest inventory
  - The MBTI a personality assessment
  - Internship resources
- Workshops on topics including choosing an academic major to job search strategies
  - Career resource library
- Job listings for both part-time and full-time positions and internships
  - · On-campus recruiting
  - · Annual Career Fair

Students can also receive assistance developing their career goals, writing resumes and cover letters, learning job search strategies, and developing interview skills.

# **Counseling and Testing Services**Monticello Campus

Location: Harris Hall, Room 201

Telephone: (870) 460-1454 / Fax: (870) 460-1354 Mailing Address: P.O. Box 3458, Monticello, AR 71656

Email: hughesl@uamont.edu

Website: http://www.uamont.edu/StudentAffairs/CounselingTesting/

home.htm

#### **Crossett Campus**

Location: UAM College of Technology at Crossett

Telephone: (870) 364-6414

Mailing Address: 1326 Highway 52 West, Crossett, AR 71635

Email: tuckerl@uamont.edu

#### **McGehee Campus**

Location: UAM College of Technology at McGehee Telephone: (870) 222-5360 / Fax: (870) 222-1106 Mailing Address: P.O. Box 747, McGehee, AR 71654

Email: branchl@uamont.edu

The Counseling and Testing Services office provides a wide variety of specialized counseling and testing services to prospective

### Student Services

and current UAM students. All counseling services are free and confidential in nature. Appointments can be made in person from 8 a.m. to 4:30 p.m. Monday through Friday or by using the contact information indicated above. Drop-in counseling is generally available to accommodate students in crisis or emergency situations or for short consultations.

#### **Educational Counseling**

Educational counseling is available to help students plan and make decisions concerning their college education. The Counseling and Testing Services office provides workshops and individual assistance each semester to assist students with study skills, text anxiety, time management, stress management, and other student success skills.

#### **Personal Counseling**

The Counseling and Testing Services office provides a full range of personal and support services that promote the personal, academic, and psychological wellbeing of students. A trained, full-time counselor is available to any UAM student to discuss issues from test anxiety to emotional adjustment. The office also provides referrals to local mental health agencies for crisis situations and long-term treatment.

#### **Testing Services**

Students are offered the opportunity to take many national tests such as ACT, CLEP, PRAXIS, and SAT. Aptitude and interest inventories are administered by appointment. Testing arrangements for entrance exams (ASSET, COMPASS), correspondence or on-line exams are scheduled through Testing Services. Applications, registration bulletins and brochures listing tests, dates, and costs are available online and in the Counseling and Testing Services office.

#### **Food Service**

Location: Gibson University Center, Monticello

Telephone: (870) 460-1076

Mailing Address: P.O. Box 3064, Monticello, AR 71656

Email: rivera-elson@aramark.com

Website: http://www.uamont.edu/StudentAffairs/FoodServices/home.htm

The food service contracted by the University provides meals for campus residents and other students, faculty, and guests. The cafeteria, located on the upper floor of the University Center of the Monticello campus, is open for every meal while school is in session except breakfast on Saturday and Sunday. At each noon and evening meal students are provided a variety of entrees and a salad bar that includes a wide selection of vegetables. Java City and Montague's Deli, located on the first floor of the Taylor Library and Technology Center, offers a variety of flavored coffees, pastries, and made to order fresh deli sandwiches while also serving as a gathering place for students. The catering department offers a wide selection of choices to help you plan any of your catering needs on or off campus (https://uam.catertrax.com/).

### **Gibson University Center**

Telephone: (870) 460-1053 / Fax: (870) 460-1653 Mailing Address: P.O. Box 3459, Monticello, AR 71656

The Gibson University Center, located on the Monticello campus, is a multipurpose building with a variety of facilities including meeting spaces, eating places, and recreation areas including the University dining hall, a gymnasium, racquetball courts, a free weight room, and an exercise center complete with circuit training equipment and cardiovascular machines. In addition, the University Center (UC) is home to the Student Health Office, the Office of Student Programs and Activities, and the Office of Intramurals/Recreation. Conference facilities such as the Capitol Room, Caucus Room, Gallery Room, and Green Room are open to the campus community. The Office of Student Affairs, an integral part of the University administration, is also located in the University Center.

#### **Intramurals and Recreation**

Location: Gibson University Center (UC), Monticello Telephone: (870) 460-1046 / Fax: (870) 460-1653 Mailing Address: P.O. Box 3459, Monticello, AR 71656 Email: gentry@uamont.edu

Website: http://www.uamont.edu/StudentAffairs/Intramurals/home.htm

The Intramurals and Recreation Program is a vital part of campus life at the University. Individuals and teams participate in a wide variety of competitive sports and special events. Intramurals encourage cooperation, good sportsmanship, and physical fitness.

For those students, faculty, and staff interested in pursuing less organized recreational activities, the UC recreation areas (multipurpose gymnasium, free weight room, new game room and new group exercise room, and racquetball/wallyball courts) maintain open recreation hours for drop-in use. Sand volleyball courts, horseshoe pits, tennis courts, disc golf course, basketball goals, and intramural playing fields provide ample opportunity for outdoor recreation

Participation in intramural sports and recreation programs is completely voluntary. It is strongly recommended that all participants have a complete physical examination and accident insurance prior to participation.

The Intramural and Recreation Program employs a large number of students through the work study program.

# Office of Public Safety

Location: 284 University Drive, Monticello

Telephone: (870) 460-1083

Emergency Telephone: Ext. 1000 (on campus) or (870) 460-1000

Fax: (870) 460-1983

Mailing Address: P.O. Box 2041, Monticello, AR 71656

E-Mail: publicsafety@uamont.edu

Website:

http://www.uamont.edu/StudentAffairs/PublicSafety/publicsafety.htm

The Office of Public Safety has primary responsibility for maintaining a reasonably safe campus. Specifically, the Office of Public Safety is responsible for crime prevention, law enforcement, parking control, emergency response, residence hall security, policing of

special events, and various other community services on campus. The Office of Public Safety provides a full range of campus services 24 hours a day, 365 days a year. Some of these services include investigating reports of crimes, conducting follow-ups as necessary, and filing criminal charges or referring the matter (as appropriate) to another department. UAM Public Safety officers have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus pursuant to A.C.A. 25-17-305. If minor offenses involving University rules and regulations are committed by a University student, the campus police may also refer the individual to the Dean of Students. All officers of the UAM Public Safety meet state mandated training requirements and are certified by the Arkansas Commission on Law Enforcement Standards.

Motor vehicle operations on campus are defined by the Campus Parking and Traffic Committee and are set forth in a brochure available to all persons on campus or visiting the campus. The Parking Brochure is available from the Office of Public Safety and during registration of students and vehicles. These regulations are in accordance with campus requirements and state motor vehicle laws.

All vehicles used on campus must be registered for the academic period in which they are used. Fines and fees are assessed by the Cashier's Office located in Harris Hall. Vehicles being used for only a short period of time on campus may receive a temporary parking sticker at the Office of Public Safety. All faculty, staff, and students are required to register their vehicles. Visitors to the campus should identify themselves to the Department of Public Safety upon their campus arrival to receive a temporary visitor's pass.

#### Office of Residence Life

Location: Harris Hall, Room 214, Monticello Telephone: (870) 460-1045 / Fax: (870) 460-1810

Mailing Address: P.O. Box 3466, Monticello, AR 71656-3466

Email: reslife@uamont.edu

Website: http://www.uamont.edu/ResLife/

It is the mission of the Office of Residence Life at the University of Arkansas at Monticello to support the academic mission of the institution by providing a safe, comfortable physical environment, which allows the pursuit of academic endeavors and the achievement of personal growth within the boundaries of community standards and respect for others.

Residence Life is the office that oversees the operations of all student residential facilities on the University of Arkansas at Monticello campus. Resident Directors (RD) and Resident Assistants (RA) are key personnel that assist students with residential concerns throughout their tenure at UAM. In addition, a student may call or come by the Office of Residence Life between the hours of 8:00 a.m.- 4:30 p.m., Monday through Friday. The Office of Residence Life is located on the first floor of Harris Hall.

**Bankston Hall (co-ed suite-style).** Newly renovated, Bankston Hall is a three-story suite-style residence hall that houses both male and female students. Amenities include an open lobby, game room, study room, spacious TV lounge, and a laundry facility on each floor. Each suite consists of two double-occupancy rooms

divided by a private bathroom. All rooms are furnished with new loft furniture including loft beds, study tables with steel stack chairs, three-drawer chests, one-drawer night stands with locking door, and free-standing wardrobes. Private rooms are available on a first-come, first-served basis.

Royer Hall (male community). Royer Hall is a three-story all-male community residence hall. Amenities include a study lounge, spacious lobby, a kitchenette with microwave and refrigerator, vending area and laundry facility. All rooms are furnished with twin-size beds, study table with drawers and with steel stack chairs, built in four-drawer chests, and access to private closet space and extra storage. Private rooms are available on a first-come, first-served basis.

Maxwell Hall (co-ed suite-style). Maxwell Hall is a two-story suite-style residence hall that houses both male and female students. Amenities include a laundry facility, vending area, TV lounges, and a game lounge which includes table tennis, air hockey, and foosball games. Each suite consists of two double-occupancy rooms divided by a private bathroom. All rooms are furnished with new loft furniture including loft beds, study tables with steel stack chairs, three-drawer chests, one-drawer night stands with locking door, and access to private closet space. No private rooms are available. All rooms are double occupancy.

Horsfall Hall (female community). Horsfall Hall is a three-story all-female community style residence hall. Amenities include a grand lobby, study rooms, kitchenette, vending area, community bathrooms on each floor; laundry facility, and exercise and game area. All rooms are furnished with new loft furniture including loft beds, study tables with steel stack chairs, three-drawer chests, one-drawer night stands with locking door, and access to private closet space. Private rooms are available on a first-come, first-served basis.

University Apartments. The University Apartments provide students with a comfortable living transition from living in the residence halls to independent living and consists of two apartment buildings. Each apartment includes a living room, two bedrooms, one bath, and a kitchenette. Each apartment is fully furnished with a stove, refrigerator, couch, chair, coffee table, and side table. Each resident's bedroom is furnished with a bed, study table with chair, a three-drawer chest, a one-drawer night stand and closet. An outside storage area is provided for each apartment. Laundry facilities and vending machines are located on the first floor of each building. Amenities included are utilities, basic cable, and internet access. Each bedroom provides separate internet, phone and cable connections in addition to a cable connection in the living room. Apartments are rented year around and are filled on a first-come, first-served basis.

## **Eligibility for Housing**

A student living in a residence hall must be a student enrolled in a minimum of nine hours per fall or spring semester or three hours per summer term. Students enrolled on any campus of the University of Arkansas at Monticello are eligible for housing.

In order to continue living in the residence hall, the student must earn a grade point average above a 1.00 for any semester or term in which he/she is enrolled. This policy applies to all academic semesters including summer terms.

### Student Services

Applications/contracts for housing and more specific information are available from the Office of Residence Life.

### **Student Health Program**

Location: Wellness Center, Monticello

Telephone: (870) 460-1051 / Fax: (870) 460-1653 Mailing Address: P.O. Box 3459, Monticello, AR 71656

Email: richardson@uamont.edu

We b site: http://www.uamont.edu/StudentAffairs/HealthServices/

index.htm

The Student Health Nurse is directly responsible for the administration of the Student Health Program at the University of Arkansas at Monticello. This program includes first aid, a variety of non-prescription medications, emergency services, and general health advice. In addition, referrals may be made to local agencies as necessary. The Student Health Program also features an Exercise Center available for students, faculty, and staff.

### **Student Programs and Activities**

Location: Gibson University Center, Monticello Telephone: (870) 460-1396 / Fax: (870) 460-1653 Mailing Address: P.O. Box 3459, Monticello, AR 71656

Email: joubert@uamont.edu

Website: http://www.uamont.edu/StudentAffairs/StudentPrograms/home.htm

The co-curricular experience plays a critical role in the development of students at the University. With a wide variety of programs, activities, and over 60 student organizations available, UAM students are able to take an active, hands-on approach to learning life skills. These opportunities encourage student participation to experience various cultures and entertainment events and promote the maturation of students. In addition, the University offers a series of special events and programs for students including Homecoming, Spirit Week, Greek Week, cultural awareness and diversity programs, concerts, comedians, leadership development, and community service projects. Many of these activities are planned and coordinated by the Student Activities Board (SAB) and Student Government Association (SGA).

## **Special Student Services**Monticello Campus

Location: Harris Hall, Room 120

Telephone: (870) 460-1026 / TDD: (870) 460-1826

Fax: (870) 460-1926

Mailing Address: P.O. Box 3600, Montice 11o, AR 71656

Email: whitingm@uamont.edu

Website: http://www.uamont.edu/admissions/specialstudentservices/

default.htm

#### **Crossett Campus**

Location: UAM College of Technology at Crossett Telephone: (870) 364-6414 / Fax: (870) 364-5707

Mailing Address: 1326 Highway 52 West, Crossett, AR 71635

Email: carter@uamont.edu

#### **McGehee Campus**

Location: UAM College of Technology at McGehee Telephone: (870) 222-5360 / Fax: (870) 222-1105 Mailing Address: P.O. Box 747, McGehee, AR 71654

Email: rocconi@uamont.edu

The University ensures that students with disabilities are given the same rights and services as other students at the University. Classrooms, administrative, and recreational facilities are accessible. For specific campus information regarding disability accommodations, please contact the Director of Special Student Services at the numbers indicated above.

### **Tutoring Center**

Location: Harris Hall, Third floor, Monticello Telephone: (870) 460-1454 / Fax: (870) 460-1354 Mailing Address: P.O. 3458, Monticello, AR 71656

Email: hughesl@uamont.edu

Website: http://www.uamont.edu/StudentAffairs/CounselingTesting/tutoringservices.htm

The Tutoring Center provides drop in tutoring support for students seeking academic assistance. The Tutoring Center assists students in becoming independent learners who function successfully in the academic environment and achieve his or her academic goals. Tutoring is provided free to individuals and small groups in general education subject areas and others on occasion. Self-study computer programs and assessments as well as supplemental resource books and software are available.

## **Upward Bound**

Location: Harris Hall, Room 325, Monticello Telephone: (870) 460-1010 / Fax: (870) 460-1909 Mailing Address: P.O. Box 3629, Monticello, AR 71656

Email: upwardbound@uamont.edu

Website: http://www.uamont.edu/StudentAffairs/UpwardBound/home.htm

Upward Bound is a pre-college academic program designed to help students develop the motivation and skills required to graduate from high school and successfully complete a college degree. The program provides opportunities for students through comprehensive, holistic experiences to prepare them intellectually, culturally, and socially. Upward Bound is a pre-college enrichment program that:

- · Offers academic counseling
- · Tailors educational plans to the individual
- Monitors academic progress
- Provides individual tutoring
- Enables student to make a successful transition from high school to college
  - Provides financial aid application assistance
  - Provides ACT preparation
  - Presents social, career, cultural, and recreational opportunities

The Upward Bound program at the University of Arkansas at Monticello serves 80 high school students from five counties in southeast Arkansas. Program participants attend bi-weekly tutor-

ing sessions during the school year and participate in a six-week residential program during the summer. Students enroll and receive tutoring in all levels of science, mathematics, college preparatory writing, computer applications, student skills, foreign languages, and speech communications. There is no cost for students to participate. All expenses are paid through a federally-funded grant sponsored by the U.S. Department of Education.

## **Intercollegiate Athletics**

Location: Steelman Fieldhouse, Monticello Telephone: (870) 460-1058 / Fax: (870) 460-1458 Mailing Address: P.O. Box 3499, Monticello, AR 71656

Website: www.uamsports.com

Intercollegiate athletics provide additional experience for those with special interests and skills in competitive sports. Objectives of the programs are in keeping with the total education program. The University of Arkansas at Monticello offers sports for men (football, basketball, baseball, golf, cross country, and rodeo) and sports for women (basketball, softball, golf, cross-country, volleyball, and rodeo).

The University is a member of the Great American Conference, the National Collegiate Athletic Association, and the National Intercollegiate Rodeo Association and adheres to the rules and regulations of those organizations.

### Student Judicial System

The student judicial system has three primary purposes/goals: to change and redirect student behavior, protect the university environment, and protect the rights of students involved in the disciplinary process. To meet these goals, the University makes extensive use of judicial boards and educational sanctions so students are provided with alternatives to unacceptable behavior.

The University strives to protect the university environment against acts of violence, destruction, and vandalism, and to provide a quality living and learning environment that is safe, secure, and conducive to academic pursuits. Therefore, it is necessary, on occasion, to remove a student from the university community when the behavior is severe. Finally, the University seeks to protect the rights of students involved in the disciplinary process through due process procedures.

## Interpretation of Standards of Student Conduct

The University's Standards of Student Conduct are set forth in writing in order to give students notice of academic and non-academic prohibited conduct. The standards should be read broadly and are not designed to define academic and/or non-academic misconduct in exhaustive terms.

## **Inherent Authority**

The University reserves the right to take necessary and appropriate action for both on and off- campus behavior in order to protect the safety and well-being of the campus community. Such

action may include, but is not limited to, the immediate removal of a student from the campus through administrative withdrawal, suspension or expulsion of the student. The authority for such decisions rests with the Chancellor, Vice Chancellor for Student Affairs, Dean of Students, or other Executive Council members. In addition, non-students may be removed and/or banned from campus by a public safety officer.

The rules and regulations described within this handbook apply to all conduct on University owned or controlled property, and at all University-sponsored functions. Charges or conflicts resulting from off-campus violations of local, state, or federal law will not result in disciplinary action by the University unless the violation occurred at a University sponsored function or it is determined that full disciplinary action is essential to the protection of other members of the University community or to the safeguarding of the educational process.

For violations originating within the residence halls, the Dean of Students will determine (upon initial investigation of the offense) if the appropriate sanction might be harsher than Conduct Probation. If not, then the case is adjudicated by the Dean of Students or his/her designee.

For a violation occurring outside the residence halls, the Vice Chancellor for Student Affairs and/or the Dean of Students or his/her designee has jurisdiction.

The Director of Student Programs and Activities adjudicates violations of the NIC Fraternities, NPC Sororities, and the NPHC Fraternities and Sororities in conjunction with the Greek Council.

The University of Arkansas at Monticello reserves the right to record all judicial board hearings in order to provide an accurate review of the case should an appeal be granted or verification of facts are needed.

If criminal authorities are considering a case, UAM discipline procedures continue as usual, since criminal proceedings and UAM procedures are unrelated events. Should a student have a felony or misdemeanor charge placed against him by a local, state or federal authority which indicates that the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, the student can be issued an interim suspension sanction. In addition, should a student be found not guilty of a criminal offense by a local, state or federal court, UAM discipline sanctions are not forfeited or overturned. Criminal proceedings do not dictate the University's findings, proceedings, or sanctions.

## **University Judicial Jurisdiction**

The Code of Conduct and Discipline System Structure serve as a framework to ensure that clear conduct expectations are expressed and student rights are preserved for all students at the University of Arkansas at Monticello. Though the rights and procedures are maintained for all students regardless of campus location, the specific hearing officers will change dependent on the location of the conduct violation(s). Campus specific hearing officers include: Dean of Students and Vice Chancellor for Student Affairs on the Monticello campus; Director of Student Services and Vice Chancellor for

### Student Services

UAM-CTC on the Crossett campus; and Director of Student Services and Vice Chancellor for UAM-CTM on the McGehee campus.

### **Discipline System Structure**

Any member of the University community may file charges against a student for violations of the Student Code. Charges of student misconduct may be brought to the attention of any Residence Life Staff Member (if the violation occurred in a residence hall) or Dean of Students. A preliminary investigation will be conducted to determine if judicial action is required or appropriate. The Dean of Students will also determine the severity of the offense.

If judicial action is deemed appropriate, the Dean of Students or a member of the Office of Residence Life will notify the student within fifteen (15) class days after the alleged violation, or fifteen (15) class days after the individual has been identified as the alleged violator, that he or she has the option of an administrative hearing or a judicial board hearing. After this decision is made, the student is given notice of the hearing at least 48 hours (24 hours for residence hall cases) prior to the hearing.

### Administrative Hearing Officers

A hearing officer will render a judgment of guilt or innocence based on the preponderance of evidence supplied.

## **Judicial Board Composition**

### Residence Hall Judicial Board

The Residence Hall Judicial Board consists of four students and one professional staff member of the Office of Residence Life. The student members are recommended by the Residence Hall Association (RHA) and approved by the Vice Chancellor for Student Affairs and/or Dean of Students. One student serving on the Residence Hall Judicial Board may be a Resident Assistant. However, the Resident Assistant serving on the board may not be a staff member in the building where the violation allegedly occurred. The Vice Chancellor appoints the residence life professional staff member to serve on the Residence Hall Judicial Board. The quorum for the Residence Life Judicial Board will be two students and the one professional staff member. More limited quorums may be assembled in special circumstances with the agreement of the accused.

### **University Judicial Board**

The University Judicial Board consists of thirteen persons who are to be as representative of the University community as possible. Two members serve as chairpersons. Seven are to be faculty or staff members. Six are to be students. Faculty or professional staff members are appointed by the Chancellor of the University and serve a one-year term.

Student members are appointed by the Student Government Association and must meet the approval of the Vice Chancellor for Student Affairs and/or the Dean of Students. Student members receive final approval and appointment by the Chancellor of the University. Student members also serve a one-year term.

The quorum for the University Judicial Board will be four board members. These four members will include a minimum of two (2) faculty/staff members and (2) students. More limited quorums may be assembled in special circumstances with written agreement of the accused

## Student Responsibilities and Rights

The University of Arkansas at Monticello holds that a student, upon enrollment, neither loses the rights nor escapes the duties of a citizen. Enjoying great opportunities, at partial expense of the State of Arkansas, the student-citizen has a responsibility to him/herself, fellow students, to the laws of the land, and to the institution, which, by choice, he/she enrolls.

The rights and responsibilities of students include:

#### Responsibilities:

- 1. The obligation to be fully acquainted with published regulations, including the Student Handbook, and to comply with them in the interest of an orderly community.
- 2. The obligation of knowing that one's conduct reflects not only upon one's self but also upon the institution and its citizenry.
- 3. The obligation to follow the tenets of common decency and acceptable behavior commensurate with the aspiration implied by a college education.
  - 4. The obligation to respect the rights and property of others.

#### Rights:

- 1. The right to expect an education on the highest quality.
- 2. The right to develop their potential to the best of their abilities.
- 3. The right to a campus environment characterized by safety and order.
- 4. The right to a fair hearing when disciplinary action is applied to an individual or a group (unless otherwise stated).

#### **Judicial Rights:**

Any student involved in disciplinary action is guaranteed certain rights to insure justice and due process in a judicial hearing. A list of judicial rights is listed below and is available from the Office of Student Affairs or the Office of Residence Life.

- The right to the presumption of innocence.
- The right to be given written notice of the nature of the charge against him/her within 15 class days after (1) the alleged violation has occurred or (2) the individual has been identified as the alleged violator. The right to the 15-class day notification is forfeited if the University of Arkansas at Monticello experiences a closing due to inclement weather or is on a holiday or modified calendar schedule. If it is necessary that the charge be sent through the mail, the charge must be postmarked on or before the 15th class day following the alleged violation or identification of the alleged violator.
- The right to be notified of the time and place of the judicial hearing at least 48 hours (24 hours for residence hall hearings) prior to the hearing to allow ample time to prepare the case. The right to

48 hours (or 24 hours for residence hall hearings) prior notice may be waived in writing by the accused if he or she so desires. If notice of the date, time and place of the hearing is sent to the student by mail, the hearing cannot be scheduled until five days after the postmark.

(Should a student withdraw from the University to escape charges/sanctions of violation of University Policy, he/she will face judicial proceedings/sanctions upon their return or re-entry to the University of Arkansas at Monticello. The student must appear before the Dean of Students before readmission to the University. There is no statute of limitations regarding University violations. The University reserves the right to deny future matriculation.)

- The right to be accompanied in a judicial hearing by one advisor. Advisors may only be full-time students at the University of Arkansas at Monticello. The accused student is responsible for ensuring that his/her advisor is available for the hearing. Advisors are not character witnesses, but must impart some knowledge of the charges that could affect its outcome.
  - The right, upon request, to face one's accuser at the hearing.
- The right of access, upon request prior to the hearing, to all physical evidence (i.e., tapes, photographs, printed documents, etc.) to be presented at the hearing.
- The right to question the ability of a judicial board member or hearing officer to render an impartial judgment and request this member's removal from the case. The judicial board will rule on this request. If the individual being challenged is the Residence Hall Hearing Officer, the Vice Chancellor for Student Affairs rules on this request. If the individual being challenged is a University Judicial Board Hearing Officer, Vice Chancellor for Student Affairs rules on this request.

(For cases adjudicated by the Residence Hall Judicial Board, the professional staff member appointed by the Vice Chancellor for Student Affairs or his/her appointee shall serve as the hearing officer. For cases adjudicated by the University Judicial Board, the Vice Chancellor for Student Affair or his/her appointee will serve as hearing officer.)

• The right to a hearing by a regularly constituted judicial board. This right is forfeited if a student(s) is charged with violating the following Conduct Codes: alcohol and illicit drugs; weapons, firearms and explosives; terrorist threat; threat of physical abuse or endangerment; and physical abuse or endangerment. If violations of the conduct codes listed above are committed, the Vice Chancellor for Student Affairs or the Dean of Students will adjudicate the case. This right to a hearing by a regularly constituted judicial board is also forfeited by officially recognized student organization/program found in violation of any conduct codes listed above.

(Neither the accused nor the University shall have legal counsel present unless the student also faces criminal charges. In hearings where the student faces criminal charges, the attorneys may advise the student and the University respectively, but they may not speak or actively participate in the hearing.

Due to FERPA legislations, parents/legal guardians may not attend judicial hearings, unless consent is given by all involved students. In addition, no other visitors are permitted to attend judicial

hearings. If legal counsel is present due to criminal charges, he/she may not address the board. If legal counsel is present, the University reserves the right to have legal counsel present as well. All persons present, excluding judicial board members, the hearing officer, the Dean of Students, and the Vice Chancellor for Student Affairs will be excused from the hearing for the deliberation of a decision and sanctions.)

- The right to testify and present evidence and material witnesses. It is the responsibility of the accused to notify witnesses to testify on his/her behalf.
  - The right to refuse to answer questions without prejudice.
- The right not to appear at the hearing without prejudice. Should a student elect to not appear at a scheduled hearing, the University reserves the right to administer a hearing in the student's absence. The University will render a decision and administer sanctions regarding the violation(s) based on the information at hand.
- The right to hear, question, and rebut adverse witnesses and to rebut unfavorable inference which might be drawn from adverse written evidence.
- The right to be judged solely on the evidence presented at the hearing. Both the accuser and the accused will be informed of the outcome of any judicial hearing. The right to appeal.

#### **Conduct Code**

As a public institution of higher learning, the University of Arkansas at Monticello has as part of its mission to search for truth and understanding, and to strengthen students' capabilities as thoughtful contributors to society. This mission is partially fulfilled by encouraging and assisting students to take personal responsibility for their actions and to learn to be productive members of society. It is the purpose of the University Judicial System to foster a supportive climate by protecting the community from behavior that is destructive to the living, learning, and teaching environment of the University.

The code of conduct has been established to insure the rights and privileges of all members of the University community, to communicate the expectations of the community to its members, and to provide a basis for orderly conduct of the affairs of the University. As such, each student must act in a manner consistent with the mission of the University, including off-campus conduct that is likely to have an adverse effect on the UAM educational process.

Thus, each student is expected to know and comply with all policies, rules, and regulations of the University published in this document, the University Catalog, and any other university sponsored publication. In addition, all students are expected to comply with all local, state and federal laws. No person or group of persons acting in concert may willfully violate the rules provided below. Specific examples of misconduct, both academic and non-academic, for which a student may be subject to disciplinary action include, but are not limited to:

## Student Services

#### **Academic Code Violations:**

**Cheating:** The possession, receipt, use, solicitation or furnishing of unauthorized aid(s) in an academic endeavor. Cheating is considered an academic violation and is adjudicated under the provisions for Academic Conduct Code Violations.

**Plagiarism:** The use of ideas or thoughts of another, which are not common knowledge, without acknowledging the source(s), or, when applicable, identifying direct quotations. Plagiarism is considered an academic violation and is adjudicated under the provisions for Academic Conduct Code Violations.

Cheating and Plagiarism are considered academic violations. These violations are adjudicated through the Academic Violation Process listed below:

An instructor who suspects a student has cheated or plagiarized within the instructor's class must inform the student of this suspicion and provide the student with an opportunity to respond to the accusations.

An instructor who believes a student has cheated or plagiarized within the instructor's class may take any of the following actions: (1) issue a warning to the student; (2) lower the grade awarded to the student for the paper or test; (3) require the student to retake the test or rewrite the paper; (4) award no credit for the paper of test; (5) withdraw the student from the course; (6) award the student a failing grade for the course.

A student who received any of the above actions who feels this action is unjust may appeal the instructor's decision as addressed in the academic appeals process. This appeal procedure must begin within ten class days of receiving written or oral notice of the action.

#### **Non-Academic Code Violations:**

**Misuse of Documents:** The misuse, forgery, alteration, and/ or duplication of University documents is prohibited. University documents include, but are not limited to: test scores, transcripts, scan forms, academic drop/add forms, academic withdrawal forms, and residence hall contracts/forms.

Identity Theft/Fraud: Participation in, encouraging, or serving as an accomplice in identity theft/fraud is strictly prohibited. Identity theft/fraud includes, but is not limited to, theft of: Social Security Number/Student Identification Number, driver's license number, credit card number(s), bank account number(s), bank statements, US Mail, campus mail, telephone calling card number, or other personal or student data.

**Theft/Stealing:** Theft, attempted theft, possession, sale, or barter of property or another person's identity affiliated with the University, a member of the University community, or campus visitor is strictly prohibited. Theft of University signage, furniture, equipment, or any other University property is considered a serious offense and can result in immediate expulsion.

**Possession of stolen property:** Possession of any stolen property is strictly prohibited.

**Damage to property:** Damage to property of the University or property of any member of the University community is prohibited.

Camera Phones: The use of electronic devices, PDA, camera

phones, cell phones or other mobile devices with photo or recording ability to send digital images or audio recordings of another person, without that person's knowledge and consent, from facilities, including, but not limited to: restrooms, showers, and locker/changing rooms is strictly prohibited.

**Filming:** The filming, recording, production or distribution of any act that is sexual in nature or any act without the consent of those involved on any University owned/University Controlled property, or at any University sponsored event, including off campus University sponsored events that have been approved by the Office of Student Affairs is strictly prohibited.

Alcohol and Illicit Drugs: Dispensing, selling, supplying, possession, use, manufacture, or distribution of alcohol or illicit drugs is strictly prohibited on University owned/University controlled property, or at any University sponsored event, including off campus University sponsored events that have been approved the Office of Student Affairs or another University Office.

**Alcohol:** The possession or display of source containers including, but not limited to: kegs, beer balls, beer cans, etc...are prohibited. Drinking games and other activities involving the rapid consumption of alcohol are strictly prohibited.

**Illicit Drugs:** A student found possessing any amount of illicit drugs, selling any amount of illicit drugs, or having the intent to sell any amount of illicit drugs on University owned/University controlled property, or at any University sponsored event, including off campus University sponsored events that have been approved by the Office of Student Affairs or another University Office can be removed, suspended and/or expelled from the University.

Illicit drugs includes, but is no limited to: Any and all drugs classified as illegal by the local, state, and/or of federal governments, K-2, prescription drugs, or new drugs on the market that have not yet been classified as controlled, illicit, or illegal, but that can harm a person when abused or taken recklessly as determined by law enforcement and health professionals.

Violators of this code forfeit their option and/or right to a University Judicial Board Hearing and will receive an administrative hearing adjudicated by the Dean of Students. Violators of this code can be temporarily separated from the University in a variety of ways until an administrative hearing can be executed. Temporary separation can be sanctioned by the Vice Chancellor for Student Affairs, Dean of Students, or the Office of Public Safety.

Request by the student for temporary and/or future matriculation (if applicable) will be determined by the Vice Chancellor for Student Affairs in consult with the University Behavior Intervention Team. The University reserves the right to deny current or future matriculation.

Should a student be incarcerated due to legal charges filed, an administrative hearing will be performed with the student in abstention. A determination of the charges will be made based upon the preponderance of evidence.

**Drug Paraphernalia:** Dispensing, supplying, selling, possession, use, manufacture, or distribution of drug paraphernalia, including, but not limited to: bongs, pipes, hukas, spoofs, rolling papers, blunts, roaches, seeds/stems, plants, or paint/chemicals for in-

tent of sniffing or huffing is strictly prohibited on University owned/ University controlled, or any University sponsored event, including off campus University sponsored events that have been approved by the Office of Student Affairs or another University Office.

**Child Pornography:** Accessing, viewing, or sending child pornography from any University owned/University controlled computer is prohibited.

**Disorderly Conduct:** Any behavior which disrupts the regular or normal functions of the University community, including behavior that breaches the peace or violates the rights of others is prohibited. Disorderly conduct includes, but is not limited to: Violent, noisy, drunken behavior, public intoxication, and/or the use of abusive or obscene language or conduct on University owned/ University-controlled property, or at any University sponsored events, including off-campus University sponsored events that have been approved by the Office of Student Affairs or another University Office.

**Disrupting the Peace:** Disrupting the peace and good order of the University is prohibited. Disrupting the peace and good order includes, but is not limited to: threat of harm to self, harm to self, fighting, quarreling, verbal slander, gossip, defamation of person by written/printed words or pictures, speech or written material that induces riotous behavior, or other disruptive behaviors on any University owned/University controlled property, or at any University sponsored event, including off campus University sponsored events that have been approved by the Office of Student Affairs or another University Office.

**Hazing:** Participation, promoting, or condoning hazing of any UAM student is strictly prohibited. Hazing is defined as:

Any willful act on or off the property of any school, college, university, or other educational institution in Arkansas by one (1) student alone or acting with others which is directed against any other student and done for the purpose of intimidating the student attacked by threatening him with social or other ostracism or submitting such student to ignominy, shame, or disgrace among his fellow students, and acts calculated to produce such results; or

The playing of abusive of truculent tricks on or off the property of any school, college, university, or other educational institution in Arkansas by one (1) student alone or acting with others, upon another er student to frighten or scare him; or

Any willful act on or off the property of any school, college, university, or other educational institution in Arkansas by one (1) student alone or acting with others which is directed against any other student done for the purpose of humbling the pride, stifling the ambition, or impairing the courage of the student attacked or to discourage him from remaining in that school, college, university or other educational institution, or reasonably to cause him to leave the institution rather than submit to such a acts; or

Any willful act on or off the property of any school, college, university, or other educational institution in Arkansas by one (1) student alone or acting with others in striking, beating, bruising, or maiming; or seriously offering, threatening, or attempting to strike, beat, bruise, or maim; or to do or seriously offer threaten, or attempt to do physical violence to any student of any such educational insti-

tution; or any assault upon any such student made for the purpose of committing any of the acts, or producing any of the results, to such as defined in this section.

Examples of hazing include, but is not limited to: acts that produce mental or physical discomfort, embarrassment, harassment, or ridicule, paddling in any form; creation of excessive fatigues; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips; wearing public apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; giving of food or drink that is distasteful or designed to provoke nausea, any form of verbal harassment, any action created subjugating an individual to a condition in which the person might tend to lose self-respect, suffer injury to personal dignity, or is required to compromise personal values, any activity which interferes with scholastic duties, threatening in any manner or form for the purpose of cajoling individuals into secrecy in regard to breaches (planned, threatened, attempted, or perpetuated) of any organization's constitution.

In addition, the University does not permit any form of associating with, pledging into, or initiation into a University group or organization that requires or permits any actions that are: (1) endangering to an individual(s), (2) sexual in nature, or (3) degrading to any gender, race, nationality or ethnic group. Hazing is a class B misdemeanor.

**Failure to Comply:** Failure to comply with the directions of a University Official including those appointed or elected to act on behalf of the University acting under the provisions of the Student Conduct Code or in the performance of their duties is prohibited. University official includes, but is not limited to: administration, faculty, staff, and/or students employed by the University and acting on behalf of the University.

Infringements on the rights of students, faculty, staff, or other authorized personnel to gain access to any university facility for the purpose of attending class, participating in an interview, university conference, or any other university activities is prohibited.

**Threats:** Participating in, encouraging, or serving as an accomplice for any threat is prohibited. A threat includes, but is not limited to: Threats of physical harm, harm to property, false alarms or reports where a person initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that is baseless and that could result in required action by an official/volunteer agency organized to address such emergencies; or interrupts the occupation of a building, office, classroom or residence hall facility. Threats, or any type of potential threat, will not be tolerated on University owned/University controlled property, or at any University sponsored events, including off-campus University sponsored events approved by the Office of Student Affairs or another University Office.

A threat of any nature is considered a severe offense and may result in expulsion from the University of Arkansas at Monticello. Misuse of Fire Equipment: Misuse of fire extinguishers or any other fire or safety equipment including disabling or removing smoke detectors or fire alarms in any University owned/University controlled property is prohibited.

**Telephone misuse:** Vandalism of any University owned/ University controlled telephone or telephone line is prohibited. In addition, attempting to place a local or long distance call through any method with intent to avoid payment is prohibited.

**Elevator misuse:** Vandalizing, damaging, abusing, or interfering with the operation of an elevator in any University owned/ University controlled property is strictly prohibited.

**Exit/Entryway:** Obstructing any entry or exit in any University owned or University controlled facility/property is prohibited. Use of personal portable sound amplification equipment, including, but not limited to: radios, stereos, tape players, CD players, ipods, televisions, etc...that disturbs the privacy of other individuals and/ or the instructional program of the University is prohibited on University owned/University controlled property, or at any University sponsored event, including off-campus sponsored events that have been approved by the Office of Student Affairs or another University Office.

**Lewd, Indecent or Obscene Conduct:** Behavior that is lewd, indecent, or obscene is prohibited. Such behavior includes, but is not limited to: Private behavior/acts in residence hall rooms/ apartments/common areas; campus space which is reserved, rented, leased, or used by student organizations; and/or behavior in public performances in any University owned/University controlled facility or property, or at any University sponsored event, including off campus University sponsored events approved by the Office of Student Affairs or another University Office.

Failure to Meet Financial Obligations to the University: Presenting an insufficient check or forging a document in payment to the University or member of the University community acting in an official capacity is prohibited. In addition, failure to make satisfactory arrangements for the settling of accounts with the University is prohibited.

**Furnishing False Information:** Providing information which is false or untrue to the University is prohibited. False information includes, but is not limited to: misrepresentation of test scores, transcript work, admissions documents, citizenship, criminal record, or testimony/statements regarding the violation of a University policy.

Campus elections and referendums: Casting more than one ballot in any campus election or referendum or trying to circumvent the prescribed procedures in an election process is prohibited. Refusal to vacate: Refusing to vacate any University owned or controlled space, located either on or off campus, including, but not limited to: any building, residential room, office, storage space, or organizational space when directed to do so by an authorized officer of the University is prohibited.

**Stalking:** The stalking of a student(s), faculty/staff member(s), or campus visitor(s) is strictly prohibited on University owned/University controlled property, or at any University sponsored function, including off campus University sponsored events that have been approved by the Office of Student Affairs of another University Office. Stalking includes, but is not limited to: Persistent and unwanted phone calls, electronic messages, letters, gifts, attention, or physical touch and/or physical presence. In addition, cyber-stalking is strictly prohibited.

Responsibility for Guests: The violation of any Board of Trustee, System, University, or Residence Life policy by a guest, visitor, or family member of any student is prohibited. Students are responsible for informing their guests, student or non-student, of University policies and will be held responsible for the behavior of their guests. A guest is defined as: (1) any person who is present at the invitation of a student or (2) any person who is received by a student, or (3) any invited or uninvited individual who is accompanied by a student. All guests must be registered with the appropriate University office and official.

Weapons, Firearms, and Explosives: The unauthorized use, possession, distribution, or transportation of any object with potential to cause bodily harm to self or others is strictly prohibited on University owned/University-controlled property, or at any University sponsored function, including off campus University sponsored events that have been approved by the Office of Student Affairs or another University Office.

Such objects include, but are not limited to: firearms, ammunition, fireworks, chemical dispensing advices, explosive materials, devices capable of casting a projectile such as bows and/or slingshots, swords, brass knuckles, num-chucks, or any type of gun, including, but not limited to: handguns, BB guns, stun guns, air guns, paint guns, pellet guns, or look-a-like guns. The Office of Public Safety will store firearms, bows, and other weapons specifically designed for hunting purposes. Exception: This policy shall not apply to duly authorized law enforcement officials in the lawful discharge of their duties.

A student found carrying a weapon on his/her person, waving a gun, threatening to use or using a weapon on another student, faculty member, staff member, or campus visitor on University owned/ University controlled property or at any University sponsored event, including off campus University sponsored events that have been approved by the Office of Student Affairs or another University Office can be removed, suspended and/or expelled from the University. Violators of this code forfeit their option and/or right to a University Judicial Board Hearing and will receive an administrative hearing adjudicated by the Dean of Students. Violators of this code can be separated from the University in a variety of ways until an administrative hearing can be executed. Temporary separation can be sanctioned by the Vice Chancellor for Student Affairs, Dean of Students or the Office of Public Safety.

Request by the student for temporary and/of future matriculation (if applicable) will be determined by the Vice Chancellor for Student Affairs in consult with the University's Behavior Intervention Team. The University reserves the right to deny current or future matriculation.

Should a student be incarcerated due to legal charges filed, an administrative hearing will be performed with the student in abstention. A determination will be made based upon the preponderance of evidence.

**Verbal Abuse:** Verbal abuse on any University owned/ University controlled property, or at any University sponsored function, including off campus University sponsored events that have been approved by the Office of Student Affairs or other University department/official is strictly prohibited. Verbal abuse includes, but

is not limited to obscene, profane or derogatory language which abuses or defames another. Verbal abuse of any UAM faculty/staff member, campus visitor, or any student may result in immediate expulsion from the University of Arkansas at Monticello.

Harassment: Harassment, including sexual harassment, by an individual or group of individuals on University owned/University controlled property, or at any University sponsored function, including off campus University sponsored events that have been approved by the Office of Student Affairs is prohibited. Harassment includes, but is not limited to: Attempting or threatening to strike, or otherwise subject another person to physical contact; making an offensive coarse utterance, gesture or display; addressing abusive language to any person, following a person in or about a public place or places' or repeatedly committing acts that alarm or seriously annoy another person. For complaints of sexual harassment, also see the UAM policy on Sexual Misconduct.

Terrorist Threat/Threat of Physical Abuse or Endangerment: Terroristic threats/threat of physical abuse or endangerment is strictly prohibited on University owned/University controlled property, or at any University sponsored function, including off campus University sponsored events that have been approved by the Office of Student Affairs or another University Office. A threat of physical abuse or endangerment made towards any UAM faculty/staff member, campus visitor or any student may result in immediate expulsion from the University of Arkansas at Monticello. A student making a terroristic threat towards another student, faculty member, staff member, or campus visitor can be removed, suspended and/or expelled from the University. Violators of this code forfeit their option and/or right to a University Judicial Board Hearing and will receive an administrative hearing adjudicated by the Dean of Students. Violators of this code can be temporarily separated from the University in a variety of ways until an administrative hearing can be executed. Temporary removal can be sanctioned by the Vice Chancellor for Student Affairs, Dean of Students, and/or Office of Public Safety.

Request by the student for temporary and or future matriculation (if applicable) will be determined by the Vice Chancellor for Student Affairs in consult with the University's Behavior Intervention Team. The University reserves the right to deny current and future matriculation.

Should a student be incarcerated due to legal charges filed, an administrative hearing will be performed with the student in abstention. A determination will be made based upon the preponderance of evidence.

**Aiding/Abetting:** Encouraging or helping someone to violate University/residence life policies/regulations, or commit violations of local, state or federal laws on University owned/University controlled property, or at any University sponsored function, including off campus University sponsored events that have been approved by the Office of Student Affairs is prohibited.

**Physical Abuse or Endangerment:** Any act of physical abuse or endangerment which imperils or jeopardizes the health or safety of any student, faculty, staff, or visitor on any University owned/ University controlled property, or at any University sponsored

function, including off campus University sponsored events that have been approved by the Office of Student Affairs or another University Office is prohibited. The physical abuse or endangerment of any UAM faculty/staff member, campus visitor, or any student will result in immediate suspension or expulsion from the University of Arkansas at Monticello. Violators of the code forfeit their option/right to a University Judicial Board Hearing and will receive an administrative hearing adjudicated by the Dean of Students. Violators of this code can be temporarily separated from the University in a variety of ways until an administrative hearing can be executed. Temporary separation can be sanctioned by the Vice Chancellor for Student Affairs, Dean of Students, or the Office of Public Safety.

Request by the student for temporary and or future matriculation (if applicable) will be determined by the Vice Chancellor for Student Affairs in consult with the University's Behavior Intervention Team. The University reserves the right to deny current and future matriculation.

Should a student be incarcerated due to legal charges filed, an administrative hearing will be performed with the student in abstention. A determination will be made based upon the preponderance of evidence.

Climbing on University Structures: Climbing, repelling or any related activity is prohibited on University structures. ID Cards/Meal Cards: ID cards/Meal Cards are the property of the University of Arkansas at Monticello and must be returned to the Registrar's Office upon withdrawing from or leaving the University. Currently enrolled UAM students are required to carry a valid University of Arkansas at Monticello ID at all times when they are on University property. ID cards are non-transferable and may not be duplicated.

**Open warrant of arrest:** Students, and campus visitors with an open warrant(s) of arrest issued by a certified federal, state, city, or municipal court can be removed and banned from University owned/University controlled property, including off-campus University sponsored events that have been approved by the Office of Student Affairs or another University Office. The ban may remain in effect until the open warrant has been rescinded and/or adjudicated by a certified court system.

Students with pending felony or misdemeanor charges must meet with the Dean of Students before permission to register, re-register, or visiting the campus is granted.

Violations of the UAM Computer usage policy: Violations of the UAM computer usage policy as defined in UAM Operating Procedure #250.3 or its successor are prohibited. Unauthorized use or entry: Unauthorized use or entry into any University owned/University controlled property/facility and/or unauthorized possession, distribution, or duplication of keys to any University property/facility is prohibited.

**Violations of Other University Regulations:** Violations of University regulations contained in official and/or sponsored publications or notices are prohibited.

Violations of Local, State and/or Federal Laws: Violations of Local, State, and/or Federal Laws are prohibited. Violations of such laws at an independent, off-campus location that

### Student Services

results in damage to or imposes possible endangerment or threat to the institution, its property, faculty, staff or students, may be subject to the University Judicial Code. The University reserves the right to adjudicate any violation of the student conduct code whether occurring on University owned/University controlled property, or at University sponsored events that have been approved by the Office of Student Affairs or another department or official.

## Disciplinary Sanctions for Violations of Codes of Conduct

Disciplinary sanctions within the UAM Judicial System to which students will be subjected to include, but are not limited to, the following:

**Warning/Reprimand:** Notice, oral or written, that a specific behavior or a series of actions violates University policy and/or code of conduct and that repetition would most likely result in more serious disciplinary action, such as probation or suspension. The student is officially warned that further unacceptable behavior will result in more serious action.

**Program participation:** A requirement to participate in a specific program, such as a alcohol/drug education program, or other activity that would promote educational outcomes, civic responsibility, or safety issues.

**Educational Sanction/Community service:** A requirement to provide a specific service, such as, but not limited to: the repair or restoration of any property damaged or taken by the student or a specific amount of time/hours spent in service to the University, or non-profit or charitable organization.

**Restitution:** Compensating the University or other injured parties including faculty, staff, of students for damaged, lost or destroyed property;

**Conduct Probation:** A written statement to the student indicating that his/her behavior is of such nature as to jeopardize continued enrollment at the University.

#### **Residential Housing Sanctions:**

**Housing relocation:** This sanction requires the responsible party to relocate to a different residence hall. If the student fails to transfer to a different residence hall as directed, the student may incur additional discipline sanctions, including, but not limited to: a lock-out or lock change at the student's expense or expulsion from University housing.

**Restriction or loss of hall privileges:** This sanction involves the forfeiture of student's privileges of on-campus living. Such loss of privileges may include, but is not limited to: visitation of all visitors, use of certain entrances/exits, or participation in hall programming.

**Removal from University housing:** This sanction may be administered to any student whose continued presence in on-campus living facilities constitutes a threat of harm to the student him/her self or to any other person on the campus or to the property of the University or property of persons on the University campus. Such student shall not be eligible for a room refund.

**Expulsion form University housing:** A student expelled from University housing will be permanently banned from residing in or entering any University facility. Such student shall not be eligible for a room refund.

**Disciplinary Probation:** Loss of specifically designated privileges, which could include, but not limited to: holding any elected or appointed student office, appointment to a University Committee, pledging or being initiated into a campus organization, participating in any intercollegiate event or contest, denial of campus recreation facilities, participation in intramurals, use of a motor vehicle on campus and/or living in University housing;

**Suspension:** The prohibition from participating in all aspects of University life for a specified period of time. When a student is suspended from the University, the student is prohibited from entering the grounds of any property owned, operated, or controlled by the University. There are two types of suspension:

**Active Suspension:** The student is separated from the University and must leave the campus for a specified period of time after which the student is eligible to petition for readmission. The Assistant Vice Chancellor for Student Affairs is to be notified when a student requests readmission.

**Immediate suspension:** A student is subject to instantaneous suspension pending an official disciplinary hearing when conduct jeopardizes the safety of the student, other members of the university community, and/or institutional property. A hearing will be scheduled as soon as possible, but no later than five (5) calendar days after the immediate suspension.

**Expulsion:** Permanent severance of the student's relationship with the University whereby the student may not return and his/her enrollment is canceled. If a student is expelled, he/she must leave campus immediately and is required to fulfill their financial responsibility to the University and shall forfeit any deposits and/or refunds.

(NOTE: A student suspended or expelled during the first 50 class days of a regular fall or spring term will be administratively withdrawn and receive a grade of "W." A student suspended or expelled after the 50th class day will be administratively withdrawn and receive no credit for assignments, quizzes, exams, etc. missed during the suspension and a final letter grade will be calculated and issued.)

**Loss of Access:** Any student who has been separated from the University by suspension or expulsion as a result of disciplinary action shall be denied the privileges of the University and of university organizations during the period of such expulsion or suspension. Such students shall not be permitted to participate in any university recognized function or stay in any residence hall or other university housing.

Ban from Campus or Facilities: A non-student may be banned from campus for an indefinite or specified period of time. Non-students are subject to arrest for criminal trespass if a ban is violated. Non-students are banned from campus by the Office of Public Safety. A student may be banned from specified campus facilities, including residence halls, University Center, Athletic facilities, and/or other facilities. In addition, the student is subject to arrest and/or further disciplinary action if the ban is violated. A student may be banned from the campus by the Office of Public Safety, Dean of

Students, Vice Chancellor for Student Affairs, and/or Chancellor of the University.

**Parent notification:** The University may notify, in writing, a parent or legal guardian of a student who is an under twenty-one (21) years of age if he/she violates any rule or policy of the university governing the use or possession of alcohol, controlled substances, or illicit drugs while on University controlled property or at a university sponsored or sanctioned event. Notification to the parent/legal guardian will be in addition to disciplinary action.

**Other sanctions:** The University may impose the sanction listed above or impose other sanctions singularly or in combination with any of the above.

(NOTE: Students who are issued a University conduct sanction(s) but fail to complete or abide by the penalty will be issued more severe sanctions. In addition, if supplemental sanctions are administered, a second judicial hearing is not required nor mandated to assure due process.)

#### **Conduct Code Interim Sanctions**

Normally, no sanction will result from the filing of a complaint or from the initiation of disciplinary action. However, pending a hearing or in extraordinary circumstances, the Vice Chancellor for Student Affairs and/or Dean of Students may implement provisional sanctions including, but not limited to, administrative withdrawal, suspension, or expulsion of a student when the safety of persons or property or the ability of any student(s) to pursue educational goals would be placed in jeopardy by the continued presence of said student(s). Such provisional suspension will not extend beyond five calendar days unless continued by the University Judicial Board after the student has been given the opportunity to show cause why the suspension should be discontinued. All provisional suspensions will be exceptional and will not be construed to be disciplinary.

# University Behavioral Intervention Team (UBIT)

The University of Arkansas at Monticello is committed to the health and safety of its faculty/staff and students and maintaining a safe and efficient workplace. Safety and security concerns will be managed with both employee/student safety and student success as primary goals. Accordingly, UAM has developed UBIT procedures outlining a proactive student behavioral intervention process.

While interacting with students, the faculty and staff may be confronted with situations in which a student is displaying concerning behavior. UBIT is designed to assist both faculty/staff and student.

Report emergency or extreme situations immediately to the Department of Public Safety at 460-1000 and/or 911 (as appropriate).

Faculty, students or staff who are concerned about a student displaying mild to moderate levels of distress should fill out a Person of Concern Report and submit it to the Director of Counseling Services and the Director of Public Safety. The Person of Concern Report form is located on the Counseling/Testing Center webpage

and the Public Safety webpage of the UAM website.

(NOTE: The UBIT process does not replace faculty classroom management, disciplinary processes, or public safety action.)

# Withdrawal During or Because of Disciplinary Action

Any student who withdraws from the University to avoid charges/ sanctions of violation of University Policy will face judicial proceedings/ sanctions upon their return or re-entry to the University of Arkansas at Monticello. The student must appear before the Vice Chancellor for Student Affairs and/or Dean of Students prior to re-admission. There is no statute of limitations regarding University violations.

### **Conduct Code Appeal Procedure**

A student may appeal decisions of the Residence Hall Judicial Board to the Dean of Students. Appeals of University Judicial Board decisions are made to the Vice Chancellor for Student Affairs. Appeals of a decision made by the Vice Chancellor for Student Affairs are made to the Chancellor. Appeals based upon concrete, objective data are most likely to receive favorable consideration. Some major examples include but are not limited to the following:

- Irregularities in due process, which may have influenced the outcome of the hearings;
- Demonstrated prejudice against the accused by any participating board members;
- Introduction of new evidence that was not available at the time of the original hearing; or
  - The sanction imposed did not fit the offense.

The accused must submit a written statement of the reasons for appealing to the Vice Chancellor for Student Affairs/Dean of Students. This statement must be submitted to the Vice Chancellor for Student Affairs/Dean of Students within 48 hours of receiving written or oral decisions/sanctions.

The Vice Chancellor for Student Affairs or Dean of Students may take the following actions:

- Decide that there are not sufficient reasons to grant an appeal hearing and thus affirm the original action. In this instance, the original action will stand;
- Send the case back to the lower authority to reconsider a certain portion of its sanction;
- $\bullet$  Decide that there is sufficient reason to grant an appeal hearing on another date.

If an appeal is granted, the Vice Chancellor for Student Affairs or Dean of Students may:

- Limit the appeal to only such evidence that may relate to the seriousness of the sanction, or to any other controversial point cited in the appeal;
- Decide to have a completely new hearing, thereby nullifying any action taken in the original hearing;
- Summon at least one member of the original board that heard the case to the appeal hearing;
- Take action that will affirm, reverse, or modify the original action. Sanctions may not be increased within the appeal process.



#### **Grading System**

Grade	Meaning of Grade		Value in Grade Points
Α	Outstanding		4
В	Good		3
C	Average		2
D*	Passing		1
F	Unsatisfactory Wor	k - Failing	0
W	Withdrew - Passing		(no grade points)
AU	Course Audited	(no degree	credit; no grade points)
1	Required Work Inc	omplete	(no grade points)
CR	Credit		(no grade points)

\*A grade of "C" or better must be earned in some courses in order to progress to the next higher course level or to graduate in some majors.

A student may receive an incomplete, "I," when, due to unusual circumstances acceptable to the instructor, the student is unable to complete course requirements prior to the end of a term. When possible, the option should be discussed between the instructor and student, concluding in a written agreement outlining the remaining requirements to be satisfied for the course. The Incomplete Course Completion Form, which is available in each academic office unit, must be filed at the time final grades for the term are submitted with each of the following signatures: course instructor, head of academic unit offering the course, and the student. A notation of "I" will be posted on the academic transcript. An "I" will not affect term and cumulative credits and grade point averages for the term in which the incomplete is granted and subsequent enrollment terms during the time limit. A student may not re-enroll in an incomplete course within the time limit allotted for completing the course. A grade of "I" may affect financial aid availability.

The student will have a maximum of one calendar year to satisfy the requirements for the course. Failure to complete course requirements within one year will automatically replace the incomplete with a grade of "F" with the credits and grade point averages recalculated to reflect this change.

Except for the grade of "I", no course grade will be changed unless an error has been made. All grades earned will remain on the permanent record. A grade of "D" or "F", for example, will remain on a student's permanent record, even though a higher grade may be recorded for the course in question, after it has been repeated.

Grading criteria for specific courses, outlining the basis on which grades are assigned, can be found in course syllabi.

## **Academic Clemency**

In order to provide a second opportunity for undergraduate students who performed poorly at some point in their studies, the University of Arkansas at Monticello has a policy on academic clemency. This policy is designed to help former students who have gained a new respect and commitment to higher education and the career opportunities that come from a college degree.

To be eligible for academic clemency, the student must not have been enrolled in any institution of higher education for a period of five years or more. The student must be enrolled at UAM. The request for clemency must be made within the first semester of the student's enrollment at UAM or the first semester the student is returning to UAM after being absent for a period of five years or more.

To be considered for academic clemency, the student must agree in writing to the following stipulations:

All grades and credits earned in all semesters for which clemency is granted will be forfeited.

All grades and credits for which clemency is granted will not count in computing GPA or in meeting requirements for graduation.

The transcript will continue to contain the entire academic record, including the grade earned for each course. However, a notation will be made showing the semesters for which clemency was granted. The credit hours will become zero.

Academic clemency can be granted only once in an individual's academic career and such declaration and granting is final and irreversible.

In regard to financial history, state and federal regulations take precedence over the institutional policy of academic clemency.

The academic clemency at UAM pertains only to UAM, and other institutions may or may not honor this policy.

In the case of transfer students who have received academic clemency at another accredited college or university, UAM will honor the clemency established at the previous institution. UAM will allow academic clemency for work taken at UAM or at another institution.

Students interested in pursuing academic clemency should contact the Office of Academic Affairs for the appropriate form and instructions.

#### Chancellor's List

After each fall and spring semester, the University publishes the Chancellor's List of all students whose semester grade point average is 4.0 for 12 or more hours of course work at the 1000-4000 level.

#### **Dean's List**

After each fall and spring term, the University publishes the Dean's List of all students whose semester grade point average is 3.50 or higher for 12 or more hours of course work at the 1000-4000 level.

# Course Prerequisites and Corequisites

No student may enroll in a course until successfully completing all prerequisites or concurrently enrolling in the corequisite. The instructor may withdraw any student who does not comply with this regulation. The head of the academic unit in which the course is taught may approve exceptions to this policy.

## **Course Numbers and Symbols**

The numbers of regular non-remedial University courses contain four digits: in general, the first indicates the university year; the second and third the particular course; and the fourth the number of hours of credit.

Developmental courses are numbered 1-999, freshman-level courses 1001-1999; sophomore-level courses 2001-2999; junior-level courses 3001-3999; senior-level courses 4001-4999; and graduate-level courses 5000-5999.

### **Enrollment in Developmental Courses**

The UAM developmental education program is designed to identify academically under-prepared students and assist in developing their abilities to successfully meet the requirements of college-level courses. Based on ACT, ASSET, COMPASS, or SAT scores, students with developmental education needs who are admitted to enroll in associate or bachelor's degree programs are placed in one or more courses in reading, English, or mathematics. Students whose placement test scores in reading, mathematics, or English fall below the minimum must enroll in appropriate developmental courses as shown in the following table. (Source: Arkansas Department of Higher Education November 2012 Reference Manual):

	ACT	SAT	ASSET	COMPASS
English	English	Verbal	Writing Skills	Writing
ENGL 133 Fundamentals of English	n 1-18	1-460	1-44	1-74
ENGL 1013 Composition I	19	470	45	75
	or above	or above	or above	or above
	ACT	SAT	ASSET	COMPASS
Reading	Reading	Verbal	Reading Skills	Reading
Reading Laboratory	1-18	1-460	1-42	1-81
No Reading Laboratory Required	19	470	43	82
	or above	or above	or above	or above
	ACT	SAT	ASSET	COMPASS
Mathematics N	1athematics	Quantitative	Interm. Algebra	Algebra
MATH 143 Introductory Algebra	1-15	1-370	1-33	1-34
MATH 183 Intermediate Algebra	16-18	380-450	34-38	35-40
MATH 1043 College Algebra -or-				
MATH 1003 Survey of Math	19	460	39	41
	or above	or above	or above	or above

Note: The standards in the table above are subject to change by the Arkansas Department of Higher Education.

Students with low college entrance scores in both mathematics and English will be restricted in their first semester to enrolling in a maximum of 14 credit hours which will include the appropriate 0-level mathematics course and ENGL 133 Fundamentals of English. Students should consult their academic advisor to make appropriate course selections to complete their class schedule and stay within the 14-hour maximum. Students who have completed a college-level course in mathematics or English with a "C" or above may not enroll for credit in a 0-level course in that subject. NOTE: Part-time students in associate or bachelor's degree programs will be required to complete these specified courses during their first 30 hours of course work at the University.

#### **Repetition of Courses**

Courses may be repeated a maximum of two times. Students may not repeat a course in which a "B" or "A" was earned. A "W" or "F" received for courses will be considered as courses attempted. All courses attempted (including repeats) will remain on the transcript. The last grade earned will be used in computing grade point average. NOTE: If a student repeats a course in which a passing grade was earned and receives an "F," the credit previously earned will be invalidated; the grade of "F" will be used in computing the grade point average.

Students must appeal to the Office of Academic Affairs for permission to repeat courses for the third time. If permission is granted, the student is limited to a maximum enrollment of 14 credit hours for the semester. Students who wish to enroll more than three times in a specific mathematics course other than MATH 143, Introduction to Algebra, must take and/or repeat the prerequisite for the course. Exceptions to this must be approved by the Mathematics Review Committee.

## Independent Study Courses for Undergraduates

It is sometimes desirable, and in the best interest of students' academic growth, that they be allowed to engage in independent study or research. Independent study or research courses will carry a course number of 479V in each discipline and are open only to students who meet the following criteria:

- 1) completion of 60 hours;
- 2) completion of a minimum of 12 hours of course work in the discipline of the independent study or research;
- 3) a 3.00 cumulative grade point average in the discipline in which the research is conducted.

Independent study and research courses will require extensive independent study and research, formal written reports, and regular conferences with the instructor. A detailed description of the proposal and its requirements must be submitted for approval to the academic unit head and the Provost and Vice Chancellor for Academic Affairs. Students may complete only one independent study/research project per semester. Independent study/research proposals should not duplicate existing courses in the academic catalog.

## Undergraduates Enrolled in Graduate Courses

Qualified undergraduate students may be permitted to enroll in graduate courses within the following guidelines. Undergraduate students within 30 hours of graduation may petition to enroll in graduate courses by contacting the Provost and Vice Chancellor for Academic Affairs. A minimum cumulative grade point average of 3.00, approval by the course instructor, and consent of the academic dean or chair of the offering unit must be presented as part of the petition. Students enrolling in graduate courses for graduate credit (not undergraduate credit) may not apply such credits to undergraduate degree requirements.

## Undergraduate Special Topics Courses

Courses numbered 198V and 399V, with variable credit of 1 to 3 hours, are available in each discipline to allow academic units the freedom to offer selected topics on an as-needed basis at the lower or upper level. Such special topics courses must be approved by the instructor, unit head, and Provost and Vice Chancellor for Academic Affairs. A course syllabus for any given special topics class must be submitted as part of the approval process. To enroll in a special topics class, students must meet the prerequisites and/or corequisites as specified in the course syllabus and must meet any grade point requirements as stated in the syllabus or University catalog. A combined maximum of 6 credit hours may be earned in 198V and 399V special topics classes.

#### **Audit**

Students who audit a course do not receive credit for the course, and the instructor does not evaluate the progress of the student. After the deadline for registration has passed, students may not change from audit to credit status.

#### **Non-Classroom Credit**

Recognizing the fact that individuals are often able to learn concepts, skills, and information essentially equivalent to college-level learning, yet acquired outside the traditional college classroom setting, the University offers students the opportunity to earn college credit through special examination, evaluation, and other procedures. A maximum of 30 college credit hours may be awarded for non-classroom credit.

Students may earn academic credit without letter grades through these procedures by satisfactorily completing:

- 1) requirements and examinations in approved correspondence courses:
- 2) approved examinations in the College Entrance Examination Board's Advanced Placement program;
- 3) approved examinations in the College Level Examination Program (CLEP);
  - 4) examinations prepared by the appropriate academic unit;
  - 5) assessment of prior military training;
  - 6) completion of law enforcement and corrections training;
  - 7) International Baccalaureate Program; and
  - 8) prior work and/or life experiences (experiential learning).

#### 1. Correspondence Courses

The maximum correspondence credit accepted is 15 semester hours. All students enrolled at the University of Arkansas at Monticello who pursue correspondence work must have prior approval of their academic advisor, academic unit head, and the Provost and Vice Chancellor for Academic Affairs. The test must be taken either at the University of Arkansas at Monticello Testing Center or at the institution offering the correspondence course. If this procedure is not followed, the University may refuse to accept the hours for credit.

Correspondence credit may not be taken when the same course is offered on campus, except in the case of absolute conflicts and with the permission of the Provost and Vice Chancellor for Academic Affairs.

Correspondence courses will not be used to satisfy General Education requirements, and some specific courses must be taken in residence.

The institution sponsoring the correspondence course must provide the University with a transcript or notification of completion. Credit will not be granted unless the grade for the correspondence work is a "C" or better.

#### 2. Advanced Placement Credit

UAM will grant college credit for courses successfully completed in the Advanced Placement Program of the College Entrance Examination Board by an entering freshman while in high school. The semester hours of credit permitted will be that allowed for the corresponding course or sequence of courses at UAM, but no grade will be assigned. Students receiving Advanced Placement Credit for a course may not earn CLEP credit for a prerequisite to this course.

The tests and scores accepted by the University are:

Advanced Placement	UAM Equivalent Minimum M	inimum Score
Course	A A	
Art History	Art Appreciation (ART 1053)	1
Dialamy	Intro. to Biological Science (BIOL 1063 &	
Biology Calculus AB	Calculus I (MATH 2255)	•
Calculus AB	Calculus I & II (MATH 2255 & 3495)	
Chemistry	Introductory Chemistry (CHEM 1023 &	•
	General Chemistry I (CHEM 1103 & 112	•
6 . 6 . 4	General Chemistry II (CHEM 1113 & 113	•
Computer Science A	Intro to Computer-based Systems (CIS 1	
Computer Science B	Programming Logic & Design (CIS 2203)	
Computer Science AB	Programming Logic & Design (CIS 2203)	
Computer Science AB	Programming Logic & Design (CIS 2203)	
	Introduction to Java Programming (CIS 3	243)4
English	English Composition (ENGL 1013)	3
	English Composition (ENGL 1013 & 102	3)4
Literature	World Literature (ENGL 2283)	3
	World Literature (ENGL 2283 & 2293)	4
European History	Survey of Civilization (HIST 1013 or HIS	T 1023)3
French Language	Elementary French (FREN 1003)	3
	Elementary French (FREN 1003 & 1013)	4
Physics B	General Physics I & II (PHYS 2203 & 221	3)3
Physics C, Mechanics	University Physics I (PHYS 2313)	3
Physics C, Electricity	University Physics II & Magnetism (PHYS	2323)3
Macroeconomics	Principles of Macroeconomics (ECON 22	203)3
Microeconomics	Principles of Microeconomics (ECON 22	
Music Theory	Music Theory (MUS 1023 & MUS 1033)	
Spanish Language	Elementary Spanish (SPAN 1003)	
1 0 0	Elementary Spanish (SPAN 1003 & 1013	
Statistics	Business Statistics I (G B 2113)	
- I		_

Drawing (ART 1013).....

Studio Art

United States Government America
United States History America

This listing is frequently updated to reflect changes in the Advanced Placement program. For current information contact the Office of Academic Affairs at (870) 460-1032.

#### 3. Credit by Examination

Students may gain college credit in a number of subjects through some nationally sponsored examination programs such as the College Level Examination Program (CLEP). Specific information about what tests can be taken for course credit can be obtained through the Testing Office located in Harris Hall, Monticello campus, (870) 460-1454.

#### 4. Credit by Academic Unit Examination

In some instances, students may earn credit for selected 1000-4000 level courses by passing a specially prepared Academic Unit Examination. Academic Unit Examinations are not available for all courses. Students wishing to take an Academic Unit Examination must complete a form available in each Academic Unit, obtain permission from the academic dean or chair of the unit offering the course, the professor of record (a full-time faculty member), and the appropriate Vice Chancellor.

Academic Unit Examinations can only be taken during a regular academic semester. Requests for credit by Academic Unit Examination must be submitted and approved by the 26th day of the semester. Exams must be administered within five weeks following the approval. Students may not attempt credit by Academic Unit Examination in any course:

- 1. For which an approved CLEP examination is available;
- 2. When the student has already attempted the course;
- 3. When the student has completed a more advanced course for which credit by Academic Unit Examination is a prerequisite;
  - 4. Below the 1000-level.

A maximum of 6 technical credit hours and 12 non-technical credit hours may be earned through credit by Academic Unit Examination. Deans or chairs of units offering Academic Unit Examinations have details regarding specific examinations as well as current fee information.

#### 5. Credit for Prior Military Training

The University may award up to twelve credit hours for prior military training courses listed in the latest edition of the American Council on Education's A Guide to the Evaluation of Educational Experiences in the Armed Services. For further information, contact the Office of the Registrar.

## 6. Credit for Law Enforcement and Corrections Training

The University may award up to six credit hours for successful completion of the Arkansas Law Enforcement Training Academy or the Academy of the Arkansas Department of Corrections. Based on

the evaluation of the nature of the training, the Dean of Social and Behavioral Sciences and the Criminal Justice faculty will determine for which specific criminal justice courses the training can be substituted.

For further information contact the Office of the Registrar at (870) 460-1034 or School of Social and Behavioral Sciences at (870) 460-1047.

#### 7. International Baccalaureate Program (IB)

The International Baccalaureate (IB) program, a comprehensive and rigorous two-year high school curriculum, is offered in the United States and around the world. The IB program gives high school students the opportunity to pursue college-level studies and to receive credit for final examinations upon entering the University.

Students seeking credit for IB examinations must request that a final, official IB transcript of certificate or diploma results be sent by mail to the UAM Office of Admissions.

Approval has been granted by appropriate academic departments to award credit in the following courses. The minimum scores were established by the departments of the subject areas.

International Course	UAM Course	Minimum
Anthropology, Standard	ANTH 2203 Anthropology	5
Biology, Standard	BIOL 1063/1071 Intro. To Biology/Lab	5
Chemistry, Standard	CHEM 1103/1121 Gen. Chemistry I/Lab.	5
CIS, Standard	CIS 1013 Intro. To Computers	5
Economics, Standard	ECON 2203 Macroeconomics	5
English, Standard	ENGL 1013 Composition I	5
French, Standard	FREN 1003 Elementary French I	5
Geography, Standard	GEOG 2213 Gen. Geography I	5
History, Standard	HIST 2213 American History I	5
History, Standard	HIST 1013 Survey of Civilization I	5
Latin, Standard	MODL 2013 Latin I	5
Math Studies, Standard	MATH 1043 College Algebra	5
Mathematics, Standard	MATH 2255 Calculus I	5
Music, Standard	MUS 1023 Theory I	5
Philosophy, Higher	PHIL 2223 Intro. To Philosophy	5
Physics, Standard	PHYS 2203/2231 Gen. Physics I/Lab	5
Psychology, Standard	PSY 1013 Intro. To Psychology	5
Spanish, Standard	SPAN 1003 Elementary Spanish I	5

### 8. Credit for prior work and/or life experiences

In some instances, the University may award up to 12 credit hours of experiential learning credit toward a baccalaureate degree; a maximum of 6 credit hours toward an associate degree; or 6 technical credit hours toward an associate of applied science or technical certificate. Credit will not be awarded for any course for which a grade was received in the past 6 years. Credit will not be awarded for any course in which there is a College Level Examination Program (CLEP) test available at UAM. Credit for work and/or life experience will be awarded a grade of "credit" only; no letter grade (A, B, C, D, or F) will be assigned to prior work and/or life experience credit.

Any student who is interested in credit for prior work and/ or life experiences should contact the dean of the academic unit or the Assistant Vice Chancellor at the College of Technology cam-

puses campus where the credit will be applied. A student seeking experiential credit will be assigned a faculty advisor who will work with the student to develop an assessment plan (approved by the Unit Head and Provost) to evaluate work and/or life experiences for academic credit/no credit. Evidence that supports the assessment plan for the experiential learning credit must be submitted to the faculty advisor at least 30 days prior to the end of the semester of course enrollment.

# Student Load and Definition of Full/Part-Time Students

Full-time undergraduate student status requires registration in at least 12 semester hours of courses. Students registered in less than 12 semester hours will be considered part-time status. A normal load is considered 15 semester hours.

The maximum number of semester hours in which a student with less than a GPA of 3.00 may enroll is 18. A student who has a cumulative GPA of 3.00, or who has applied for graduation, may register for a maximum of 21 hours for the current semester. Students who do not meet the GPA requirement or graduation criteria must have approval of the Provost and Vice Chancellor for Academic Affairs before registering for more than 18 hours. All students wishing to register for more than 18 semester hours must pay tuition and fees for the additional registration.

Students may register for a total of 7 semester hours per summer session not to exceed 14 semester hours during the combined summer sessions. Mini-courses, field studies, and courses across summer sessions are excluded from this 14-hour maximum. Students enrolled in at least six hours during the summer term will be considered full-time status. Less than six hours will be considered part-time status during the summer.

## Schedule Changes (Drop/Add) and Withdrawal

For Fall and Spring semesters, students may add courses to their schedules, with the approval of their assigned advisor, only during the first through fifth class days of the semester.

Students may drop a course, or withdraw from all courses, through the first 11 days of classes with no grade or course listed.

In a summer term, these periods are shorter; specific deadline dates are listed in the University Calendar.

A processing fee will be charged for each change of schedule except during the registration period.

During a fall or spring semester, courses dropped and withdrawals accomplished will be recorded on a student's transcript as follows:

- First 11 class days no course listed;
- 12th class day through 50th class day- grade of "W" only;
- After the 50th class day, no drops or withdrawals.

Any student who experiences an unexpected extenuating circumstance after the 50th class day and finds it necessary to leave the University may appeal to the Provost or his/her assigned designee for an exception to the above policy. The student is required to include supporting documentation for the appeal. The Provost may

also consider the student's attendance in class before rendering a decision.

To drop a course, a student should begin at the office of his/ her academic advisor. To completely withdraw from the University, a student should begin at the Registrar's Office, return any library books, laboratory keys, and University equipment, and check out of the residence hall.

When an emergency or other special circumstance makes it impossible for a student to withdraw in person, the student may correspond with the Office of the Registrar to make other arrangements.

Students who stop attending a course (or all courses) without dropping or withdrawing officially will receive a grade of "F" in each course(s).

## **Attendance Regulations**

Regular class attendance is considered an essential part of the students' educational experience and a requirement for adequate evaluation of academic progress. The faculty considers that college students, as mature individuals, will recognize the need for regular attendance and will comply with this requirement. Faculty may establish specific attendance requirements that will be stated in the course syllabus.

## Student Absences Due to Participation in University-Sponsored Events

At times, a student may participate in a University-sponsored activity that causes the student to miss one or more class meetings. When this occurs, the sponsor of the activity will provide the student with a memo that includes the event, dates and times of the event, and the student's name. The student will individually contact each of his/her instructors to discuss the class(es) to be missed. This discussion should occur at least one week prior to the anticipated absence. The student is responsible for all material covered and any class activities during the absence. The sponsor of the activity will also provide all academic unit heads and the Office of Academic Affairs a description of the activity that includes the location, dates, and a list of campus participants.

## **Policy on Visitors**

All visitors to a class are required to have the permission of the instructor. Visitors to any classroom or University facility must not be disruptive or present a safety hazard. Anyone planning to visit a class for more than four sessions will be required to enroll in the class as an auditor.

## **Grade Point Average**

A student's cumulative grade point average represents only those grades earned in residence at the University. Grades earned in courses at other institutions and transferred to the University will not be used in calculating cumulative grade point averages. Additionally, correspondence courses will not be included in cumulative grade point averages.

The grade point average of a student who takes a course at UAM and then repeats the course at another institution will not be affected by the grade earned at the transfer institution, even if the grade earned there is sufficient ("C" or better) to allow the credit to be accepted at UAM.

NOTE: Except for repeats, a minimum 2.00 cumulative grade point average (GPA) is required to enroll in a junior (3000) or senior (4000) level course. Any exceptions to this policy must be approved by the Provost and Vice Chancellor for Academic Affairs or designee.

## Conditional Admission Status of First-Time Freshmen

Students graduating from high school after May 1, 2002 are admitted to the University either "unconditionally" or "conditionally" in accordance with Act 1290 of 1997, as amended by Act 520 of 1999, and Act 1184 of 2011. The Office of the Registrar will indicate whether the student is admitted "unconditionally" or "conditionally"; the Office of Academic Affairs will notify those students who have been "conditionally" admitted via campus email.

A student is admitted unconditionally if he/she has successfully completed, with a minimum cumulative grade point average of 2.00 (on a 4.00 scale), the Arkansas high school core curriculum for unconditional admission to public colleges and universities.

The transcript of a student who graduated from an out-of-state high school will be evaluated for meeting the core curriculum. The out-of-state student who does not meet the Arkansas high school core curriculum will be admitted conditionally.

A student who obtains the GED or who graduates from home schooling or private schooling after May 2, 2002, must make a minimum composite score of 19 on the ACT (American College Test), 910 on the SAT; 43 on the ASSET Reading test, or 83 on the COMPASS Reading test to be admitted unconditionally

A student enrolling in a non-credit course, a Certificate of Proficiency or Technical Certificate program and who is enrolled part-time is exempt from this requirement.

A student not meeting the standards as noted above will be admitted conditionally.

A first-time freshman who is admitted conditionally and who is seeking an associate of arts degree or baccalaureate degree must, within his/her first 30 hours of University enrollment, complete at least 12 hours of the General Education Curriculum and any necessary developmental courses with at least a 2.00 cumulative grade point average.

A first-time freshman who is admitted conditionally and who is seeking an associate of applied science degree must, within his/her first 30 hours of University enrollment, complete at least 6 hours of the General Education Curriculum and at least 6 hours of technical courses required for the associate of applied science degree and any necessary developmental courses with at least a 2.00 cumulative grade point average.

A first-time freshmen who is admitted conditionally and who is seeking a technical certificate must, within his/her first 30 hours of University enrollment, complete at least 6 hours of core academic

courses and at least 6 hours of technical courses required for the technical certificate as well as any necessary developmental courses with at least a 2.00 cumulative grade point average.

The records of students admitted conditionally will be reviewed by the Office of Academic Affairs and the Office of the Registrar following the completion of 30 semester credit hours. A student who has not completed the required core courses, technical courses (if applicable), and developmental courses (if applicable) with a minimum cumulative grade point average of 2.00 will be required to enroll in the appropriate courses and will be restricted to a maximum of 14 credit hours per semester until the course requirement is satisfied.

### **Conditional Prep Status**

The Arkansas Higher Education Coordinating Board has indicated that beginning January 2013, a first-time associate or baccalaureate degree seeking student with a high school diploma or GED and/or a score of 14 or below on the ACT, 690 or below on the SAT, 62 or below on the COMPASS Reading Skills test, or 35 or below on the ASSET Reading Skills test will be admitted to the institution under the Conditional Prep Status.

A student who is admitted under the Conditional Prep Status must:

- 1. Sign an Enrollment Agreement that outlines the requirements of satisfactory academic progress and continued enrollment. This Enrollment Agreement must also include an individualized degree plan that must be signed by the student and the student's academic advisor:
- 2. Enroll in a freshman seminar/orientation course. This orientation course must be repeated each semester until it has been successfully completed;
- 3. Participate in a comprehensive advising/hold on registration process; and
- 4. Complete any necessary developmental courses during the first 30 semester credit hours.

The records of students admitted under Conditional Prep Status are reviewed by the Office of Academic Affairs following the completion of each semester. A student who has not completed the requirements of the Enrollment Agreement with a minimum cumulative grade point average of 2.00 will be required to enroll in the appropriate course(s) and will be restricted to a maximum of 14 credit hours per semester until all course requirements are satisfied.

# First-Time Freshmen: 8-Semester Program of Study

Pursuant to Arkansas Act 1014 of 2005, first-time freshmen may elect to participate in a guaranteed 8-semester degree completion program for most bachelor's degrees offered at the University. During fall and spring terms, all first-time freshmen must submit a signed acceptance of an 8-Semester Program of Study or a waiver of the 8-Semester Program of Study by the 5th class day, which is the last day to register or add classes.

The degree majors that are included in the 8-semester degree completion program are:

B.A. in Art

B.A. in Communication

B.A. in English

B.A. in Health and Physical Education, non-licensure

B.A. in History

B.A. in Modern Languages

B.A. in Music

B.A. in Political Science

B.B.A. in Accounting

B.B.A. in Business Administration

B.S. in Agriculture

B.S. in Biology

B.S. in Chemistry

B.S. in Computer Information Systems

B.S. in Criminal Justice

B.S. in Health and Physical Education, non-licensure, Exercise Science

B.S. in Mathematics

B.S. in Natural Science

B.S. in Psychology

B.S. in Spatial Information Systems

B.S. in Teaching and Learning

B.S.W. in Social Work

When choosing to participate in the guaranteed 8-semester degree completion program, the student accepts responsibility for monitoring his/her progress toward a degree and for making choices that will lead to graduation in four years. In accepting an 8-semester program of study for degree completion, the student acknowledges that he/she must do each of the following:

- 1. Follow exactly the 8-semester program of study with the understanding that any exceptions must be approved by the academic advisor, unit head, and Academic Affairs.
- 2. Make satisfactory academic progress including maintaining a cumulative grade point average of at least 2.00 or greater overall, as well as maintaining the required grade point average in the major and, if applicable, the minor.
- 3. Be continuously enrolled in fall and spring terms and complete at least 30-36 semester credit hours of appropriate course work each academic year as outlined in the program of study.
- 4. Have each class schedule approved by the official academic advisor and register for classes each semester during the designated preregistration or registration period.
- Accept any available course section in scheduling classes for a new semester.

In accepting an 8-semester program of study for degree completion, the student acknowledges that any of the following will void the agreement: changing the major, dropping a course, failing a course, failing to earn a minimum grade required for a course, incurring conditional academic standing or suspension, withdrawing from the University, failing to pay tuition and fees, failing to finalize registration, or incurring disciplinary actions or sanctions that affect academic progress.

Any first-time freshman who chooses not to commit to completion of the program of study within eight semesters is required to

sign a waiver. A waiver is appropriate for any student who has not declared a major, has declared a major not included in the 8-semester degree completion program, is not seeking a baccalaureate degree, is required to enroll in one or more developmental courses, or is not a full-time student.

Questions about the 8-semester program of study plans and procedures should be addressed to the Office of Academic Affairs.

## **Academic Standing and Suspension**

At the end of each fall and spring semester, the University reviews the term and cumulative grade point averages of all students. To make academic achievement and progress toward a degree, each student is expected to maintain both semester and cumulative grade point averages of 2.00 or higher. If either the cumulative or semester grade point average falls below 2.00, the student will be placed on conditional academic standing. Conditional academic standing carries no restrictions but serves as a notice that academic suspension from the University will follow unless the quality of academic work improves. The University will continue a student on conditional academic standing until both the cumulative and semester grade point averages are 2.00 or higher. When both the cumulative and semester grade point averages are 2.00 or higher, the student is removed from conditional academic standing.

Students on conditional academic standing whose semester and cumulative grade point averages both fall below 2.00 will be subject to suspension from the University. The first suspension will be for one semester; the second suspension and any subsequent academic suspensions will last for one year each. An academic suspension may be appealed to the Academic Appeals Committee at the student's respective location (Monticello, Crossett, or McGehee).

Students subject to their first academic suspension (one semester) at the end of the spring semester will be allowed to enroll in the fall semester if, during the summer, they earn at least six hours of course work at UAM (any of the three locations) with a minimum 2.00 grade point average on all courses attempted. Otherwise, they must sit out the fall semester or have a successful appeal.

Students subject to their first academic suspension (one-semester) at the end of the fall semester will have the option to enroll in a maximum of nine (9) hours of course work during the spring term to improve their GPA. They will be allowed to enroll in summer and/or fall classes if, during the spring semester, they earn at least six hours of course work at UAM (any of the three locations) with a minimum 2.00 grade point average on all courses attempted. Otherwise, they must sit out the summer and fall semesters or have a successful appeal.

The grade point averages of all students enrolled at UAM during the summer will be evaluated at the end of the second summer term on all courses attempted. Students whose cumulative grade point average meets the appropriate standard at the end of the summer will be removed from conditional academic standing or academic suspension. Students will not be suspended or placed on conditional academic standing based on their academic performance during the summer.

Any credit earned from another institution while a student is

subject to suspension or suspended will not be accepted by UAM.

Suspended students who are not enrolled at any UAM location during a spring or fall semester must contact the Office of Admissions for readmission to the University.

NOTE: A student's financial aid eligibility is based on grade point average and number of credit hours completed; therefore, financial aid standing may be different from academic standing. There is a separate appeals process for students on financial aid denial. Students should contact the Office of Financial Aid in Harris Hall for specific financial aid information.

# Continuous Enrollment in Required Courses

All full-time students must be continuously enrolled in the appropriate English composition and mathematics courses until general education requirements in these areas have been met. A student enrolled in developmental mathematics, and/or developmental English composition, and/or Composition I, must complete the course with a grade of "C" or higher. Part-time degree-seeking students must complete the mathematics and English composition requirements in the first 30 credit hours attempted.

### **Honor Society**

Alpha Chi is a national scholarship recognition society with more than 300 chapters nationwide. Its purpose is to promote academic excellence and exemplary character among college and university students and to honor those who achieve such distinction. As a general honor society, Alpha Chi admits to membership students from all academic disciplines. UAM's chapter, Arkansas Zeta, was chartered in 1956. Membership is by invitation and is limited to students actively seeking academic degrees who: have completed at least 62 hours; academically rank in the upper ten percent of the Junior and Senior classes; have compiled at least a GPA of 3.60 or above; and have completed the general education requirement in English composition and mathematics. Transfer students must have completed at least 24 hours at UAM. Accumulated "W's" may affect eligibility.

## **Transfer Policy**

Transfer applicants must meet the minimum academic standing requirements as outlined elsewhere in this catalog and be admissible to the institution from which they are transferring. To simplify transfers, the University has formed articulation agreements with several area schools. Students should contact the Office of the Registrar (870-460-1034) for additional information.

Transfer students must submit an ACT, Asset, Compass, or SAT score when he/she has not completed a transferable course in mathematics which will satisfy the general education mathematics requirement or when he/she has not completed one semester of a transferable course in English composition. Course credit for acceptable work is transferred, but grades are not transferred. Transfer work does not affect the UAM grade point average of a student.

Students on suspension from UAM may not transfer hours

taken at any other institution during the suspension period. Other regulations affecting transfer credit are:

- 1. Transferring students may receive credit for course work completed at an accredited post-secondary institution where a grade of "C" or higher has been earned. Credit is not awarded for course work completed at educational institutions judged not to be collegiate level.
- 2. Generally, the University does not accept transfer credit hours in which a grade of "D" was awarded. However, requests for exceptions to this transfer credit policy may be made to the Provost and Vice Chancellor for Academic Affairs. The following regulations apply:
- a. A student entering the University for the first time must make application during his/her first term of enrollment.
- b. Six (6) credit hours with grades of "D" will be the maximum allowed.
- c. Transfer hours accepted with grades of "D" will be applicable only to general education or to general electives.
- 3. No more than six credit hours of religion will count toward the degree requirements of a major.
- 4. A maximum of 68 credit hours may be transferred from a community, technical, or junior college. Exceptions may be made in instances where UAM has entered into articulation agreements with community, technical, or junior colleges.
- 5. The final decision regarding transfer course equivalents to University courses will be made by the University.
- 6. Military service, CLEP examination scores, and Advanced Placement scores may be evaluated for credit but will not be accepted as posted on another institution's academic transcript. Original documentation must be submitted to the Office of the Registrar for evaluation.
- 7. Transfer students with less than a 2.00 cumulative grade point average or less than a 2.00 semester average for their last semester will be admitted on conditional academic standing.

#### **Transfer of Technical Credits**

Generally, technical courses are not transferable as credit toward baccalaureate degrees. However, an exception for general elective credit only may be made for no more than six (6) hours of technical course credit from an accredited technical school, college, or college of technology with the approval of the advisor, Unit Head, the Office of Academic Affairs, and the Registrar through the Completion of a Recommendation for Course Equivalency, Substitution, or Waiver form.

## **Arkansas Course Transfer System**

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment in the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Course." Additionally, courses with a "D" frequently do not

transfer and institutional policies may vary. ACTS may be accessed on the Internet from the Arkansas Department of Higher Education (ADHE) website (http://adhe.edu), select "Students" then "Arkansas Course Transfer System."

### **Major Field of Study**

Any student can declare a major field of study, at which time he/she will be assigned to an academic advisor in the academic unit offering the major. Students who are undecided about their major are advised by "General Studies" faculty advisors. Regardless of whether a major has been declared, students are encouraged to complete the general education requirements within their first 60 hours.

Some major programs have specific course work, grade point, or other requirements which must be met to continue in the field of study. Students should contact their academic advisor or the unit head of the appropriate school or division for information about specific major requirements.

Students can change their major by completing a "Change of Major" form in the academic office of the desired major.

## **Declaring a Major**

With the exception of a student who wishes to pursue the Bachelor of General Studies (B.G.S.) degree, a student should declare a major field of study prior to earning 45 credit hours at the 1000-level or above. A student wishing to pursue the Bachelor of General Studies degree must earn 45 credit hours at the 1000-level or above before declaring himself/herself a B.G.S. major.

## **Academic Appeals Committee**

The Academic Appeals Committees are composed of seven full-time faculty members on the Monticello campus and five faculty/staff on the UAM College of Technology at Crossett and the UAM College of Technology at McGehee campuses. These committees are responsible for hearing student appeals of academic probation, suspension, and other academic matters. The Committee will hear appeals of grades if mediation by the unit head or Provost and Vice Chancellor for Academic Affairs cannot resolve a dispute. The Student Handbook, available from the UAM homepage, includes a detailed description of the appeals process.

Appeals should be addressed to the chief academic officer of each campus.

#### **Academic Code Violations**

Cheating and plagiarism are considered academic violations. These violations are adjudicated through the Academic Violation Process below:

- 1. An instructor who suspects a student is guilty of cheating or plagiarism within the instructor's class must inform the student of this suspicion and provide the student with an opportunity to respond to the accusation.
- 2. An instructor who believes a student is guilty of cheating or plagiarism within the instructor's class may take any of the following

actions: 1) issue a warning to the student; 2) lower the grade awarded to the student for the paper or test; 3) require the student to retake the test or rewrite the paper; 4) award no credit for the paper or test; 5) withdraw the student from the course; 6) award the student a failing grade for the course.

3. A student who receives any of the above actions who feels this action is unjust may appeal the instructor's decision as addressed in the academic appeals process. This appeal procedure must begin within ten class days of receiving written or oral notice of the action.

### **Transcripts**

The University charges \$5 (price subject to change) for each transcript issued. No transcript will be issued until all financial records have been cleared and the transcript fee is paid.

Only the student may request his/her transcript. Requests must contain the full name, social security number, and signature of the student. Transcripts may be requested as follows:

- 1. By mail. Students should send the request and transcript fee of \$5 to the Cashier's Office, P. O. Box 3597, Monticello, AR 71656.
- 2. In person. Students may to go the Cashier's Office (Harris Hall, 2nd floor, Monticello campus) during Cashier's office hours and make payment for the transcript. The request and the receipt should be submitted to the Office of the Registrar in Harris Hall for transcript pickup. Arrangements can also be made to have the transcript mailed directly from the University.
- 3. By fax. A signed request may be sent to the Office of the Registrar at (870) 460-1935. The fax request will be honored if the sender's student ID number and telephone number are listed on the fax header line. It is also recommended that the requestor include a contact telephone number along with the other required information (see above) and signature. Payment must be made before the request will be processed.

NOTE: A form that can be printed, completed, and faxed is located on the UAM web site: Go to www.uamont.edu, click on the "Academics" link, then "Transcript Request."

Upon specific request, transcripts may be faxed directly from the Office of the Registrar. However, students should be aware that recipients of such transcripts might not accept them as official. The cost for a faxed transcript is also \$5 (price subject to change). Faxing a transcript and mailing an official transcript are considered two separate transactions, and two separate fees will be charged.



#### Fine Arts: 3 Credit Hours

Choose one of the following:

ART 1053 Art Appreciation
MUS 1113 Music Appreciation

#### **Humanities: 3 Credit Hours**

Choose one of the following:

ENGL 2283 World Literature I ENGL 2293 World Literature II

#### Mathematics: 3 Credit Hours

Choose one of the following:

MATH 1003 Survey of Mathematics MATH 1043 College Algebra Or any MATH 1000-level or above

#### Social Sciences: 9 Credit Hours

Choose one of the following (3 hours):

HIST 2213 American History I HIST 2223 American History II

PSCI 2213 American National Government

Choose two courses from two different disciplines from the following (6 hours):

ANTH 2203 Cultural Anthropology 1013 Introduction to Criminal Justice CI ECON 2203 Principles of Macroeconomics ECON 2213 Principles of Microeconomics GEOG 2213 Geography I GEOG 2223 Geography II 1013 Survey of Civilization I HIST HIST 1023 Survey of Civilization II PSY 1013 Introduction to Psychology SOC 2213 Introduction to Sociology SWK 1013 Introduction to Social Work

#### Science with labs: 8 Credit Hours

Choose eight hours from two 3-hour lecture courses with associated 1-hour labs or two 4-hour courses with integrated labs chosen from two of the following disciplines:

Biological Science Earth Science Chemistry Physics

**Total Hours: 35** 

#### Restrictions

The following restrictions apply to the General Education program:

1. Courses from the major of a student will be counted for General Education elective credit only in the Communications, Fine Arts, and the Mathematics categories. When supportive requirements exist for a given major but are drawn from a discipline other than the major, they may be used to meet the general education requirements.

2. In addition to the courses in the major curriculum and its supportive requirements, a major may require specific courses within the General Education elective options.

#### **Senior Credit Requirement**

For any baccalaureate degree, a total of 40 semester hours must be earned in courses numbered at the 3000-4000 level. At least 20 hours in the major and at least nine hours in the minor must be at the 3000-4000 level unless otherwise specified.

### **Residency Requirement**

For a baccalaureate degree, candidates must have earned at least 30 semester hours in residence at the University of Arkansas at Monticello, 24 of which must be taken after attaining senior class standing, and a portion of which must be in the major and/or minor field. Special permission to deviate from the senior residence requirement may be granted in individual cases where a proposal has merit relative to the student's academic objectives. Such requests must be presented in writing by the student to the Provost and Vice Chancellor for Academic Affairs and must have the approval of the student's major advisor and the Academic Appeals Committee. The requirement that 24 hours be taken after achieving senior standing may be waived for students in programs at institutions that have entered into specific articulation agreements with UAM.

For an associate degree, at least 15 semester credit hours of the degree requirements must be fulfilled by credit earned from the University of Arkansas at Monticello. Technical credit hours do not count toward the Associate of Arts degree or the Associate of Science degree.

## **Second Baccalaureate Degree**

Occasionally students may wish to pursue a second baccalaureate degree. In such cases, students must meet all major and degree identity requirements for the second degree, earn at least 30 semester hours of credit in residence beyond the first degree requirements, and satisfy all grade point average requirements.

## **Second Major**

A student may complete a second major. All requirements for both majors must be fulfilled; however, only the degree identity requirements for the first major must be fulfilled. Students who have already earned a baccalaureate degree are not eligible to seek a second major except by earning a second, separate degree.

# Graduation under a Particular Catalog

Students have a maximum of six years to graduate under the catalog in effect at the time of their original enrollment. Students have the following three options: (1) abiding by the requirements of the UAM catalog in effect at the time of their original enrollment, (2) abiding by a more current active UAM catalog, as long as they were enrolled at UAM during one or more terms in which the catalog was in effect, or (3) abiding by the most current catalog. Changes in academic programs or actions taken by authorities external to the University (e.g., accrediting agencies or state agencies) may make it necessary for a student to move to a more recent catalog.

The present catalog is in force from Summer II 2013 through Summer I 2015. Candidates for graduate degrees should refer to the graduate section of the catalog.

## Grade Point Requirement for Graduation

A minimum grade point average of 2.00 is required in: 1) major field, 2) minor field, and 3) overall. Some majors require all (or some) major courses to be completed with a minimum grade of "C."

### **Advisement Report Requirement**

Following completion of 70 hours and prior to the completion of 90 hours, baccalaureate students must have an advisement report on file in the Office of the Registrar. Students who have completed 90 or more hours must have a signed advisement report on file to register for the next semester. Students seeking an associate degree must file an advisement report between 35 and 45 hours. Students seeking technical certificates must file a Graduation Advisement Report in the final semester of study. Advisement Reports must include the signature of the student, advisor, unit head, and Registrar.

When a student applies for graduation, which occurs the semester before the intended graduation or in the final semester of study (technical certificate students), the student must meet with his/her advisor to complete and sign the Graduation Advisement Report. The signed report is then submitted to the Office of the Registrar. The signed report is used by the Registrar's Office as a checklist to assist with the verification of the student's graduation requirements.

Lack of knowledge or incorrect interpretation of University policies and regulations does not remove the student from the obligation to satisfy all requirements for a degree/certificate. The student bears the ultimate responsibility for completing a degree/certificate program. (See the Commencement section elsewhere in this section.)

## **Specific Degree Requirements**Associate Degrees

For information on the requirements for these degrees, please refer to the academic unit offering the associate degree of interest:

- School of Forest Resources Associate of Science in Land Surveying Technology
- School of Social and Behavioral Sciences Associate of Applied Science in Crime Scene Investigation and Associate of Applied Science in Law Enforcement Administration
- Division of General Studies Associate of Arts and Associate of Applied Science
- School of Nursing Associate of Applied Science in Nursing
- UAM College of Technology at McGehee Associate of Applied Science in General Technology.
- UAM College of Technology at Crossett Associate of Applied Science in Industrial Technology, Associate of Applied Science in General Technology.

#### **Baccalaureate Degrees**

Candidates for any baccalaureate degree must complete the following four requirements:

- 1. At least 120 hours of course work at or above the 1000-level in addition to any required courses below the 1000-level. At least 40 hours must be earned in courses numbered at the 3000-4000 level;
- 2. The General Education Program as listed elsewhere in this catalog;
- 3. A comprehensive major or a major of at least 30 hours and a minor of at least 18 hours.
- 4. The residency requirements as described elsewhere in this catalog.

#### Bachelor of Arts (B.A.) Degree

Students receiving a Bachelor of Arts degree will be exposed to a diversity of thought and communication.

Candidates for a Bachelor of Arts degree must complete twelve hours as stipulated below. Students cannot use courses within their major. Students whose major is Early Childhood Education or Middle Childhood Education are exempt from this requirement.

Candidates for a Bachelor of Arts degree must complete:

At least six hours of one foreign language (a language other than English).

Six hours from the courses listed below:

Any foreign language courses

ART 3403 Art History I Survey: Prehistoric to Renaissance ART 3413 Art History II Survey: Renaissance to Present

HIST 3423 Britain

HIST 3503 Middle East and North Africa

HIST 3553 Africa

HIST 3563 Russia

HIST 4623 East Asia

Any other non-American history course at the 3000-4000 level

MUS 3563 History of Music I

MUS 3573 History of Music II

ENGL 3343 Bible as Literature

ENGL 3353 History and Development of Film

ENGL 3423 British Literature I

ENGL 3433 British Literature II

**ENGL 3453 International Short Stories** 

ENGL 3583 Critical Theory and Approaches to Literature

ENGL 4593 Introduction to Language Study

ENGL 4613 British Novel

ENGL 4623 Shakespeare

ENGL 4743 Film and Literature

PHIL 2223 Introduction to Philosophy

PHIL 3523 Logic

PHIL 3623 Ethics

PHIL 4603 History of Philosophy

PSCI 3443 Middle East Politics

PSCI 3463 International Relations

PSCI 3583 European Politics

PSCI 4683 Western Political Theory

COMM 3413 Intercultural Communication

#### **B.A.** Majors

Art

Communication

English

Health & Physical Education (non-licensure)

History

Middle Childhood Education

Modern Languages

Music

P-4 Early Childhood Education

Political Science

## The Bachelor of Applied Science (B.A.S.) Degree

Refer to the Division of General Studies section elsewhere in this catalog.

## The Bachelor of Business Administration (B.B.A.) Degree

Refer to the School of Business section elsewhere in this catalog.

#### **B.B.A.** Majors

Accounting

**Business Administration** 

## The Bachelor of General Studies (B.G.S.) Degree

The Bachelor of General Studies (B.G.S.) degree is designed to enhance interdisciplinary studies and allows for greater curricular flexibility for students who desire to pursue coursework in more than one area of interest. At the same time, it affords students the opportunity to make choices that are geared toward their particular goals and plans for employment or further study. This degree in itself leads to no specific licensure or certification. Students seeking licensure or certification in their chosen field should consult with an academic advisor in that area. The transcript and diploma for this degree reads "Bachelor of General Studies" with no major, minor, or emphasis designation.

Refer to the Division of General Studies elsewhere in this catalog.

#### The Bachelor of Science (B.S.) Degree

Students receiving a Bachelor of Science degree must exhibit a breadth of knowledge in science and mathematics.

Candidates for the Bachelor of Science degree must complete at least seventeen hours of mathematics, natural sciences, or technology. At least fourteen of the hours must come from the area of mathematics and natural sciences as defined under the "Mathematics and Natural Sciences" General Education requirements found elsewhere in this catalog. Three of the hours may come from the Computer Information Systems/Computer Science discipline.

#### **B.S.** Majors

Agriculture

Biology

Chemistry

Computer Information Systems

Criminal Justice

Forest Resources

Health and Physical Education

Mathematics

Natural Science

Psychology

Spatial Information Systems

Teaching and Learning

#### Minors and Collaterals

Minor programs approved by the University are eligible under the Bachelor of Science and Bachelor of Arts degree programs. When approved by the major advisor and the Vice Chancellor for Academic Affairs, an individualized, interdisciplinary and/or collateral area of study of not less than 18 hours may be offered in lieu of a minor. Both minors and collaterals must include at least nine hours of 3000-4000 level course work.

An interdisciplinary international studies collateral can be designed in consultation with the student's advisor and the unit head for the major field. Courses such as the following might be included: International Business; General Geography; Conversational Spanish; French Civilization and Culture; history courses in Britain, Europe, the Middle East and North Africa, Africa, East Asia, Russia, or Latin America; the English Seminar in Recent International Fiction; or the political science courses in International Relations, Middle East Politics, European Politics, Global Studies or Comparative Politics. Survey of World Literature I and II, Civilization I and II, Elementary French, and Elementary Spanish courses cannot be counted toward the requirements for a collateral. In every case, the courses planned for a collateral must show a good distribution among areas of study.

## The Bachelor of Music Education (B.M.E.) Degree

Refer to the School of Arts and Humanities section elsewhere in this catalog.

## The Bachelor of Science in Nursing (B.S.N.) Degree

Refer to the School of Nursing section elsewhere in this catalog.

#### The Bachelor of Social Work (B.S.W.) Degree

Refer to the School of Social & Behavioral Sciences section elsewhere in this catalog.

## **Other Degrees and Certificates**

For information on the requirements for graduate degrees, please refer to the Graduate Programs section found elsewhere in this catalog. For information on certificate requirements, please refer to the Colleges of Technology section elsewhere in this catalog.

# Requirements for Admission to Teacher Education

In compliance with State of Arkansas law, the University requires that each student pursuing a degree in a program leading to licensure as a teacher meet certain requirements for admission to the teacher education program. One of the requirements for admission to the teacher education program is the achievement of passing scores on all parts of the Praxis I (reading, writing, and mathematics). Among the requirements for admission to the internship year, students must earn passing scores on the appropriate Praxis II specialty area examination in their teaching area. Prior to graduation students are required to have passing scores on the Praxis II, Principles of Learning and Teaching (PLT), test. Specific admission requirements are available from the School of Education office located in Willard Hall on the Monticello campus.

### Degree Requirements for Professional School Candidates

## (Veterinary, Medical, Dental, Law, Pharmacy, etc.)

Students who enter accredited professional programs before actually completing all degree requirements may be granted the baccalaureate degree under the following circumstances: students must have completed 93 hours of undergraduate course work including the state core curriculum of general education requirements, at least 12 hours at the 3000-4000 level, and at least 30 hours completed in residence at the University of Arkansas at Monticello. After completion of the course work at the accredited professional school deemed appropriate to satisfy all graduation requirements including those of a specific major, the student may then be awarded the degree upon request. Degrees will be awarded only for programs of study that are offered by the University at that time.

#### **Graduation with Honors**

The University recognizes graduates of baccalaureate degree programs who have excelled in their studies. At the baccalaureate degree level, students must have a cumulative grade point average of at least 3.50 to graduate cum laude. To graduate magna cum laude students must have a cumulative grade point average of at least 3.70. The highest recognition is summa cum laude which requires a cumulative grade point average of at least 3.90.

To graduate with honors, baccalaureate students must have at least sixty hours in residence at UAM. Only 1000-level courses and above are used to compute the hours in residence and the grade point average.

#### Commencement

Degrees and technical certificates are conferred in May, August, and December. Technical certificates are also conferred in June. The official graduation date is three business days following the last examination of the semester or term.

Degree-seeking students must submit an online "Application for Graduation" with the Registrar the semester before they expect to graduate. Students who plan to graduate in May must apply for graduation at least ten weeks prior to the end of the fall semester. Students who plan to graduate in August or December must apply for graduation at least ten weeks prior to the end of the spring semester. When degree-seeking students apply for graduation, they must meet with their advisor to complete and sign the Graduation Advisement Report which is then submitted to the Office of the Registrar.

Students seeking a technical certificate should contact their College of Technology Office of Student Services during the first three weeks of their final semester of study to complete and sign the Graduation Advisement Report (which is then submitted to the Office of the Registrar) and to complete the online "Application for Graduation."

A commencement ceremony for awarding degrees is conducted on the Monticello campus in May. A commencement ceremony for awarding technical certificates is conducted separately by both of the College of Technology campuses.

Students must complete all degree requirements, including required exit examinations and/or all tests, for the baccalaureate or associate degree or technical certificate in order to participate in the commencement. Requests for exceptions must be initiated with the Dean of the academic unit under which the degree is housed and forwarded to the Provost for approval. Students may only participate in one commencement ceremony for each degree or technical certificate earned. (See "Graduation Advisement Report Requirements" elsewhere in this section.)

#### **Arkansas Core Curriculum**

The Arkansas Board of Higher Education, by legislative direction, establishes at each public college and university a 35 hour general education core is fully contained within the Associate of Arts degree, the Associate of Science in Land Surveying degree,

and all baccalaureate degrees. This 35-credit block is fully transferable among Arkansas public institutions and will satisfy corresponding degree requirements at each institution. The University maintains a current list of the 35-credit core from other Arkansas public institutions.

The University's 35-hour general education core is listed below. It is fully contained within the General Education program required for all baccalaureate degrees, within the general education program for the Associate of Arts degree, and within the requirements for the Associate of Science in Land Surveying Technology degree.

## State Core Curriculum: 35 Credit Hours Composition: 6 Credit Hours

ENGL	1013	Composition I or
ENICI	1000	

ENGL 1033 Honors Composition I

and

ENGL 1023 Composition II or ENGL 1043 Honors Composition II

#### **Communication: 3 Credit Hours**

Choose one of the following:

COMM 1023 Public Speaking

COMM 2283 Business & Professional Speech COMM 2203 Interpersonal Communication

#### Fine Arts: 3 Credit Hours

Choose one of the following:

ART 1053 Art Appreciation MUS 1113 Music Appreciation

#### **Humanities: 3 Credit Hours**

Choose one of the following:

ENGL 2283 World Literature I ENGL 2293 World Literature II

#### Mathematics: 3 Credit Hours

Choose one of the following:

MATH 1003 Survey of Mathematics MATH 1043 College Algebra Or any MATH 1000-level or above

#### Social Sciences: 9 Credit Hours

Choose one of the following (3 hours):

HIST 2213 American History I HIST 2223 American History II

PSCI 2213 American National Government

Choose two courses from two different disciplines from the following (6 hours):

ANTH 2203 Cultural Anthropology 1013 Introduction to Criminal Justice ECON 2203 Principles of Macroeconomics Principles of Microeconomics ECON 2213 GEOG 2213 Geography I GEOG 2223 Geography II 1013 HIST Survey of Civilization I HIST Survey of Civilization II PSY 1013 Introduction to Psychology SOC 2213 Introduction to Sociology SWK 1013 Introduction to Social Work

#### Science with labs: 8 Credit Hours

Choose eight hours from two 3-hour lecture courses with associated 1-hour labs or two 4-hour courses with integrated labs chosen from two of the following areas:

Biological Science Earth Science Chemistry Physics

**Total Hours: 35** 



teachers. Minors are available in Art, English, French, Music, Philosophy, Spanish, and Communication.

## Major and Minor Requirements

1. All baccalaureate degrees require at least 120 hours of college credit courses at the 1000-level or above. These courses must include the General Education requirements found elsewhere in this catalog and at least 40 hours of 3000-4000 level courses. Students planning to teach should review the certification requirements provided by the School of Education.

- 2. With the exception of the BA in Music and the Bachelor of Music Education, all majors in the School of Arts and Humanities must also complete a minor or an approved collateral.
- 3. A grade of "C" or better must be earned in ENGL 133 and ENGL 1013 before a student may enroll in the next higher composition course.

#### **Division of Music**

Location: Music Building, Monticello Telephone: (870) 460-1060 / Fax: (870) 460-1260 Mailing Address: P.O. Box 3607, Monticello, AR 71656

The mission of the Division of Music of the School of Arts and Humanities is to offer quality educational opportunities in music that provide students with the technical skills and the theoretical and historical knowledge necessary for competence in their chosen areas of concentration, and

- 1. To prepare students at the baccalaureate level for successful careers in teaching and other musical occupations;
  - 2. To prepare students in music for successful graduate study;
- 3. To provide students opportunities for cultural and aesthetic experiences through active participation in music;
- 4. To offer general education course work in music for all students of the University;
- 5. To provide cultural and aesthetic experiences for the University, the community, and southeast Arkansas through the presentation of recitals, concerts, musical theatre productions, master classes, workshops, and seminars.

#### Student Learning Outcomes

A student who graduates from the Division of Music should be able to:

- 1. Practice the proper technical skills to perform effectively on one or more musical instruments.
- 2. Use knowledge of musical history to place in chronological order and explore the forms, genres, performance, notation and biographical information of composers from the ancient to the twentieth century and be able to recognize those characteristics by sight and sound.
- 3. Clearly and efficiently communicate basic musical ideas through physical gestures, i.e. posture, use of baton and open

hand, basic patterns, left-hand independence, and control of tempos and volume.

- 4. Successfully organize and operate a school instrumental or choral music program (not a requirement for students graduating with the B.A. in Music degree).
- 5. Demonstrate knowledge of musical theory and apply that knowledge in the performance and creation of musical compositions.

## **Degrees Offered**

The Division of Music offers academic programs which lead to the Bachelor of Arts in Music degree, a liberal arts degree, with concentrations in voice, piano, jazz, and instrumental, and the Bachelor of Music Education degree with concentrations in voice, piano, and instrumental.

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#### **Accreditation**

The University of Arkansas at Monticello is an accredited institutional member of the National Association of Schools of Music.

### **Ensemble Requirements**

All music majors are required to participate in a major ensemble (Concert Choir, Marching Band or Concert Band) within their concentration area each semester in residence. Students with a piano concentration may participate in any major music ensemble.

### **Piano Proficiency Examination**

All candidates for the Bachelor of Arts in Music or the Bachelor of Music Education degree must pass a piano proficiency examination. The Music Student Handbook outlines in detail the specific piano proficiency requirements.

## **Applied Music Courses**

All music majors must be enrolled in applied music each semester until completion of the Recital/Project.

Fees for private instruction are currently \$50 for one credit hour and \$70 for two credit hours.

## **Jury Examinations**

All students enrolled in applied lessons are evaluated at the end of each semester before a jury composed of music faculty. An unexcused absence from the jury may result in a failing grade in the applied lesson. Seniors who have given a satisfactory Recital/Project are exempt from the jury examination during that semester.

## **Major Requirements**

All baccalaureate degrees require at least 124 hours of college credit courses at the 1000-level or above. These courses must include the General Education requirements found elsewhere in this catalog and at least 40 hours of 3000-4000 level courses.

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### **Bachelor of Arts in Music**

## Concentrations in Instrumental, Jazz, Piano, and Voice

Students pursuing the B.A. in music degree must also satisfy all requirements for a Bachelor of Arts degree found elsewhere in this catalog.

#### Major Requirements: 50 hours

MUS	1072	Music Technology
MUS	1023	Theory I
MUS	1023	Theory II
		,
MUS	2213	Theory III
MUS	2223	Theory IV
MUS	1061	Ear Training/Sight Singing I
MUS	1091	Ear Training/Sight Singing II
MUS	2231	Ear Training/Sight Singing III
MUS	2241	Ear Training/Sight Singing IV
MUS	3563	Music History I
MUS	3573	Music History II
MUS	3413	Analysis and Music Literature

MUS 1040 Recitals, Concerts, Productions\*

#### Major Area Applied Lessons (PMUS): 14 hours

PMUS 4011 Recital/Project 1 hour

Major Area Ensemble 8 hours

\*MUS 1040 must be taken each semester in residence for a total of 8 semesters. In addition to the core requirements students must complete the requirements for a concentration.

#### **Instrumental Concentration Requirements: 18 hours**

MUS 4712 Instrumental Conducting 3000-4000 level Music Electives: 16 hours

#### **Jazz Studies Concentration Requirements: 18 hours**

Music Electives: 7 hours		
MUS	3591	Jazz Ensemble
MUS	3181	Jazz Combo II
MUS	3363	Jazz Theory and Arranging
MUS	3353	History of Jazz
MUS	3311	Jazz Improvisation II
MUS	2171	Jazz Combo I
MUS	2161	Jazz Improvisation I

#### Piano Concentration Requirements: 18 hours

MUS 4632 Piano Pedagogy

One of the following courses:

MUS 4712 Instrumental Conducting

MUS 4722 Choral Conducting

3000-4000 level Music Electives: 13 hours

MUS 1051 Piano Repertoire

#### **Voice Concentration Requirements: 9 hours**

Applied Piano: 2 hours

MUS 2292 Diction for SingersMUS 4722 Choral ConductingMUS 4783 Secondary Vocal Methods

### **Bachelor of Music Education**

## Concentrations in Instrumental, Piano, and Voice

Students must also complete all teacher licensure requirements of the Arkansas Department of Education. These requirements may be found in the School of Education section found elsewhere in this catalog.

#### Major Requirements: 52 hours

MUS	1040	Recitals, Concerts, Productions*
MUS	1072	Music Technology
MUS	1023	Theory I
MUS	1033	Theory II
MUS	2213	Theory III
MUS	2223	Theory IV
MUS	1061	Ear Training/Sight Singing I
MUS	1091	Ear Training/Sight Singing II
MUS	2231	Ear Training/Sight Singing III
MUS	2241	Ear Training/Sight Singing IV
MUS	3563	Music History I
MUS	3573	Music History II
MUS	3413	Analysis and Music Literature
MUS	3583	Elementary Music Methods
Major Area Applied Lessons (PMIIS): 14 h		

#### Major Area Applied Lessons (PMUS): 14 hours

PMUS 4011 Recital/Project: 1 hour

(Must be presented the semester prior to enrolling in Internship II)

#### Major Area Ensemble: 7 hours

\*MUS1040 must be taken each semester in residence for a total of 8 semesters.

#### **Instrumental Concentration Requirements: 11 hours**

Applied Voice: 2 hours 3441 Woodwind Class MUS MUS 3481 **Brass Class** MUS 3491 Percussion Class 3501 String Class MUS MUS 4613 Secondary Instrumental Methods Instrumental Conducting MUS 4712

#### Piano Concentration Requirements: 12 hours

Applied Voice: 2 hours MUS 1051 Piano Repertoire MUS 3322 Vocal Pedagogy MUS 4632 Piano Pedagogy MUS 4722 **Choral Conducting** MUS 4783 Secondary Vocal Methods

#### **Voice Concentration Requirements: 11 hours**

Applied Piano: 2 hours

MUS 4783 Secondary Vocal Methods

MUS 4722 Choral Conducting

MUS 2292 Diction for Singers

3322 Vocal Pedagogy

#### Professional Education Requirements: 0-36 hours

EDUC 1143 Education for Schools and Society
 EDUC 2223 Developing Critical Literacy Skills
 EDUC 2253 Needs of Diverse Learners in Inclusive Settings
 EDUC 3203 Educational Psychology: Developing Learners
 EDUC 3563 Effective Instructional and Management Strategies
 EDUC 460V Clinical Internship I (3-6 credit hours)
 EDUC 463V Clinical Internship II (15 credit hours)

#### **Music Minor**

MUS

#### **Minor Requirements: 18 hours**

MUS 1023 Theory I MUS 1033 Theory II

MUS 1061 Ear Training/Sight Singing I MUS 1091 Ear Training/Sight Singing II

One of the following courses:

MUS 3563 History of Music I MUS 3573 History of Music II

MUS 3413 Analysis and Music Literature

Applied Music: 4 hours, 3 of which must be at the upper level

3000-4000 level Music Electives: 3 hours